

1 THIRD AMENDMENT TO AGREEMENT FOR PROVISION OF
2 HIV CARE SERVICES
3 BETWEEN
4 COUNTY OF ORANGE
5 AND
6 AIDS SERVICES FOUNDATION ORANGE COUNTY
7 MARCH 1, 2016 THROUGH FEBRUARY 28, 2019
8

9 THIS THIRD AMENDMENT TO AGREEMENT entered into the 1st day of November, 2017
10 (effective date), is by and between the COUNTY OF ORANGE (COUNTY), and AIDS Services
11 Foundation Orange County, a California nonprofit corporation (CONTRACTOR), whereby the Parties
12 agree to amend that certain Agreement for the provision of HIV Care Services dated March 1, 2016
13 (Agreement). COUNTY and CONTRACTOR may sometimes be referred to herein individually as
14 "Party" or collectively as "Parties." The Original Agreement, the First Amendment, the Second
15 Amendment and this Third Amendment are and shall continue to be administered by the County of
16 Orange Health Care Agency (ADMINISTRATOR).

17
18 WITNESSETH:
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20 WHEREAS, on January 26, 2016, COUNTY authorized the Agreement with CONTRACTOR for
21 the provision of HIV Care Services for the period March 1, 2016 through February 28, 2019 in the
22 amount of \$6,091,170; and

23 WHEREAS, on January 26, 2016, the Board of Supervisors authorized ADMINISTRATOR to
24 increase the Agreement by an amount not to exceed a total of 10% of the Period One funding for the
25 Agreement; and

26 WHEREAS, on October 1, 2016, after approval of the Orange County HIV Planning Council,
27 ADMINISTRATOR through a First Amendment, authorized an increase of \$78,705, for Period One
28 revising the Period One amount from \$2,030,390 to \$2,109,095, for a revised total Maximum Obligation
29 of \$6,169,875; and

30 WHEREAS, on October 12, 2016 and December 14, 2016, after approval of the Orange County
31 HIV Planning Council, ADMINISTRATOR through a Second Amendment, authorized an additional
32 increase of \$123,376 for Period One by exercising partial contingency balance due to identified service
33 needs and CONTRACTOR picking up additional clients transitioning from another program, further
34 modifying the Period One amount from \$2,109,095 to \$2,232,471 for a revised total Maximum
35 Obligation of \$6,293,251; and

36 WHEREAS, COUNTY now desires to amend the Agreement with CONTRACTOR to increase the
37 maximum obligation for Period Two by \$292,435 from \$2,030,390 to \$2,322,825 and Period Three by

1 \$292,435 based on an increase in the Ryan White Part A allocation for Period Two and additional
2 funding from the City of Anaheim for Food Pantry, and increase the maximum obligation for Period
3 Three by \$292,345 from \$2,030,390 to \$2,322,825 based upon the anticipated funding for Period Three,
4 for a revised total maximum obligation of \$6,878,121; and

5 WHEREAS, CONTRACTOR desires to accept the additional funding and agrees to provide
6 increased or additional services pursuant to the terms and conditions of the original Agreement and
7 scope of work:

8 NOW, THEREFORE, in consideration of the mutual covenants, benefits, and promises contained
9 herein, COUNTY and CONTRACTOR do hereby agree as follows:

10
11 1. Page 4, lines 8-11 of the Agreement are amended to read as follows:

12 **“Maximum Obligation:**

13	Period One Maximum Obligation:	\$2,232,471
14	Period Two Maximum Obligation:	2,322,825
15	Period Three Maximum Obligation:	<u>2,322,825</u>
16	TOTAL MAXIMUM OBLIGATION:	\$6,878,121”

17 2. Paragraph II. of Exhibit A to the Agreement is amended to read as follows:

18 **“ II. BUDGET**

19 A. The following Budget is set forth for informational purposes only.

20 B. Line item budgets for Medical Transportation shall be used to purchase bus passes and
21 ACCESS coupons only. Budgets for Medical Transportation may not be exceeded without prior
22 ADMINISTRATOR approval.

