

**AMENDMENT NO. 2
TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY
AND
COUNTY OF ORANGE
FOR PROVISION OF
PUBLIC HEALTH NURSING SERVICES
FOR
BRIDGES PRENATAL-TO-THREE NETWORK**

This AMENDMENT NO. 2 is entered into as of the 1st day of July 2024 ("Effective Date") by and between the Children and Families Commission of Orange County, a legal public entity, ("Commission") and the County of Orange, a political subdivision of the State of California ("County"), through its Health Care Agency. Commission and County may be referred to individually as "Party" or collectively as "Parties."

RECITALS

- A. The Parties executed Memorandum of Understanding ("MOU") Bridges Prenatal-to-Three Network, effective July 1, 2020, whereby County agreed to provide Bridges Prenatal-to-Three Network Contract Services as referenced in Work Plans, Exhibit A-1, Exhibit A-2, Exhibit A-3, and Exhibit A-4.
- B. The Parties executed Amendment No. 1 to the MOU, to extend the MOU for one-year, effective July 1, 2023, through June 30, 2024, whereby County agreed to provide Bridges Prenatal-to-Three Network Contract Services as referenced in Work Plans, Exhibit A-1.1, Exhibit A-2.1, and Exhibit A-4.1.
- C. Commission and County now desire to extend this MOU for three (3) years.
- D. Commission and County now desire to amend the MOU to incorporate the required benefit update into the MOU.

NOW, THEREFORE, the parties agree as follows:

- 1. The title of this MOU, "Public Health Nursing Services for Bridges Maternal Child Health Network", is deleted in its entirety and replaced with the title, "Public Health Nursing Services for Bridges Prenatal to Three Network".
- 2. Article I. Term of the MOU is deleted in its entirety and replaced with the following:

"The term of this MOU shall commence on July 1, 2020, and terminate on June 30, 2027, unless earlier terminated in accordance with Article VII, Termination".
- 3. Article III. Program Summaries – Bridges Maternal Child Health Network, Paragraph A. Medically High Risk Infants, subparagraph 1.j., of the MOU is deleted in its entirety and replaced with the following:

"j. Provide assistance to families receiving Services under this MOU with respect to access to medical care, Family Wellness Plans, substance use disorder treatment, mental health services, adult education, domestic violence, school readiness services, and job services."

4. Article III. Program Summaries – Bridges Maternal Child Health Network, Paragraph A. Medically High Risk Infants, subparagraph 2.d., of the MOU is deleted in its entirety and replaced with the following:

"d. Parenting Support and Education: Clients are given information on how to access support services that include but are not limited to, early learning services, Help Me Grow, and childcare."

5. Article III. Program Summaries – Bridges Maternal Child Health Network, Paragraph B. Nurse Family Partnership and CalWORKs Home Visitation Program, subparagraph 1.h., of the MOU is deleted in its entirety and replaced with the following:

"h. Provide individualized education regarding pregnancy, prenatal substance use disorders (if warranted), infant care, nutrition, infant growth, development and other content areas that impacts a child's healthy growth, development."

6. Article III. Program Summaries – Bridges Maternal Child Health Network, Paragraph C. Perinatal Assessment and Coordination Team, subparagraph 2.d., of the MOU is deleted in its entirety and replaced with the following:

"d. Parenting Support and Education: Clients are given information on how to access support services that include but are not limited to, early learning services, Help Me Grow, and childcare."

7. Article IV. Roles and Responsibilities, Paragraph A., of the MOU is deleted in its entirety and replaced with the following:

"A. COMMISSION agrees to reimburse COUNTY up to a maximum payment obligation of \$6,557,670 for the period of July 1, 2020, through June 30, 2024, for Services provided under this MOU. COMMISSION further agrees to reimburse COUNTY up to a maximum payment obligation of \$4,500,000 for the period of July 1, 2024, through June 30, 2027, for Services provided under this MOU. The funding for each Service Program may be modified upon mutual, written agreement by COUNTY and COMMISSION, or their designees."

8. Article IV. Roles and Responsibilities, Paragraph K., of the MOU is deleted in its entirety and replaced with the following:

"K. From July 1, 2023, through June 30, 2027, COUNTY shall provide:

1. Regular participation in the Home Visiting Countywide Collaborative (HVC) by HCA Community and Nursing Services (CNSD) Senior leadership.
2. Collective sharing of outreach and communication strategies to expand awareness in under-resourced communities and contribute in the discussion to develop universal language and communication around home visiting services in collaboration with community members and HVC partners.

