



**FIRST AMENDMENT
TO CONTRACT # 22-23-0018-HCD
BETWEEN THE
COUNTY OF ORANGE
AND
CITY OF PLACENTIA
FOR**

**THE PROVISION OF: COMMUNITY DEVELOPMENT BLOCK GRANT (14.218)
ACTIVITIES: ADMINISTRATION, PUBLIC FACILITIES & IMPROVEMENTS,
HOUSING REHABILITATION AND PUBLIC SERVICES**

This Amendment to Contract # 22-23-0018-HCD, hereinafter referred to as "First Amendment," is made and entered into or upon execution of all necessary signatures between the County of Orange, a political subdivision of the State of California, hereinafter referred to as "County" and City of Placentia, a municipal corporation, in the State of California, DUNS Number 0404504417 and Unique Entity ID No. WN5YQKL2QFZ5 with a place of business at 401 East Chapman Avenue, Placentia, CA 92705-4407 hereinafter referred to as "Subrecipient," which are sometimes individually referred to as "Party," or collectively referred to as "Parties."

This First Amendment is comprised of this document and following Attachments and Exhibits, which are attached hereto and incorporated by reference herein:

Attachment A-1 (Scope of Services)
Attachment B-1 (Payment/Compensation)
Attachment C-1 (Budget Schedule)
Attachment E-1 (Performance Standards)

RECITALS:

WHEREAS, County and Subrecipient entered into Contract Number 22-23-0018-HCD (hereinafter referred to as "Original Contract"), for Administration, Public Facilities & Improvements, Housing Rehabilitation and Public Services activities, commencing July 1, 2022 and terminating on June 30, 2023 in the amount of \$339,514; and

WHEREAS, Parties desire to revise Attachment A, Scope of Services with Attachment A-1, Attachment B, Payment/Compensation with Attachment B-1, Attachment C, Budget Schedule with Attachment C-1, and Attachment E, Performance Standards

with Attachment E-1 attached hereto and incorporated herein by this reference; and

WHEREAS, the Parties now desire to increase the contract by \$195,792 for a new monetary value of \$535,306; and

WHEREAS, Subrecipient is performing satisfactory as required by the Contract;

NOW, THEREFORE, in consideration of the mutual obligations set forth herein, both Parties mutually agree to amend as follows:

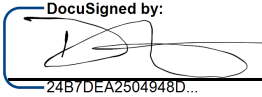
1. The Contract Amount, set forth in paragraph 4 of this Contract, is hereby increased by \$195,792 to a new Contract Amount of \$535,306, unless otherwise terminated by the County under the terms of the Contract.
2. Attachment A- Scope of Services shall be replaced in its entirety with Attachment A-1, Attachment B- Payment/Compensation shall be replaced in its entirety with Attachment B-1, Attachment C- Budget Schedule shall be replaced in its entirety with Attachment C-1, and Attachment E- Performance Standards shall be replaced in its entirety with Attachment E-1, below.

Except as otherwise expressly set forth herein, all terms and conditions contained in the Original Contract, including any amendments/modifications, are hereby incorporated herein by this reference as if fully set forth herein and shall remain in full force and effect.

THE REMAINDER OF THE PAGE WAS INTENTIONALLY LEFT BLANK

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment on the dates with their respective signatures:

*** City of Placentia**

By:  _____
DocuSigned by:
24B7DEA2504948D...

By: _____

Name: Damien Arrula

Name: _____

Title: City Administrator

Title: _____

Dated: 4/20/2023

Dated: _____

*For Contractors that are corporations, signature requirements are as follows: 1) One signature by the Chairman of the Board, the President or any Vice President; and 2) One signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or an Assistant Treasurer.

For Contractors that are not corporations, the person who has authority to bind the contractor to a contract, must sign on one of the lines above.

COUNTY OF ORANGE

A Political Subdivision of the State of California

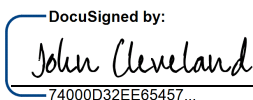
Print Name

Title

Signature

Date

**APPROVED AS TO FORM
DEPUTY COUNTY COUNSEL**

By:  _____
DocuSigned by:
74000D32EE65457...