23 1. Medical Case Management (Medical Retention) Services

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1	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
2	Salaries	\$ 36,412	\$ 34,976	\$ 34,976
3	Benefits	7,377	6,094	6,094
4	Operating Expenses			
5	Services and Supplies	<u>9,227</u>	<u>8,930</u>	<u>8,930</u>
6	SUBTOTAL	\$ 53,016	\$ 50,000	\$ 50,000
7				
8	DIRECT CARE COSTS			
9	Salaries	\$331,568	\$325,197	\$325,197
10	Benefits	69,743	74,797	74,797
11	Operating Expenses			
12	Services and Supplies	<u>75,842</u>	<u>50,006</u>	<u>50,006</u>
13	SUBTOTAL	\$477,153	\$450,000	\$450,000
14				
15	TOTAL COST	\$530,169	\$500,000	\$500,000

2. Medical Case Management (Linkage to Care) Services

19	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
20	Salaries	\$ 2,723	\$ 1,938	\$ 1,938
21	Benefits	681	466	466
22	Operating Expenses			
23	Services and Supplies	<u>2,596</u>	<u>2,596</u>	<u>2,596</u>
24	SUBTOTAL	\$ 6,000	\$ 5,000	\$ 5,000
25				
26	DIRECT CARE COSTS			
27	Salaries	\$36,120	\$23,736	\$23,736
28	Benefits	8,669	5,339	5,339
29	Operating Expenses			
30	Services and Supplies	<u>9,212</u>	<u>15,925</u>	<u>15,925</u>
31	SUBTOTAL	\$54,001	\$45,000	\$45,000
32				
33	TOTAL COST	\$60,001	\$50,000	\$50,000

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3. Medical Case Management (Medical Retention) Services – MAI

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 3,424	\$ 3,023	\$ 3,023
Benefits	822	536	536
Operating Expenses			
Services and Supplies	<u>1,001</u>	<u>441</u>	<u>441</u>
SUBTOTAL	\$ 5,247	\$ 4,000	\$ 4,000
DIRECT CARE COSTS			
Salaries	\$29,693	\$23,945	\$23,945
Benefits	6,936	5,483	5,483
Operating Expenses			
Services and Supplies	<u>10,601</u>	<u>6,572</u>	<u>6,572</u>
SUBTOTAL	\$47,230	\$36,000	\$36,000
TOTAL COST	\$52,477	\$40,000	\$40,000

4. Medical Case Management (Linkage to Care) Services – MAI

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 8,399	8,215	8,215
Benefits	1,779	1,972	1,972
Operating Expenses			
Services and Supplies	<u>673</u>	<u>1,167</u>	<u>1,167</u>
SUBTOTAL	\$ 10,851	\$ 11,354	\$ 11,354
DIRECT CARE COSTS			
Salaries	\$ 61,863	\$ 72,468	\$ 72,468
Benefits	17,495	18,753	18,753
Operating Expenses			
Services and Supplies	<u>18,305</u>	<u>10,968</u>	<u>10,968</u>
SUBTOTAL	\$ 97,663	\$102,189	\$102,189
TOTAL COST	\$108,514	\$113,543	\$113,543

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5. Non-Medical Case Management (Client Support) Services

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 8,449	\$ 8,936	\$ 8,936
Benefits	2,026	2,143	2,143
Operating Expenses			
Services and Supplies	<u>2,505</u>	<u>1,921</u>	<u>1,921</u>
SUBTOTAL	\$ 12,980	\$ 13,000	\$ 13,000
DIRECT CARE COSTS			
Salaries	\$ 76,689	\$ 77,960	\$ 77,960
Benefits	15,632	17,929	17,929
Operating Expenses			
Services and Supplies	<u>24,503</u>	<u>21,111</u>	<u>21,111</u>
SUBTOTAL	\$116,824	\$117,000	\$117,000
TOTAL COST	\$129,804	\$130,000	\$130,000

