

SECOND AMENDMENT TO CONTRACT No. MA-012-21010403

BETWEEN THE COUNTY OF ORANGE

AND

AGE WELL SENIOR SERVICES, INC.

FOR THE PROVISION OF CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT, H.R. 748 ELDERLY NUTRITION PROGRAM SERVICES

CFDA#	FAIN#	PROGRAM/SERVICE TITLE	FUNDING AGENCY
93.044	2001CASSC3-00	Title III-B – CARES Act	U.S. Department of Health
			and Human Services,
			Administration for
			Community Living; U.S.
			Department of Treasury
93.045	2001CAHDC3-00	Title II-C2 CARES Act	U.S. Department of Health
			and Human Services,
			Administration for
			Community Living; U.S.
			Department of Treasury

This Amendment to Contract No. MA-012-21010403, hereinafter referred to as "Second Amendment" is made and entered into upon execution of all necessary signatures between the County of Orange, a political subdivision of the State of California, hereinafter referred to as "County" and Age Well Senior Services, Inc., D-U-N-S No. 792315459, a California non-profit corporation, with a place of business at 23101 Lake Center Drive, Suite 325, Lake Forest, CA 92630, hereinafter referred to as "Subrecipient," with County and Subrecipient sometimes referred to as "Party," or collectively as "Parties."

RECITALS

WHEREAS, County and Subrecipient entered into Contract No. MA-012-21010403, hereinafter referred to as "original Contract," for the provision of Coronavirus Aid, Relief, and Economic Security (CARES) Act, H.R. 748 – Elderly Nutrition Program Services, commencing September 3, 2020 through September 30, 2021, in the amount not to exceed \$852,634; and

WHEREAS, on October 28, 2020, the County executed the First Amendment to the original Contract; and replaced Attachment B, Payment/Compensation, with Attachment B-1; and replaced

Attachment C, Budget Schedule(s), with Attachment C-1; and replaced Attachment D, Staffing Plan, with Attachment D-1; and replaced Attachment E, Performance Standards with Attachment E-1; replaced Attachment F, Federal Award Identification, with Attachment F-1; and

WHEREAS, the County now desires to extend the Contract for the period of October 1, 2021 through September 30, 2022, with no monetary increase during the extension period and replace Attachment B-1, Payment/Compensation, with Attachment B-2; and replace Attachment C-1. Budget Schedule, Attachment C-2; and replace Attachment D-1, Staffing Plan, with Attachment D-2; and replace Attachment E-1, Performance Standards, with Attachment E-2; and replace Attachment F-1, Federal Award Identification, with Attachment F-2; and

NOW, THEREFORE, in consideration of the mutual obligations set forth herein, both Parties mutually agree to amend as follows:

- 1. The Contract Term, set forth in paragraph 2 of this Contract, is hereby extended for the period of October 1, 2021 through September 30, 2022, unless otherwise terminated by the County under the terms of the Contract.
- 2. Attachment B-1, Payment/Compensation, shall be replaced with Attachment B-2.
- 3. Attachment C-1, Budget Schedule(s), shall be replaced with Attachment C-2.
- 4. Attachment D-1, Staffing Plan, shall be replaced with Attachment D-2.
- 5. Attachment E-1, Performance Standards, shall be replaced with Attachment E-2.
- 6. Attachment F-1, Federal Award Identification, shall be replaced with Attachment F-2.

Except as otherwise expressly set forth herein, all terms and conditions contained in the original Contract, including any amendments/modifications, are hereby incorporated herein by this reference as if fully set forth herein and shall remain in full force and effect.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment on the dates with their respective signatures:

* Age	Well Senior Services, Inc.		
By:	DocuSigned by: Kay Lucoine 3A5/116F22/A40A	By:	DocuSigned by: REALTON 3AAF92CEDE0B4C8
Name		_ Name:	Marlene Bridges
	(Print)		(Print)
Title:	President	_ Title:	President
Dated	:8/11/2021	_ Dated:	8/11/2021
Board, Finance For Sul on one ***** COU	the President or any Vice President; and 2) ial Officer or an Assistant Treasurer. brecipients that are not corporations, the person of the lines above.	One signature by a	follows: 1) One signature by the Chairman of the the Secretary, any Assistant Secretary, the Chief by to bind the Subrecipient to a Contract, must sign
By:	Dylan Wright, Director	_ Dated:	
	OC Community Resources		
	ROVED AS TO FORM UTY COUNTY COUNSEL DocuSigned by: John Alendard		0./11./2021
By:	DEPLITY COLINSEL	_ Dated:	8/11/2021

PAYMENT/COMPENSATION

1. COMPENSATION:

This is a cost reimbursement Contract between the County and the Subrecipient for up to: \$852,634 for 22-months (September 3, 2020 – September 30, 2022) as set forth in Attachment A Scope of Services attached hereto and incorporated herein by reference. The Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder. The County shall have no obligation to pay any sum in excess of the total Contract amount specified unless authorized by an amendment in accordance with Paragraphs C and P of the County's General Terms and Conditions.

