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One Stop

Authorized Signature Form

Contractor: _____ ProPath, Inc _____

The documents identified below required authorized signatures for execution, processing and payment. Complete this form, entering the names and signatures of persons authorized to sign the documents. Notification of any changes in authorized signatures is the responsibility of the Contractor. Changes without prior notification by the vendor may cause delay in processing agreements or payments.

Document	Print/Type Name	Signature	Date
Contracts and Amendments (2 signatures are required if corporation)			
Budget Line Item Modifications (without total funding increase or decrease)			
Invoices/Vouchers			

Note: Authorized signatures for corporations: Requirement of two signatures as follows: (1) One signature by the Chairman of the Board, the President or any Vice President, and (2) one signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or an Assistant Treasurer. Contract authorization must be given by action of the governing board of the organization or legal owners. Please attach copies of minutes/bylaws or statement granting such authorization. For contractors that are not corporations, a person who has the authority to bind the contractor to a contract.



COMMUNITY INVESTMENT
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