6. Non-Medical Case Management (Client Support) Services – MAI

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 2,123	\$ 3,692	\$ 3,692
Benefits	509	661	661
Operating Expenses			
Services and Supplies	<u>554</u>	<u>647</u>	<u>647</u>
SUBTOTAL	\$ 3,186	\$ 5,000	\$ 5,000
DIRECT CARE COSTS			
Salaries	\$18,886	\$29,819	\$29,819
Benefits	4,004	6,008	6,008
Operating Expenses			
Services and Supplies	<u>5,785</u>	<u>9,173</u>	<u>9,173</u>
SUBTOTAL	\$28,675	\$45,000	\$45,000
TOTAL COST	\$31,861	\$50,000	\$50,000

7. Non-Medical Case Management (Client Advocacy) Services

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 6,777	\$ 6,223	\$ 6,223
Benefits	1,626	1,075	1,075
Operating Expenses			
Services and Supplies	<u>965</u>	<u>702</u>	<u>702</u>
SUBTOTAL	\$ 9,368	\$ 8,000	\$ 8,000
DIRECT CARE COSTS			
Salaries	\$52,901	\$44,753	\$44,753
Benefits	12,167	11,696	11,696
Operating Expenses			
Services and Supplies	<u>19,244</u>	<u>15,551</u>	<u>15,551</u>
SUBTOTAL	\$84,312	\$72,000	\$72,000
TOTAL COST	\$93,680	\$80,000	\$80,000

7. Non-Medical Case Management (Client Advocacy) Services – MAI

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$0	\$ 179	\$ 179
Benefits	0	31	31
Operating Expenses			
Services and Supplies	<u>0</u>	<u>20</u>	<u>20</u>
SUBTOTAL	\$0	\$ 230	\$ 230
DIRECT CARE COSTS			
Salaries	\$0	\$1,287	\$1,287
Benefits	0	336	336
Operating Expenses			
Services and Supplies	<u>0</u>	<u>447</u>	<u>447</u>
SUBTOTAL	\$0	\$2,070	\$2,070
TOTAL COST	\$0	\$2,300	\$2,300

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1	8. Non-Medical Case Management (Benefits Counseling) Services			
2				
3	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
4	Salaries	\$ 5,186	\$ 5,186	\$ 5,186
5	Benefits	1,245	1,245	1,245
6	Operating Expenses			
7	Services and Supplies	<u>806</u>	<u>806</u>	<u>806</u>
8	SUBTOTAL	\$ 7,237	\$ 7,237	\$ 7,237
9				
10	DIRECT CARE COSTS			
11	Salaries	\$44,698	\$44,698	\$44,698
12	Benefits	10,282	10,282	10,282
13	Operating Expenses			
14	Services and Supplies	<u>10,158</u>	<u>10,158</u>	<u>10,158</u>
15	SUBTOTAL	\$65,138	\$65,138	\$65,138
16				
17	TOTAL COST	\$72,375	\$72,375	\$72,375
18				
19	9. Non-Medical Case Management (Eligibility Screening) Services			
20				
21	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
22	Salaries	\$ 12,727	\$ 12,727	\$ 12,727
23	Benefits	3,055	3,055	3,055
24	Operating Expenses			
25	Services and Supplies	<u>1,981</u>	<u>1,981</u>	<u>1,981</u>
26	SUBTOTAL	\$ 17,763	\$ 17,763	\$ 17,763
27				
28	DIRECT CARE COSTS			
29	Salaries	\$106,517	\$106,517	\$106,517
30	Benefits	24,498	24,498	24,498
31	Operating Expenses			
32	Services and Supplies	<u>28,847</u>	<u>28,847</u>	<u>28,847</u>
33	SUBTOTAL	\$159,862	\$159,862	\$159,862
34				
35	TOTAL COST	\$177,625	\$177,625	\$177,625
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1	10. Mental Health – Fee-for-Service			
2				
3	DIRECT CARE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
4	Mental Health Counseling	\$82,500	\$52,500	\$52,500
5	Subcontractor	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
6				
7	TOTAL COSTS	\$85,000	\$55,000	\$55,000