Dated: 4/21/2023

Deputy County Counsel



SCOPE OF SERVICES
HCD – METRO CITY ACTIVITIES

Scope of Services

1. City of Placentia Administration

A. HUD Matrix Code / Activity:
21A General Program Administration / Subrecipient shall provide services identified herein in accordance with definitions, terms and conditions as specified in 24 CFR 570.206 (a)(1)

B. Project Title:
Administration of the FY2022-23 City of Placentia CDBG Program

C. Program Description:
The (METRO) City of Placentia will use CDBG funds to administer the City’s CDBG projects using the funds for staff salaries and staff benefits.

D. Project Need:
The City of Placentia as a Metro city has five activities it will be administering. The approved activities they have chosen to provide are Public Services - Neighborhood Services, Public Services – Senior Services, Housing Rehabilitation SFR, Neighborhood Facility – Whitten Community Center Parking lot, Housing Rehabilitation Public or Privately Owned Commercial Façade Improvements.

E. Low/Mod Neighborhood Preservation/Community Benefit: All Projects.

F. Program Objectives and Outcomes Chart:

<u>Activity</u>	<u>Outputs</u>
1. Administration	5 Projects

<u>Performance Objectives</u>	<u>Performance Outcomes</u>
1. Administration of 5 Activities	Complete 5 Activities

2. Neighborhood Services - PS

A. HUD Matrix Code / Activity:
05 Public Service / Subrecipient shall provide services identified herein in accordance with definitions, terms and conditions as specified in 24 CFR 570.201 (a)(2)

B. Project Title:
Neighborhood Services

C. Program Description:

The City of Placentia Neighborhood Services – Funds will be used for operations and support staff in the Neighborhood Services Division for various food distribution programs and coordinating services for low income residents including direct assistance with the completion, review, and translation of public assistance forms including immigration documents, employment forms legal aid, housing and medical services. Neighborhood Services staff also work with Second Harvest Food Bank to provide a monthly mobile food pantry program and coordinate with CAPOC for their food box program.

D. Project Need:

The City of Placentia's Neighborhood Services Division at the Whitten Community Center is located in a low to moderate income area and provides residents with information and referrals to healthcare, food assistance and distribution, employment, counseling and emergency assistance. Many of our participants are low- and moderate-income families, senior citizens and persons with disabilities. The Division hosts a strong network of community agencies and committed individuals called the Families First Collaborative to unite community efforts to strengthen and support family well-being and self-sufficiency.

E. Low/Mod Neighborhood Preservation/Community Benefit:

The Neighborhood Services Division is comprised of several partners including Child Supportive Services, Coast to Coast Foundation, Placentia Yorba Linda Unified School District, Alliance for a Healthy Orange County, Braille Institute of Orange County, Cal Optima, Help ME Grow Orange County, MOMS of Orange County, St. Jude Neighborhood Health Centers, Colette's Children's Home, Casa Youth Center, Homeless Intervention Shelter and House, Placentia Yorba Linda McKinney Vento Program, Taller San Jose and the Friendly Center. This group meets bi-monthly to facilitate the sharing of comprehensive and coordinated resources to support family needs among the low to moderate income families.

F. Program Objectives and Outcomes Chart:

<u>Activity</u>	<u>Outputs</u>
1 Public Service – Limited Clientele	Suitable Living Environment
2 Public Service – Area Benefit	Suitable Living Environment
3 Public Service – Case Management	At risk individuals and/or families will receive case work services; emergency assistance, service coordination, etc.
4 Public Service – Economic Opportunities	Low-income individuals and/or families will receive tax preparation including EITC
5 Public Service – Health Services	Low income individuals and/or families will receive health services,

insurance enrollment, classes, and
medical services

Performance Objectives

1. People

Performance Outcomes

Suitable Living environment

CDBG National Objective: LMC 570.208 (a)(2)

Outcomes

800 People

3. Senior Services - PS

A. HUD Matrix Code / Activity:

05 Public Service / Subrecipient shall provide services identified herein in accordance with definitions, terms and conditions as specified in 24 CFR 570.201 (e)

B. Project Title:

Senior Services

C. Program Description:

The City of Placentia Senior Services – Funds include the cost of Subrecipient staff salaries for providing the Senior Lunch Program. The Subrecipient currently partners with the Community Senior Services to provide nutritional meals to all older adults ages 60 and over. A \$3.00 donation for seniors is suggested, but not required. The program will also provide the same service for those under 60 for a \$5.00 donation.