2. PAYMENT TERMS:

Invoices are to be submitted in arrears to the user agency/department. An invoice for the reimbursement of costs shall be submitted to the address specified below upon the completion of the services/activities and approval of the County Project Manager. Subrecipient shall reference Contract number on invoice. Payment will be net 30 days after receipt of an invoice in a format acceptable to the County of Orange and verified and approved by OC Community Services and subject to routine processing requirements of the County. The responsibility for providing an acceptable invoice rest with the Subrecipient.

Billing shall cover services not previously invoiced. The Subrecipient shall reimburse the County of Orange for any monies paid to the Subrecipient for services not provided or when services do not meet the Contract requirements.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the services. In the event cost is disputed and/or disallowed, the County will make partial payment to recoup disputed/disallowed monies in the following billing cycle. The Subrecipient will reimburse the County for disputed/disallowed monies identified after October 10, 2022, in one lump sum.

Program Invoice(s):

OC Community Resources Attention: Accounts Payable 601 N. Ross St., 6th floor Santa Ana, CA 92701

3. INVOICING INSTRUCTIONS:

The Subrecipient will provide an invoice on Subrecipient's letterhead for services rendered. Each invoice will have a number and will include the following information:

The Demand Letter/Invoice must include

- A. Subrecipient's name and address
- B. Subrecipient's remittance address (if different from 1 above)
- C. Subrecipient's Tax ID Number
- D. Name of County Agency Department
- E. County Contract Number
- F. Service date(s) Month of Service
- G. Delivery Order (DO) / Subordinate Agreement Number
- H. Deliverables / Service description (in accordance with Attachment A)
- I. Subrecipient's Federal I. D. number
- J. Total

Further instructions regarding invoicing/reimbursements as set forth in Exhibit 5, OC Community Resources Contract Reimbursement Policy, are attached hereto and incorporated herein by reference.

4. MONTHLY OPERATING COSTS

Payments for monthly work completed shall be made as follows:

- A. Subrecipient shall timely transmit to County all data required pursuant to this Contract. Subrecipient also shall submit an invoice(s) and such other substantiating reports as County may require, all in a form satisfactory to Project Manager, by the fifteenth (15th) day of each month, showing the prior month's actual expenditures. If the 15th falls on a weekend or holiday, the invoice/data report is due the next business day. If Subrecipient receives funds pursuant to this Contract for more than one program or Service Area, each such program or Service Area shall be invoiced separately from all other programs or Service Areas, and separate substantiating reports shall be submitted for each program or Service Area, unless otherwise approved by Project Manager. County shall make monthly payments based on Subrecipient's data, invoice(s), and substantiating reports, unless otherwise approved by Project Manager.
- B. In cases where errors or Disallowed costs are identified by County, County will return invoice(s) for revision. Subrecipient must resubmit revised invoice(s) within five (5) business days of notification from County, excluding the 22nd month close-out invoice.
- C. No payments will be made if any preceding months' data, reports, or invoices are outstanding, unless otherwise approved by the Administrator.

- D. No payments will be made for costs incurred by Subrecipient which are not "allowable costs" applicable to Subrecipient under 45 C.F.R. Part 92.22(b).
- E. Whenever Subrecipient is not in compliance with any provision of this Contract, Project Manager, may withhold payment until such time as Subrecipient comes into compliance.
- F. Total Monthly Costs may exceed one-twelfth of the Maximum Obligation of County per fiscal year. Upon receipt of sufficient written justification from the Subrecipient, as determined in the sole discretion of the Project Manager, or her designee, the Project Manager, has the discretion, in any given month, to pay over the monthly one-twelfth of the Maximum Obligation per fiscal year.

5. FULL COMPENSATION

Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder.

6. CLOSE-OUT DEADLINES

- A. The 22nd month close-out invoice is due on the 10th of October 2022 without exceptions. In cases of returned invoices due to errors or Disallowed costs, Subrecipient must resubmit revised invoice(s) within two (2) business days of notification from County.
- B. Request for budget modifications and/or invoice revisions from the Subrecipient will be restricted to a minimum for final invoices and will only be allowed at the County's discretion.
- C. Subrecipient must submit September 2022 invoice estimates by the 10th of September 2022. Estimates must be projected based on anticipated actual expenditure.