9 11. Health Insurance Premium/Cost Sharing and Emergency Financial Assistance for
 10 Medications

11				
12	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
13	Salaries	\$ 7,066	\$ 11,866	\$ 11,866
14	Benefits	1,695	2,167	2,167
15	Operating Expenses			
16	Services and Supplies	<u>1,789</u>	<u>2,017</u>	<u>2,017</u>
17	SUBTOTAL	\$ 10,550	\$ 16,050	\$ 16,050
18				
19	DIRECT CARE COSTS			
20	Operating Expenses			
21	Services and Supplies	<u>\$123,950</u>	<u>\$149,450</u>	<u>\$149,450</u>
22	SUBTOTAL	\$123,950	\$149,450	\$149,450
23				
24	TOTAL COSTS	\$134,500	\$165,500	\$165,500

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12. Home Health Care and Home and Community-Based Services

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 3,066	\$ 5,707	\$ 5,707
Benefits	1,293	1,049	1,049
Operating Expenses			
Services and Supplies	<u>1,858</u>	<u>945</u>	<u>945</u>
SUBTOTAL	\$ 6,217	\$ 7,701	\$ 7,701
DIRECT CARE COSTS			
Operating Expenses			
Services and Supplies	<u>\$55,961</u>	<u>\$69,310</u>	<u>\$69,310</u>
SUBTOTAL	\$55,961	\$69,310	\$69,310
TOTAL COSTS	\$62,178	\$77,011	\$77,011

13. Medical Nutrition Therapy

ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
Salaries	\$ 8,167	\$ 8,359	\$ 8,359
Benefits	1,960	1,533	1,533
Operating Expenses			
Services and Supplies	<u>373</u>	<u>1,608</u>	<u>1,608</u>
SUBTOTAL	\$ 10,500	\$ 11,500	\$ 11,500
DIRECT CARE COSTS			
Salaries	\$ 72,500	\$ 75,000	\$ 75,000
Benefits	17,400	18,000	18,000
Operating Expenses			
Services and Supplies	<u>4,600</u>	<u>10,500</u>	<u>10,500</u>
SUBTOTAL	\$ 94,500	\$103,500	\$103,500
TOTAL COSTS	\$105,000	\$115,000	\$115,000

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1	14. Food Bank			
2				
3	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
4	Salaries	\$ 13,278	\$ 17,485	\$ 17,485
5	Benefits	2,636	3,243	3,243
6	Operating Expenses			
7	Services and Supplies	<u>3,004</u>	<u>2,772</u>	<u>2,772</u>
8	SUBTOTAL	\$ 18,918	\$ 23,500	\$ 23,500
9				
10	DIRECT CARE COSTS			
11	Salaries	\$ 44,970	\$ 54,114	\$ 54,114
12	Benefits	10,823	13,250	13,250
13	Operating Expenses			
14	Services and Supplies	<u>114,468</u>	<u>144,136</u>	<u>144,136</u>
15	SUBTOTAL	\$170,261	\$211,500	\$211,500
16				
17				
18	TOTAL COSTS	\$189,179	\$235,000	\$235,000
19				
20	15. Nutritional Supplements			
21				
22	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
23	Salaries	\$ 6,941	\$ 6,791	\$ 6,791
24	Benefits	1,407	1,267	1,267
25	Operating Expenses			
26	Services and Supplies	<u>1,366</u>	<u>1,942</u>	<u>1,942</u>
27	SUBTOTAL	\$ 9,714	\$ 10,000	\$ 10,000
28				
29	DIRECT CARE COSTS			
30	Salaries	\$21,385	\$23,712	\$23,712
31	Benefits	5,518	5,690	5,690
32	Operating Expenses			
33	Services and Supplies	<u>60,531</u>	<u>60,598</u>	<u>60,598</u>
34	SUBTOTAL	\$87,434	\$90,000	\$90,000
35				
36	TOTAL COSTS	\$97,148	\$100,000	\$100,000
37	//			

