

MEMORANDUM

To: Robin Stieler, Clerk of the Board

From: Chairman Donald P. Wagner, Third District

Date: January 29, 2024

RE: Supplemental Item: Contract Policy Manual Ad Hoc Committee

Please place a supplemental item on the February 6, 2024 Board of Supervisors meeting agenda for the establishment of a Contract Policy Manual Ad Hoc Committee. The ad hoc committee will consist of Vice Chairman Chaffee and Supervisor Sarmiento and will work with the County Executive Office to consider and review the Contract Policy Manual for the County.