7. CONTRIBUTIONS

- A. Subrecipient shall provide every participant the opportunity to voluntarily contribute toward the cost of the services provided under this Contract. Subrecipient shall protect the privacy of each such contributor with respect to his or her contribution. No Older Individual shall be denied a service because of unwillingness or inability to contribute towards the cost of said service.
- B. Subrecipient shall keep separate accounts of all contributions for services provided pursuant to this Contract. Subrecipient shall report such contributions monthly to County in the format required by County.

C. Contributions for services provided pursuant to this Contract shall be added to the funds provided to Subrecipient by County pursuant to this Contract and shall be used for the purposes and in accordance with the terms of this Contract.

8. THIRD-PARTY REVENUE

Subrecipient shall make every reasonable effort to obtain all available reimbursement from third parties (e.g., insurers), for which persons served hereunder may be eligible. All such third-party reimbursements received by Subrecipient shall be reported to County in the format required by County. The amount of such third-party reimbursements shall be deducted from County's maximum obligation hereunder.

9. INTEREST EARNED

- A. If Subrecipient earns interest on funds received pursuant to this Contract, that interest shall be identified as income to the program(s) for which this Contract provides and shall be used and expended only for said program(s). Subrecipient shall maintain in its files full documentation of such interest earnings and expenditures.
- B. If Subrecipient is a nonprofit, it shall maintain any advances of funds or contributions received under this Contract in interest-bearing accounts, unless "a" or "b" below apply:
 - i. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on the funds deposited pursuant to this Contract combined with other federal cash balances, if any, maintained by Subrecipient; or
 - ii. The depository would require an average or minimum balance so high that it would not be feasible within the expected cash resources Subrecipient expects to receive under this Contract.

BUDGET SCHEDULE

CARES Act Programs

1. Subrecipient's Budget:

September 3, 2020 to June 30, 2021

CARES Act: Home-Delivered Meals

Cost Categories	Budgeted Costs
Personnel	\$162,982
Travel and Training	\$0
Equipment	\$0
Food	\$203,299
Consultant/Professional Services	\$1,000
Other Costs	\$24,417
Indirect Costs	\$0
Total Budgeted Costs	\$391,699

CARES Act: Case Management

Cost Categories	Budgeted Costs
Personnel	\$15,484
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$15,484

CARES Act: In-Home Services

Cost Categories	Budgeted Costs
Personnel	\$39,016
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$39,016

CARES Act: Transportation

Cost Categories	Budgeted Costs
Personnel	\$0
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$0

July 1, 2021 to September 30, 2022

CARES Act: Home-Delivered Meals

Cost Categories	Budgeted Costs
Personnel	\$221,649
Travel and Training	\$0
Equipment	\$0
Food	\$43,809
Consultant/Professional Services	\$0
Other Costs	\$55,218
Indirect Costs	\$0
Total Budgeted Costs	\$320,675

CARES Act: Case Management

Cost Categories	Budgeted Costs
Personnel	\$34,740
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$34,740

CARES Act: In-Home Services

Cost Categories	Budgeted Costs
Personnel	\$0
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$0

CARES Act: Transportation

Cost Categories	Budgeted Costs
Personnel	\$51,020
Travel and Training	\$0
Equipment	\$0
Consultant/Professional Services	\$0
Other Costs	\$0
Indirect Costs	\$0
Total Budgeted Costs	\$51,020

2. The above Cost Categories is an overview of the actual budget approved by the Office on Aging. Subrecipient shall be responsible for and maintain the approved *Budget Summary by Funding Source and Revenue Sources* spreadsheet that is provided to Subrecipient from Office on Aging. The *Budget Summary by Funding Source and Revenue Sources* spreadsheet shall be maintained and completed in accordance with the Office on Aging policies and processes. Any deviation from the Office on Aging approved budget, may and can delay acceptance of budgets and/or reimbursements.

STAFFING PLAN

Age Well Senior Services, Inc. September 3, 2020 – June 30, 2021

I. CARES Act - Case Management

Title	FTE*
Chief Executive Officer	0.01
Chief Operating Officer	0.01
Accountants	0.02
Grant Writer/Contract Manager	0.01
Case Manager	0.10
Assistant Case Manager	0.08
Database Coordinator	0.02
TOTAL:	0.25

II. CARES Act: Home-Delivered Meals

Title	FTE*
Chief Executive Officer	0.04
Chief Operating Officer	0.05
Site Managers	2.36
Accountants	0.14
Grant Writer/Contract Manager	0.16
Database Coordinator	0.17
Assistant Site Managers	1.00
VP of Operations	0.05
TOTAL:	3.97