1	16. Home Delivered Meals – Fee-for-Service			
2				
3	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
4	DIRECT CARE COSTS			
5	Home Delivered Meals	<u>\$25,000</u>	<u>\$15,000</u>	<u>\$15,000</u>
6				
7	TOTAL COSTS	\$25,000	\$15,000	\$15,000
8				
9	17. Medical Transportation			
10				
11	ADMINISTRATIVE COSTS	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
12	Salaries	\$ 18,977	\$ 23,373	\$ 23,373
13	Benefits	3,976	4,555	4,555
14	Operating Expenses			
15	Services and Supplies	<u>5,439</u>	<u>6,519</u>	<u>6,519</u>
16	SUBTOTAL	\$ 28,392	\$ 34,447	\$ 34,447
17				
18	DIRECT CARE COSTS			
19	Salaries	\$101,688	\$119,556	\$119,556
20	Benefits	41,464	\$ 34,000	\$ 34,000
21	Operating Expenses			
22	Services and Supplies	<u>106,416</u>	<u>156,468</u>	<u>156,468</u>
23	SUBTOTAL	\$249,568	\$310,024	\$310,024
24				
25	TOTAL COSTS	\$277,960	\$344,471	\$344,471
26				
27	18. TOTAL CONTRACT COSTS	\$2,232,471	\$2,322,825	\$2,322,825

28 C. CONTRACTOR may request to shift funds between budgeted line items for the purpose of
 29 meeting specific program needs by utilizing a Budget/Staffing Modification Request form provided by
 30 ADMINISTRATOR. CONTRACTOR shall submit a properly completed Budget/Staffing Modification
 31 Request to ADMINISTRATOR for consideration, in advance, which will include a justification
 32 narrative specifying the purpose of the request, the amount of said funds to be shifted and the sustaining
 33 annual impact of the shift as may be applicable to the current contract period and/or future contract
 34 periods. CONTRACTOR shall obtain written approval of any Budget Staffing Modification Request(s)
 35 from ADMINISTRATOR prior to implementation by CONTRACTOR. Failure of CONTRACTOR to
 36 obtain written approval from ADMINISTRATOR for proposed Budget/Staffing Modification
 37 Request(s) may result in disallowance of those costs.

1 D. CONTRACTOR’s administrative costs cannot exceed ten percent (10%) of total costs for each
2 service. Overhead expenses (e.g., rent, utilities, repair and maintenance) are considered administrative
3 costs.

4 E. CONTRACTOR’s cumulative total costs shall be evaluated monthly and compared to the
5 percent of expected contracted costs at that point in the contract period. If CONTRACTOR’s actual
6 costs deviate ten percent (10%), either above or below the target, ADMINISTRATOR may request a
7 written justification and a corrective action plan or request for budget revision.

8 F. In the event CONTRACTOR’s costs are ten percent (10%) or more below the percent of
9 expected contracted costs; and CONTRACTOR’s plan is not acceptable to ADMINISTRATOR, or
10 CONTRACTOR fails to submit a plan within the time period specified by ADMINISTRATOR,
11 ADMINISTRATOR may reduce the Maximum Obligation for the Period as set forth in the Referenced
12 Contract Provisions of this Agreement. ADMINISTRATOR shall notify CONTRACTOR in writing of
13 such reduction.