D. Low/Mod Neighborhood Preservation/Community Benefit:

E. Program Objectives and Outcomes Chart:

Activity

- 1 Public Service – Limited Clientele
- 2 Public Service – Area Benefit

Outputs

- Suitable Living Environment
- Suitable Living Environment

Performance Objectives

1. People

Performance Outcomes

Suitable Living environment

CDBG National Objective: LMC 570.208 (a)(2)

Outcomes

450 People

4. Housing Rehabilitation SFR - HR

A. HUD Matrix Code / Activity:

14a-Rehab; Single-Unit Residential / Subrecipient shall provide services identified herein in accordance with definitions, terms and conditions as specified in 24 CFR 570.202 (a)(1)

B. Project Title:

Housing Rehabilitation Grant Program City of Placentia

C. Program Description:

The City of Placentia will use CDBG funds to implement its Housing Rehabilitation Grant Program. The program will assist 4-5 low and moderate-income qualified home owners that reside in single family residences or mobile homes. The program is designed to replace roofing, implement American with Disabilities Act accessibility to make energy efficiency improvements, replace windows, conduct painting and graffiti removal from private properties.

D. Low/Mod Neighborhood Preservation:

The project directly assists low-to-moderate income property owners maintain their affordable housing options. The project provides grants which do not impact the income level of a recipient while making critical repairs such as roof and window replacement. Further, the program allows for exterior improvements to include paint, fencing, security lights, and minimal landscaping (water conservation improvements), tree removal and walkway repairs, to improve the aesthetic appeal of a home, thereby decreasing the likelihood of the neighborhood spiraling into a state of disrepair based on one property becoming an eyesore and therefore an attractor for further dilapidation of the neighborhood or increase in criminal activity. Finally, the improvement of a home or homes on a block can have a ripple effect of other improvements within the area, increase community pride, and a general well-being of persons within the community to maintain their neighborhoods and become involved in civic events.

E. Program Objectives and Outcomes Chart:

ActivityOutputs

1 Rehabilitation of Owner Occupied
Qualified Units

4-5 Housing Rehab Units for Exterior Income
Repairs

Performance ObjectivesPerformance Outcomes

1. Decent Housing

Affordability

CDBG National Objective: LMH 570.208(a)(3)

Outcomes

4-5 Housing Units

5. Housing Rehabilitation Façade - HR

A. HUD Matrix Code / Activity:

14E Housing Rehabilitation / 570.202 (3)

B. Project Title:

Housing Rehabilitation – Public or Privately Owned Commercial Façade Improvements

C. Program Description:

The Façade Improvement Program will be implemented in an effort to remove blight and provide for the expansion of the Subrecipient’s tax base through the use of CDBG funded grants for eligible façade improvements to local businesses. The grants can be used for exterior improvements among the aging commercial buildings in the Old Town Placentia District area.

D. Project Need:

The Old Town commercial district is plagued with insufficient infrastructure and aging buildings. The potential economic benefit to the area has placed a high priority on the preservation and rehabilitation of the single-family homes and businesses in the Old Town Placentia area.

E. Low/Mod Neighborhood Preservation/Community Benefit:

The program will be designed to promote Placentia as a positive venue for quality business, incentivize business improvements and attraction to enhance local economic growth, and ensure that government regulations promote a favorable business climate.

F. Program Objectives and Outcomes Chart:

<u>Activity</u>	<u>Outputs</u>
1 Rehabilitation – Business	Suitable Living Environment
2 Prevention/Elimination of Slums or Blight	Suitable Living Environment

<u>Performance Objectives</u>	<u>Performance Outcomes</u>
1. Up to 20 Businesses	Suitable Living Environment

6. Neighborhood Facility Improvements – PF&I – Old City Hall

A. HUD Matrix Code / Activity:

03E Neighborhood Facilities Improvements / 570.201 (c)

B. Project Title:
Neighborhood Facilities Whitten Community Center Parking Lot

C. Program Description:

The Center is a multigenerational center servicing youth, adults and seniors. The parking lot is past it's useful life and is in need of safe pedestrian accessibility from the parking lot to the Center and the Head Start Program.