III. CARES Act - In-Home Services

HI. CHILD HE IN HOME SELVICES	
Title	FTE*
Chief Executive Officer	0.05
Chief Operating Officer	0.05
Accountants	0.05
Grant Writer/Contract Manager	0.05
Case Manager	0.15
Assistant Case Manager	0.15
Database Coordinator	0.05
TOTAL:	0.55

IV. CARES Act - Transportation

Title	FTE*
Chief Executive Officer	0.00
Chief Operating Officer	0.00
Transportation Director	0.00
Transportation Department Assistant	0.00
Drivers	0.00
Accountants	0.00
TOTAL:	0.00

July 1, 2021 – September 30, 2022

V. CARES Act – Case Management

Title	FTE*
Chief Executive Officer	0.04
Chief Operating Officer	0.04
Accountants	0.03
Grant Writer/Contract Manager	0.04
Case Manager	0.15
Assistant Case Manager	0.17
Database Coordinator	0.03
TOTAL:	0.50

VI. CARES Act – Congregate Meals

Title	FTE*
Chief Executive Officer	0.06
Chief Operating Officer	0.05
Site Managers	2.64
Accountants	0.19
Grant Writer/Contract Manager	0.17
Database Coordinator	0.23
Assistant Site Managers	1.40
VP of Operations	0.35
TOTAL:	5.09

VII. CARES Act – Home Delivered Meals

Title	FTE*
TBD	TBD

_		
	TOTAL:	

VIII. CARES Act – In-Home Services

Title	FTE*
TBD	TBD
TOTAL:	

IX. CARES Act – Transportation

Title	FTE*
Chief Executive Officer	0.03
Chief Operating Officer	0.05
Transportation Director	0.10
Transportation Department Assistant	0.10
Drivers	0.70
Accountants	0.03
TOTAL:	1.01

*1.00 FTE = Full-Time Equivalent

The substitution or addition of other key individuals in any given category or classification shall be allowed only with prior written pre-approval of the County Project Manager.

The County may reserve the right to involve other personnel, as their services are required. The specific individuals will be assigned based on the need and time of the service/class required. Assignment of additional key personnel shall be subject to County approval.

					FISCAL YEAR: 2020-2021;
AGENCY NAME					2021-2022
			Svcs/Transportation		
CONTRACT #: N					DATE:
DDOCD AM			PERIOD: September		
PROGRAM SERVICE		OF ANNUAL CE UNITS	UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition	0	# of Congregate Meals		Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual in a congregate group setting, that meets all of the requirements of the Older Americans Act and State/Local laws and assures a minimum one-third of the Dietary Reference Intake and shall comply with Dietary Guidelines for Americans.
Program	70,000	# of Home- Delivered Meals			Home-Delivered Meals (1 Meal): A meal provided to an eligible individual in his or her place of residence, that meets all of the requirements of the Older Americans Act and State/Local laws and assures a minimum one-third of the Dietary Reference Intake and shall comply with Dietary Guidelines for Americans.
Case Management	240	# of Case Management Hours		Registered	Case Management (1 Hour): Assistance in the form of access coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics, which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, providing follow-up and reassessment as required, and authorizing, purchasing and monitoring services provided to participants.
	136	# of Personal Care Hours		Registered	Personal Care (1 Hour): Personal assistance, stand-by assistance, supervision or cues (such as with eating, bathing, toileting, transferring in/out of bed/chair, walking, dressing, grooming).
In-Home Services	136	# of Homemaker Hours			Homemaker (1 Hour): Assistance such as preparing meals, shopping for personal and household items, managing money, using the telephone or doing light housework.
	137	# of Chore Hours			Chore (1 Hour): Assistance such as heavy housework, yard work or sidewalk and other home maintenance for an older adult.
Transportation	1,403	# of One-Way Trips		Non-Registered	Transportation (1 One Way Trip): Transportation from one location to another. Does not include any other activity. May include travel vouchers and transit passes.