14 G. Catalog of Federal Domestic Assistance (CFDA) Information

15 1. This Agreement includes federal funds paid to CONTRACTOR. The CFDA number(s) and
16 associated information for federal funds paid through this Agreement are specified below:

17		
18	CFDA Year:	2017
19	CFDA No.:	93.914
20	Program Title:	HIV Emergency Relief Project Grants (B)
21	Federal Agency:	Department of Health and Human Services
22	Award Name:	HIV Emergency Relief Projects Grants (B) (Ryan White Part A)
23	Amount:	\$2,297,825 (estimated)
24	CFDA No.	14.241
25	Program Title:	Housing Opportunities for Persons with AIDS (indirect)
26	Federal Agency:	Department of Housing and Urban Development
27	Award Name:	Housing Opportunities for Persons with AIDS (indirect)
28	Amount:	\$25,000 (estimated)
29		

30 2. CONTRACTOR may be required to have an audit conducted in accordance with 31 USC
31 7501 – 7507, as well as its implementing regulations under 2 CFR Part 200. CONTRACTOR shall be
32 responsible for complying with any federal audit requirements within the reporting period specified by
33 31 USC 7501 – 7507, as well as its implementing regulations under 2 CFR Part 200.

34 3. ADMINISTRATOR may revise the CFDA information listed above, and shall notify
35 CONTRACTOR in writing of said revisions.

36 H. CONTRACTOR may not use Ryan White Part A funds for:

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- 1 1. purchase or improve land, or to purchase, construct or permanently improve any building or
- 2 other facility (other than minor remodeling),
- 3 2. cash payments to service recipients,
- 4 3. development of materials designed to promote or encourage intravenous drug use or sexual
- 5 activity, whether homosexual or heterosexual,
- 6 4. the purchase of vehicles without written Grants Management Officer approval,
- 7 5. non-targeted marketing or promotions or advertising about HIV services that target the
- 8 general public,
- 9 6. broad-scope awareness activities about HIV services that target the general public, outreach
- 10 activities,
- 11 7. outreach activities that have HIV prevention education as their exclusive purpose,
- 12 8. influencing or attempting to influence members of Congress and other Federal personnel,
- 13 and
- 14 9. foreign travel.

15 I. CONTRACTOR and ADMINISTRATOR may mutually agree, in writing, to modify the

16 Budget Paragraph of this Exhibit A to the Agreement.”

18 3. Paragraph VIII. of Exhibit A to the Agreement is amended to read as follows:

19
20 **“II. STAFFING**

21 **A. MEDICAL CASE MANAGEMENT (MEDICAL RETENTION) SERVICES**

22 1. CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs,

23 which shall be equal to an average of forty (40) hours worked per week:

25 ADMINISTRATIVE STAFF	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
27 Executive Director	0.0704	0.0489	0.0489
28 Executive Assistant	0.0704	0.0489	0.0489
29 HR Generalist		0.0489	0.0489
30 Director of Finance & Operations	0.0699	0.0554	0.0554
31 Senior Accountant	0.0699	0.0554	0.0554
32 Staff Accountant	0.0699	0.0554	0.0554
33 Accounting Clerk	0.0699	0.0554	0.0554
34 Data Programmer	<u>0.0699</u>	<u>0.0554</u>	<u>0.0554</u>
35 SUBTOTAL FTEs	0.4903	0.4235	0.4235

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1	PROGRAM ADMINISTRATIVE			
2	STAFF			
3	Senior Director of Programs	<u>0.0020</u>	<u>0.0020</u>	<u>0.0020</u>
4	SUBTOTAL	0.0020	0.0020	0.0020
5				
6	DIRECT CARE STAFF			
7	Senior Director of Programs	0.0999	0.1020	0.1020
8	Director of Case Management	0.7149	0.7149	0.7149
9	Nurse Case Manager	1.9420	2.3544	2.3544
10	Case Management Assistant	0.6447	0.8775	0.8775
11	Social Worker	2.6562	2.0364	2.0364
12	Benefit Counselor	<u>0.1371</u>	<u>0.1400</u>	<u>0.1400</u>
13	SUBTOTAL	6.1948	6.2252	6.2252
14				
15	TOTAL FTEs	6.6871	6.6507	6.6507

2. CONTRACTOR shall adhere to staffing requirements as stated in Standards of Care for Case Management provided by ADMINISTRATOR.