D. Project Need:

The stripping has worn out in some areas and the handicap stalls are faded. The parking lot faces ADA concerns and the CDBG funding will help assist with the cost of the parking lot pavement and stripping.

E. Low/Mod Neighborhood Preservation:
900 S Melrose St, Placentia

F. Program Objectives and Outcomes Chart:
Activity

1 Improvement to one Public Facility

Performance Objectives

Performance Outcomes

1. Suitable Living Environment

Availability/Accessibility

CDBG National Objective: LMA 570.208(a)(1)

Outcomes

1 Facility

500 People

Federal Award Identification

A. **Subrecipient Name:** City of Placentia

B. **Subrecipient's Unique Identifier(UEI):**WN5YQKL2QFZ5

C. **Federal Award Identification Number (FAIN):** 14.218

D. **Federal Award Date:** TBA

E. **Subaward Period of Performance:** FY 2022-23

F. Total Amount of Federal Funds Obligated by the Action: \$535,306.00

CFDA	FAIN	Award Date	Formula Funds	Amount
				\$
				\$
			TOTAL:	\$

G. Total Amount of Federal Funds Obligated to the Subrecipient: \$535,306.00

H. Total Amount of the Federal Award: 3,515,547

I. Federal Award Project Description: Administrative City, Public Services Neighborhood Services, Public Services Senior Services, Façade Improvements, Housing Rehabilitation – SRF, Neighborhood Facility Improvements – Whitten Community Center Parking Lot – PF&I

J. Federal Awarding Agency: HUD

K. Name of PTE: Orange County

L. Contact Information for the Awarding Official: Julia Bidwell Director
(714) 480-2991 Julia.Bidwell@occr.ocgov.com

M. CFDA Number and Name: 14.218

N. Whether Award is R&D: N/A

O. Indirect Cost Rate for the Federal Award: N/A



PAYMENT/COMPENSATION
HCD METRO CITY ACTIVITIES

1. **COMPENSATION:**

This is a Contract between the County and the Subrecipient City of Placentia: for the total of up to \$535,306, which is contingent upon release and approval of the funds by HUD. County has no liability for any amount in excess of the amount released and approved by HUD for the Subrecipient.

\$ 36,326 – CITY OF PLACENTIA ADMINISTRATION

\$ 33,489 – NEIGHBORHOOD SERVICES – PS

\$ 21,000 – SENIOR SERVICES – PS

\$ 52,500 – HOUSING REHABILITATION SFR - HR

\$ 251,700- FAÇADE IMPROVEMENTS - HR

\$ 140,291 – NEIGHBORHOOD FACILITY IMPROVEMENTS WHITTEN COMMUNITY CENTER PARKING LOT– PF&I

As set forth in Attachment A. Scope of Services attached hereto and incorporated herein by reference. The Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder. The Subrecipient agrees and accepts that any specified compensation amount specified in this Contract is contingent upon HUD's approval and release of the funds related to this Contract. The County shall have no obligation to pay any sum in excess of the total Contract amount specified or the total amount of funds release and approved by HUD for the Subrecipient under this Contact, whichever is less, unless authorized by an amendment in accordance with paragraphs C and P of the County's General Terms and Conditions.

2. **FIRM DISCOUNT AND PRICING STRUCTURE:**

Subrecipient guarantees that prices quoted are equal to or less than prices quoted to any other local, State or Federal government entity for services of equal or lesser scope.

Subrecipient agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.

3. **PAYMENT TERMS:**

An invoice for activities/services shall be submitted to the address specified below upon the completion of the activities/services and approval of the County Project Manager. Subrecipient shall reference Contract number on invoice. Payment will be net 30 days after receipt of an invoice, contingent upon availability of funds, in a format acceptable to the County of Orange and verified and approved by OC Community Resources and subject to routine processing requirements of the County. The responsibility for providing an acceptable invoice rests with the Subrecipient.