3. Continued contribution in support of the collective goal and implementation strategies through the HVC.
4. Leveraging of HVC's support and assistance to identify state and county funding streams to support the most effective use of home visiting programs to meet the needs of Orange County residents."
9. Article V. Budget, Paragraph A., of the MOU is deleted in its entirety and replaced with the following:

"A. COMMISSION shall pay COUNTY in accordance with Article IV. Roles and Responsibilities and the following annual budget, which may be adjusted by mutual written agreement between COUNTY and COMMISSION.

| | ANNUAL COST 7/1/20 - 6/30/21 | ANNUAL COST 7/1/21 - 6/30/22 | ANNUAL COST 7/1/22 - 6/30/23 | ANNUAL COST 7/1/23 - 6/30/24 | ANNUAL COST 7/1/24 - 6/30/25 | ANNUAL COST 7/1/25 - 6/30/26 | ANNUAL COST 7/1/26 - 6/30/27 | TOTAL ANNUAL COST |
|---|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|------------------------|
| MEDICALLY HIGH-RISK INFANTS | | | | | | | | |
| Salaries and Benefits | \$404,607.00 | \$404,607.00 | \$404,607.00 | \$416,804.00 | \$412,425.00 | \$412,533.00 | \$412,533.00 | \$2,868,116.00 |
| Direct Project Expenses | \$11,207.00 | \$11,207.00 | \$11,207.00 | \$5,095.00 | \$777.00 | \$646.00 | \$646.00 | \$40,785.00 |
| Indirect/Administrative Expenses | \$84,270.00 | \$84,270.00 | \$84,270.00 | \$79,776.00 | \$88,548.00 | \$88,571.00 | \$88,571.00 | \$598,276.00 |
| TOTAL COST | \$500,084.00 | \$500,084.00 | \$500,084.00 | \$501,675.00 | \$501,750.00 | \$501,750.00 | \$501,750.00 | \$3,507,177.00 |
| NURSE FAMILY PARTNERSHIP | | | | | | | | |
| Salaries and Benefits | \$205,543.00 | \$205,543.00 | \$205,543.00 | \$214,611.00 | \$212,998.00 | \$213,035.00 | \$213,035.00 | \$1,470,308.00 |
| Direct Project Expenses | \$15,603.00 | \$15,603.00 | \$15,603.00 | \$3,852.00 | \$771.00 | \$726.00 | \$726.00 | \$52,884.00 |
| Indirect/Administrative Expenses | \$42,810.00 | \$42,810.00 | \$42,810.00 | \$41,077.00 | \$45,731.00 | \$45,739.00 | \$45,739.00 | \$306,716.00 |
| TOTAL COST | \$263,956.00 | \$263,956.00 | \$263,956.00 | \$259,540.00 | \$259,500.00 | \$259,500.00 | \$259,500.00 | \$1,829,908.00 |
| CalWORKs HOME VISITING PROGRAM | | | | | | | | |
| Salaries and Benefits | \$444,402.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$444,402.00 |
| Direct Project Expenses | \$20,745.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$20,745.00 |
| Indirect/Administrative Expenses | \$92,523.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$92,523.00 |
| TOTAL COST | \$557,670.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$557,670.00 |
| PERINATAL ASSESSMENT and COORDINATION TEAM | | | | | | | | |
| Salaries and Benefits | \$592,863.00 | \$592,863.00 | \$592,863.00 | \$606,588.00 | \$607,500.00 | \$607,508.00 | \$607,508.00 | \$4,207,693.00 |
| Direct Project Expenses | \$19,618.00 | \$19,618.00 | \$19,618.00 | \$5,860.00 | \$820.00 | \$810.00 | \$810.00 | \$67,154.00 |
| Indirect/Administrative Expenses | \$123,479.00 | \$123,479.00 | \$123,479.00 | \$126,337.00 | \$130,430.00 | \$130,432.00 | \$130,432.00 | \$888,068.00 |
| TOTAL COST | \$735,960.00 | \$735,960.00 | \$735,960.00 | \$738,785.00 | \$738,750.00 | \$738,750.00 | \$738,750.00 | \$5,162,915.00 |
| TOTAL AMOUNT - ALL PROGRAMS | \$2,057,670.00 | \$1,500,000.00 | \$1,500,000.00 | \$1,500,000.00 | \$1,500,000.00 | \$1,500,000.00 | \$1,500,000.00 | \$11,057,670.00 |