AGENCY NAME	· AGE WELL.	SENIOR SERVI	TES INC		FISCAL YEAR: 2020-2021; 2021-2022
			Svcs/Transportation		2021 2022
CONTRACT #: M			S ves, Transportation		DATE:
			Γ PERIOD: July 1, 20	21 – September	
PROGRAM SERVICE	NUMBER (OF ANNUAL CE UNITS	UNDUPLICATED PERSONS SERVED	SERVICE CATEGORY	DESCRIPTION OF SERVICE UNITS
Elderly Nutrition		# of Congregate Meals		Registered	Congregate Meals (1 Meal): A meal provided to an eligible individual in a congregate group setting, that meets all of the requirements of the Older Americans Act and State/Local laws and assures a minimum one-third of the Dietary Reference Intake and shall comply with Dietary Guidelines for Americans.
Program	54,750	# of Home- Delivered Meals			Home-Delivered Meals (1 Meal): A meal provided to an eligible individual in his or her place of residence, that meets all of the requirements of the Older Americans Act and State/Local laws and assures a minimum one-third of the Dietary Reference Intake and shall comply with Dietary Guidelines for Americans.
Case Management	500	# of Case Management Hours		Registered	Case Management (1 Hour): Assistance in the form of access coordination in circumstances where the older person is experiencing diminished functioning capacities, personal conditions or other characteristics, which require the provision of services by formal service providers or family caregivers. Activities of case management include such practices as assessing needs, developing care plans, providing follow-up and reassessment as required, and authorizing, purchasing and monitoring services provided to participants.
	0	# of Personal Care Hours		Registered	Personal Care (1 Hour): Personal assistance, stand-by assistance, supervision or cues (such as with eating, bathing, toileting, transferring in/out of bed/chair, walking, dressing, grooming).
In-Home Services	0	# of Homemaker Hours			Homemaker (1 Hour): Assistance such as preparing meals, shopping for personal and household items, managing money, using the telephone or doing light housework.
	0	# of Chore Hours			Chore (1 Hour): Assistance such as heavy housework, yard work or sidewalk and other home maintenance for an older adult.
Transportation	1.403	# of One-Way Trips		Non-Registered	Transportation (1 One Way Trip): Transportation from one location to another. Does not include any other activity. May include travel vouchers and transit passes.

1. Federal Award Identification

A. Subrecipient Name: Age Well Senior Services, Inc.

B. Subrecipient's Unique Identifier (DUNS): 792315459

C. **Federal Award Identification Number (FAIN):** 2001CASSC3-00 and 2001CAHDC3-00

D. Federal Award Date: 2020-2021 & 2021-2022

E. **Subaward Period of Performance:** September 3, 2020 to September 30, 2022

F. Total Amount of Federal Funds Obligated by the Action: \$852,634

CFDA	FAIN	Award Date	Formula Funds	Amount
93.045	2001CAHDC3-00	2020	Title III-C2 – CARES Act	\$178,045
93.045	2001CAHDC3-00	2021	Title III-C2 – CARES Act	\$213,654
93.045	2001CAHDC3-00	2021	Title III-C2 – CARES Act	\$160,338
93.045	2001CAHDC3-00	2022	Title III-C2 – CARES Act	\$160,337
93.044	2001CASSC3-00	2020	Title III-B – CARES Act	\$7,038
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$8,446
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$317,370
93.044	2001CASSC3-00	2022	Title III-B – CARES Act	\$17,370
93.044	2001CASSC3-00	2020	Title III-B – CARES Act	\$17,735
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$21,281
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$0.00
93.044	2001CASSC3-00	2020	Title III-B – CARES Act	\$0.00
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$0.00
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$25,510
93.044	2001CASSC3-00	2021	Title III-B – CARES Act	\$25,510
			TOTAL:	\$852,634

G. Total Amount of Federal Funds Obligated to the Subrecipient: \$852,634

H. Total Amount of the Federal Award: \$852,634

I. Federal Award Project Description:

• For III-B Programs – Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers; Coronavirus Aid, Relief, and Economic Security Act

- For III-C Programs Special Programs for the Aging, Title III, Part C, Nutrition Services; Coronavirus Aid, Relief, and Economic Security Act
- J. **Federal Awarding Agency:** U.S. Department of Health and Human Services, Administration for Community Living; U.S. Department of Treasury
- K. Name of Pass Through Entity (PTE): California Department of Aging and County of Orange Office on Aging
- L. **Contact Information for the Awarding Official:** Ericka Danczak, Director (714) 480-6465, <u>ericka.danczak@occr.ocgov.com</u>
- M. **CFDA Number and Name:** #93.044 Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers; #93.045 Special Programs for the Aging, Title III, Part C, Nutrition Services
- N. Whether Award is R&D: No
- O. Indirect Cost Rate for the Federal Award: 10%

Date:	
To:	Clerk of the Board of Supervisors
From	n: OCCR/OC Community Services
Re:	ASR Control #:, Meeting Date Agenda Item No. #
attachi	fy that the attached fully executed complete agreement (and all exhibits and/or ments referenced within the agreement) is an exact iteration of the agreement(s) nted to and approved by the Board of Supervisors on the above listed meeting date.
	ner certify that I have been authorized to execute said agreement(s) and have nally executed same.
Name	Title
Signat	ure Date