Billing shall cover services not previously invoiced. The Subrecipient shall reimburse the County of Orange for any monies paid to the Subrecipient for services not provided or when services do not meet the Contract requirements.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the services.

Invoice(s) are to be sent to:

OC Community Resources Accounting
601 N Ross St., 6th Floor
Santa Ana, CA 92701-
Attention: Accounts Payable

4. **INVOICING INSTRUCTIONS:**

Further instructions regarding invoicing/reimbursement as set forth in Exhibit 1 - OC Community Resources Contract Reimbursement Policy, are attached hereto and incorporated herein by reference.

The Subrecipient will provide an invoice on Subrecipient's letterhead for services rendered. Each invoice will have a number and will include the following information:

The Demand Letter/Invoice must include Delivery Order (DO) Number, Contract Number, Service date(s) – Month of Service along with other required documentation (See Exhibit 1).

5. **OC COMMUNITY RESOURCES CONTRACT REIMBURSEMENT POLICY:**

Further instructions regarding invoicing/reimbursements as set forth in Exhibit 1 - OC Community Resources Contract Reimbursement Policy, are attached hereto and incorporated herein by reference.



BUDGET SCHEDULE
HCD METRO CITY ACTIVITIES

Subrecipient City of Placentia \$535,306 total

1. City of Placentia Administration – FY 2022-23

Project Cost Budget Chart City of Placentia – Administration			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Design/Project Development	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Administration	\$36,326	5,000	\$41,326
Total Project Cost	\$36,326	\$5,000	\$41,326

Detailed Project Cost Budget Description:

The Funds will be used to help cover salaries and benefits of staff to administer the 5 activities the Subrecipient has chosen.

2. Neighborhood Services PS – FY 2022-23

Project Cost Budget Chart City of Placentia – Neighborhood Services PS			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Design/Project Development	N/A	N/A	N/A
Acquisition	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Administration	\$33,489	5,000	\$38,489
Consumable Supplies	N/A	N/A	N/A
Total Project Cost	\$33,489	\$5,000	\$38,489

Detailed Project Cost Budget Description:

Public Service – Total program cost \$38,000 in CDBG funds will be used for Salaries and Wages.

3. Senior Services PS – FY 2022-23

Project Cost Budget Chart City of Placentia – Senior Services PS			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Design/Project Development	N/A	N/A	N/A
Acquisition	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Administration	\$10,000	\$5,000	\$15,000
Consumable Supplies	\$11,000	\$0	\$11,000
Total Project Cost	\$21,000	\$5,000	\$26,000

Detailed Project Cost Budget Description:

Public Service – Total program cost \$26,000 - \$21,000 in CDBG funds will be used for Salaries and Wages, \$11,000 will be used for Consumable Supplies and \$5,000 in leveraged funds will be used for Salaries and Wages.

4. SFR – HR – FY 2022-23

Project Cost Budget Chart City of Placentia – SFR HR			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Design/Project Development	N/A	N/A	N/A
Acquisition	N/A	N/A	N/A
Construction	N/A	N/A	N/A
Administration	N/A	\$5,000	\$5,000
Rehabilitation	\$52,500	N/A	\$52,500
Total Project Cost	\$52,500	\$5,000	\$57,500

Detailed Project Cost Budget Description:

Housing Rehabilitation- Construction costs for completing the Housing Rehabilitation Grant Program work at each income/program eligible property. Includes roofing, new windows, new entry doors, exterior improvements to 4-5

units including painting, lead remediation, and exterior improvements for neighborhood improvements. \$52,500 in FY2021-22 funding, \$5,000 leverage.

5. Façade Improvements– HR - FY 2022-23

Project Cost Budget Chart City of Placentia – Façade Improvements			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Acquisition	N/A	N/A	N/A
Construction	\$251,700	N/A	\$251,700
Administration	N/A	\$5,000	\$5,000
Consumable Supplies	N/A	N/A	N/A
Total Project Cost	\$251,700	\$5,000	\$256,000

Detailed Project Cost Budget Description:

Housing Rehabilitation – Total program cost \$256,700 - \$ 251,700 in CDBG funds will be used for Construction and \$ 5,000 in leveraged funds will be used for Administration.