10. Article VI. Staffing of the MOU is deleted in its entirety and replaced with the following:

"A. From July 1, 2020, through June 30, 2023, COUNTY shall, at a minimum, provide the following staffing pattern expressed in Full-Time Equivalents (FTEs). One (1) FTE will be equal to an average of forty (40) hours work per week.

| POSITION | Medically High Risk Infants FTE | Nurse Family Partnership FTE | Perinatal Assessment and Coordination Team FTE | CalWORKs Home Visiting Program FTE |
|-----------------------------------|---------------------------------|------------------------------|--|------------------------------------|
| Public Health Nurse | 2.00 | 1.00 | 3.00 | 1.75 |
| Supervising Public Health Nurse | 0.30 | 0.10 | 0.30 | 0.50 |
| Information Processing Technician | 0.25 | 0.25 | 0.50 | 1.00 |
| TOTAL | 2.55 | 1.35 | 3.80 | 3.25 |

B. From July 1, 2023, through June 30, 2024, COUNTY shall, at a minimum, provide the following staffing pattern expressed in Full-Time Equivalents (FTEs). One (1) FTE will be equal to an average of forty (40) hours work per week.

| POSITION | Medically High-Risk Infants FTE | Nurse Family Partnership FTE | Perinatal Assessment and Coordination Team FTE |
|-----------------------------------|---------------------------------|------------------------------|--|
| Public Health Nurse | 2.00 | 1.00 | 3.00 |
| Supervising Public Health Nurse | 0.10 | 0.10 | 0.10 |
| Information Processing Technician | 0.30 | 0.10 | 0.35 |
| TOTAL | 2.40 | 1.20 | 3.45 |

C. From July 1, 2024, through June 30, 2027, COUNTY shall, at a minimum, provide the following staffing pattern expressed in Full-Time Equivalents (FTEs). One (1) FTE will be equal to an average of forty (40) hours work per week.

| FY 24-25 Prop 10 Staffing | | | | |
|-----------------------------------|---------------------------------|------------------------------|--|------------|
| Position | Medically High Risk Infants FTE | Nurse Family Partnership FTE | Perinatal Substance Abuse Services FTE | Total FTEs |
| Public Health Nurse | 1.87 | 0.89 | 2.78 | 5.53 |
| Supervising Public Health Nurse | 0.10 | 0.10 | 0.10 | 0.30 |
| Information Processing Technician | 0.10 | 0.10 | 0.20 | 0.40 |
| Total Positions | 2.07 | 1.09 | 3.08 | 6.23 |
| FY 25-26 Prop 10 Staffing | | | | |
| Position | Medically High Risk Infants FTE | Nurse Family Partnership FTE | Perinatal Substance Abuse Services FTE | Total FTEs |
| Public Health Nurse | 1.78 | 0.85 | 2.66 | 5.29 |
| Supervising Public Health Nurse | 0.10 | 0.10 | 0.10 | 0.30 |
| Information Processing Technician | 0.10 | 0.10 | 0.20 | 0.40 |
| Total Positions | 1.98 | 1.05 | 2.96 | 5.99 |
| FY 26-27 Prop 10 Staffing | | | | |
| Position | Medically High Risk Infants FTE | Nurse Family Partnership FTE | Perinatal Substance Abuse Services FTE | Total FTEs |
| Public Health Nurse | 1.78 | 0.85 | 2.66 | 5.29 |
| Supervising Public Health Nurse | 0.10 | 0.10 | 0.10 | 0.30 |
| Information Processing Technician | 0.10 | 0.10 | 0.20 | 0.40 |
| Total Positions | 1.98 | 1.05 | 2.96 | 5.99 |

D. The Parties acknowledge that the funding provided by COMMISSION under this MOU shall be used by COUNTY to leverage other funding sources such as:

1. From July 1, 2020, through June 30, 2023, Targeted Case Management (TCM) to fund the Public Health Nursing Programs. The staffing levels noted in the staffing table in Paragraph A above reflect only the staffing funded directly by COMMISSION and does not reflect the full staffing level for each of the programs listed above and as referenced in Article XVI. Fiscal Leveraging.
2. From July 1, 2023, through June 30, 2024, MCAH Title XIX to fund the Public Health Nursing Programs. The staffing levels noted in the staffing table in Paragraph B above reflect only the staffing funded directly by COMMISSION and does not reflect the full staffing level for each of the programs listed above and as referenced in Article XVI. Fiscal Leveraging.
3. From July 1, 2024, through June 30, 2027, MCAH Title XIX to fund the Public Health Nursing Programs. The staffing levels noted in the staffing table in Paragraph C above reflect only the staffing funded directly by COMMISSION and does not reflect the full staffing level for each of the programs listed above and as referenced in Article XVI. Fiscal Leveraging.

E. COUNTY shall hire for provision of Services under this MOU only individuals who are licensed as a Registered Nurse and have a Public Health Nurse Certification.

F. COUNTY shall hire for provision of Services under this MOU only individuals for Supervising Public Health Nurse positions for the Bridges Prenatal-to-Three Network program who are licensed as a Registered Nurse, have a Public Health Nurse Certification, and have two (2) years of experience as a licensed/certified public health nurse in a public health nursing setting. A Master's degree in Nursing or Public Health may be substituted for one (1) year of experience of the general experience.

G. COUNTY shall hire for provision of Services under this MOU only individuals for the Information Processing Technician positions who have either a high school diploma or equivalent and the training and experience necessary to perform the necessary work."

11. Exhibit A-1.1, Exhibit A-2.1 and Exhibit A-4.1 of the MOU, attached to Amendment No. 1 to MOU, are deleted in their entirety and replaced with Revised Exhibit A-1.1, Revised Exhibit A-2.1 and Revised Exhibit A-3.1, respectively, which are attached hereto and incorporated by this reference. By this amendment, the Parties intend the exhibits to the MOU to be, and by this Amendment hereby are, the attached exhibits and Ex. A-4 attached to the original MOU.

CONTRACT REMAINS IN FULL FORCE AND EFFECT- Except as specifically amended by this Amendment No. 2, all other terms and conditions contained in the MOU shall continue in full force and effect.

WHEREFORE, COMMISSION and COUNTY have caused this Amendment No. 2 to the MOU to be effective in the County of Orange, State of California, on the date first above written.

This MOU may be executed in several counterparts, all of which shall constitute but one and the same instrument. Faxed and/or electronically scanned signatures shall have the same force and effect as an original signature.

CHILDREN AND FAMILIES COMMISSION OF ORANGE COUNTY,
a legal public entity

BY: _____


RAMIN BASCHSHI, M.D.
CHAIR

DATED: 4/3/2024

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO
THE CHAIR OF COMMISSION

ATTEST: DocuSigned by:

BY: 
FAA99035BBC1472

ROBIN STIELER
CLERK OF COMMISSION

DATED: 4/3/2024

APPROVED AS TO FORM
TALLEY & TALLEY LAW, APC
COMMISSION SPECIAL COUNSEL

BY: _____


CRISTINA TALLEY

DATED: March 18, 2024

COUNTY OF ORANGE

BY: _____

Roland Tabangin
DEPUTY PURCHASING AGENT

DATED: _____

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL
ORANGE COUNTY, CA

BY: _____

DocuSigned by:


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DATED: 4/4/2024

Revised EXHIBIT A-1.1

| Prenatal / PHN Home Visitation Work Plan ¹ Medically High Risk Infants FCI-HCA-13 July 1, 2023 to June 30, 2024 | | | | | | |
|--|---------------------------------|--|-------------------|--------|-------------------------|--|
| Strategic Goals and Objectives | Milestone | Description | Program Data Type | Target | Reporting Period | Data Notes |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of parents who receive client visits (in-person, telephonic or video conferencing sessions) | Parent | 40 | July 2023- June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of client visits (in-person, telephonic or video conferencing sessions*) | Visits | 360 | July 2023- June 2024 | Report monthly. Source: Agency records. (Delineation between type of visits to be collected and entered into notes) |
| Comprehensive Health and Development – Early Identification | Developmental Screening | Number of children screened | Child | 32 | July 2023- June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of clients successfully completing service | Family Case | 10 | July 2023- June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Clients are given information on how to access support that include but not limited to (early learning, Help Me Grow, Childcare) | Family Case | 10 | July 2023- June 2024 | Report monthly as cases close. Source: Agency records. |

▪ **Children and Families Commission of Orange County to request data to perform an annual evaluation of the following outcomes:**

- Developmental Progress (ASQs)
- Birthweight
- Family Wellness Plan
- Connections to Healthy Steps Clinics
- Preterm Labor

- **Provide annual service counts and demographic data for the Children and Families Commission of Orange County “State Annual Reporting Data” in High 5 system.**
- **Submit monthly point-in-time Capacity Status Report to program leads.**

¹ Aggregate data to be entered monthly in High 5 System.