6. Neighborhood Facility Improvements – FY 2022-23 Whitten Parking Lot

Project Cost Budget Chart City of Placentia- Neighborhood Facility Improvements Whitten Parking Lot			
Project Costs/Activity	Urban County Funds	Leveraged Resources	Total
Design/Project Development	N/A	N/A	N/A
Acquisition	N/A	N/A	N/A
Construction	\$140,291	N/A	\$140,291
Administration	N/A	\$25,000	\$25,000
Consumable Supplies	N/A	N/A	N/A
Total Project Cost	\$140,291	\$25,000	\$165,291

Detailed Project Cost Budget Description:

PF&I – Total program cost \$165,291 - \$140,291 CDBG funds will be used for Construction, \$25,000 in leveraged funds will be used for Administration.



**PERFORMANCE STANDARDS
METRO CITY ACTIVITIES - HCD**

July 1, 2022 – Contract Start Date

1. Public Service Neighborhood Services

Milestone Date	Minimum Required Expenditure/ Accomplishment Threshold	Activity Results Achieved
January 15th	50% of Contracted Amount Expended	\$19,000.00
	50% of Proposed Accomplishments Achieved	Public Service
March 15th	70% of Contracted Amount Expended	\$26,600.00
	70% of Proposed Accomplishments Achieved	Public Service
April 15th	80% of Contracted Amount Expended	\$30,400.00
	80% of Proposed Accomplishments Achieved	Public Service

Tools to Measure Project's Effect – (see below)

2. Public Service Senior Services

Milestone Date	Minimum Required Expenditure/ Accomplishment Threshold	Activity Results Achieved
January 15th	50% of Contracted Amount Expended	\$10,500
	50% of Proposed Accomplishments Achieved	Public Service
March 15th	70% of Contracted Amount Expended	\$16,800
	70% of Proposed Accomplishments Achieved	Public Service
April 15th	80% of Contracted Amount Expended	\$16,8700
	80% of Proposed Accomplishments Achieved	Public Service

Tools to Measure Project's Effect – (see below)

3. HR SFR

Milestone Date	Minimum Required Expenditure/ Accomplishment Threshold	Activity Results Achieved
January 15th	50% of Contracted Amount Expended	\$26,250
	50% of Proposed Accomplishments Achieved	Design and or Construction
March 15th	70% of Contracted Amount Expended	\$36,750
	70% of Proposed Accomplishments Achieved	Construction/HR
April 15th	80% of Contracted Amount Expended	\$42,000
	80% of Proposed Accomplishments Achieved	Construction/HR

Tools to Measure Project's Effect – (see below)

4. HR Façade Improvements

Milestone Date	Minimum Required Expenditure/ Accomplishment Threshold	Activity Results Achieved
July 15th	50% of Contracted Amount Expended	\$125,850
	50% of Proposed Accomplishments Achieved	Design and or Construction 10
September 15th	80% of Contracted Amount Expended	\$201,360
	80% of Proposed Accomplishments Achieved	Construction/HR 18

Tools to Measure Project's Effect – (see below)

5. Neighborhood Facility Improvements- Whitten parking Lot

Milestone Date	Minimum Required Expenditure/ Accomplishment Threshold	Activity Results Achieved
January 15th	50% of Contracted Amount Expended	\$70,145
	50% of Proposed Accomplishments Achieved	Design and/or installation
March 15th	70% of Contracted Amount Expended	\$98,203
	70% of Proposed Accomplishments Achieved	Construction and/or installation
April 15th	80% of Contracted Amount Expended	\$112,175
	80% of Proposed Accomplishments Achieved	Construction and/or installation

Tools to Measure Project's Effect – (see below)

Tools to Measure Project's Effect:

Subrecipient will meet its minimum required expenditure and accomplishment milestone dates as specified above by submitting detailed quarterly reporting to the County. Subrecipient's staff will monitor and address any concerns/issues with meeting these accomplishments/milestones and will work with the County to address them.