Revised EXHIBIT A-2.1

| Prenatal / PHN Home Visitation Work Plan¹ Nurse Family Partnership FCL-HCA-13 July 1, 2023 to June 30, 2024 | | | | | | |
|---|---------------------------------|--|--------------------------|---------------|-------------------------|--|
| Strategic Goals and Objectives | Milestone | Description | Program Data Type | Target | Reporting Period | Data Notes |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of parents who receive client visits (in-person, telephonic or video conferencing sessions) | Parent | 25 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of client visits (in-person, telephonic or video conferencing sessions*) | Visits | 600 | July 2023-June 2024 | Report monthly. Source: Agency records. (Delineation between type of visits to be collected and entered into notes) |
| Comprehensive Health and Development – Early Identification | Developmental Screening | Number of children screened | Child | 25 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of clients successfully completing service | Family Case | 12 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Clients are given information on how to access support that include but not limited to (early learning, Help Me Grow, Childcare) | Family Case | 15 | July 2023-June 2024 | Report monthly as cases close. Source: Agency records. |

▪ **Children and Families Commission of Orange County to request data to perform an annual evaluation of the following outcomes:**

- Developmental Progress (ASQs)
- Family Wellness Plan
- Birthweight
- Connections to Healthy Steps Clinics
- Preterm Labor

▪ **Provide annual service counts and demographic data for the Children and Families Commission of Orange County “State Annual Reporting Data” in High 5 system.**

▪ **Submit monthly point-in-time Capacity Status Report to program leads.**

¹ Aggregate data to be entered monthly in High 5 System.

Revised EXHIBIT A-3.1

| Prenatal / PHN Home Visitation Work Plan¹ Perinatal Assessment and Coordination Team FCI-HCA-13 July 1, 2023 to June 30, 2024 | | | | | | |
|---|---|---|--------------------------|---------------|-------------------------|---|
| Strategic Goals and Objectives | Milestone | Description | Program Data Type | Target | Reporting Period | Data Notes |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of parents who receive client visits (in-person, telephonic or video conferencing sessions) | Parent | 60 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of client visits (in-person, telephonic or video conferencing sessions*) | Visits | 720 | July 2023-June 2024 | Report monthly. Source: Agency records. (Delineation between type of visits to be collected and entered into notes) |
| Comprehensive Health and Development – Early Identification | Developmental Screening | Number of children screened | Child | 48 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Number of clients successfully completing service* | Family Case | 15 | July 2023-June 2024 | Report monthly. Source: Agency records. |
| Resilient Families – Family Support Services | Parenting Support and Education | Clients are given information on how to access support that include but not limited to (early learning, Help Me Grow, Childcare) | Family Case | 15 | July 2023-June 2024 | Report monthly as cases close. Source: Agency records. |
| Resilient Families – Family Support Services | Regular participation in the Home Visiting Countywide Collaborative (HVC) and support of the ongoing priorities and identified needs. | CNSD leadership actively participates in meetings and planning processes including development of outreach and communication strategies, collective goals, and identification of funding streams benefitting home visiting. | Update | 12 | July 2023-June 2024 | Report monthly. Source: Use F5OC template to document attendance at HVC meetings and summarize progress towards milestone goal. Upload to High 5 on a monthly basis. |

1 Aggregate data to be entered monthly in High 5 System.

EXHIBIT A-3.1

- **Children and Families Commission of Orange County to request data to perform an annual evaluation of the following outcomes:**
 - Developmental Progress (ASQs)
 - Birthweight
 - Preterm Labor
 - Family Wellness Plan
 - Connections to Healthy Steps Clinics
- **Provide annual service counts and demographic data for Children and Families Commission of Orange County “State Annual Reporting Data” in High 5 system.**
- **Submit monthly point-in-time Capacity Status Report to program leads.**