B. MEDICAL CASE MANAGEMENT (LINKAGE TO CARE) SERVICES

1. CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0000	0.0027	0.0027
Executive Assistant	0.0000	0.0027	0.0027
HR Generalist	0.0000	0.0027	0.0027
Director of Finance & Operations	0.0098	0.0031	0.0031
Senior Accountant	0.0098	0.0031	0.0031
Staff Accountant	0.0098	0.0031	0.0031
Accounting Clerk	0.0098	0.0031	0.0031
Data Programmer	<u>0.0098</u>	<u>0.0031</u>	<u>0.0031</u>
SUBTOTAL	0.0490	0.0236	0.0236

//

1	PROGRAM ADMINISTRATIVE			
2	STAFF			
3	Senior Director of Programs	<u>0.0000</u>	<u>0.0005</u>	<u>0.0005</u>
4	SUBTOTAL	0.0000	0.0005	0.0005
5				
6	DIRECT CARE STAFF			
7				
8	Senior Director of Programs	0.0260	0.0260	0.0260
9	Director of Case Management	0.0052	0.0052	0.0052
10	Linkage to Care Social Worker	<u>1.0075</u>	<u>0.5075</u>	<u>0.5075</u>
11	SUBTOTAL	1.0387	0.5387	0.5387
12				
13	TOTAL FTEs	1.0877	0.5628	0.5628

15 2. CONTRACTOR shall adhere to staffing requirements as stated in Standards of Care for
 16 Case Management provided by ADMINISTRATOR.

17 C. MEDICAL CASE MANAGEMENT (MEDICAL RETENTION) SERVICES - MAI

18 1. CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs,
 19 which shall be equal to an average of forty (40) hours worked per week:

21		<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
22	ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
23	Executive Director	0.0247	0.0267	0.0267
24	Executive Assistant	0.0000	0.0267	0.0267
25	HR Generalist	0.0000	0.0267	0.0267
26	Director of Finance & Operations	0.0008	0.0302	0.0302
27	Senior Accountant	0.0008	0.0302	0.0302
28	Staff Accountant	0.0008	0.0302	0.0302
29	Accounting Clerk	0.0008	0.0302	0.0302
30	Data Programmer	<u>0.0008</u>	<u>0.0302</u>	<u>0.0302</u>
31	SUBTOTAL FTEs	0.0287	0.2311	0.2311
32	PROGRAM ADMINISTRATIVE			
33	STAFF			
34	Senior Director of Programs	<u>0.0008</u>	<u>0.0020</u>	<u>0.0020</u>
35				
36	SUBTOTAL FTEs	0.0008	0.0020	0.0020
37	//			

1	DIRECT CARE STAFF			
2	Senior Director of Programs	0.0337	0.0121	0.0121
3	Director of Case Management	0.0361	0.0022	0.0022
4	Nurse Case Manager	0.1952	0.1423	0.1423
5	Case Management Assistant	0.0377	0.0525	0.0525
6	Social Worker	<u>0.1684</u>	<u>0.2351</u>	<u>0.2351</u>
7	SUBTOTAL FTEs	0.4711	0.4442	0.4442
8				
9	TOTAL FTEs	0.5006	0.6773	0.6773

11 2. CONTRACTOR shall adhere to staffing requirements as stated in Standards of Care for
 12 Case Management provided by ADMINISTRATOR.

13 D. MEDICAL CASE MANAGEMENT (LINKAGE TO CARE) SERVICES - MAI

14 1. CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs,
 15 which shall be equal to an average of forty (40) hours worked per week:

17		<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
18	ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
19	Executive Director	0.0475	0.0109	0.0109
20	Executive Assistant	0.0433	0.0109	0.0109
21	HR Generalist	0.0000	0.0109	0.0109
22	Director of Finance & Operations	0.0016	0.0124	0.0124
23	Senior Accountant	0.0016	0.0124	0.0124
24	Staff Accountant	0.0016	0.0124	0.0124
25	Accounting Clerk	0.0016	0.0124	0.0124
26	Data Programmer	<u>0.0016</u>	<u>0.0124</u>	<u>0.0124</u>
27	SUBTOTAL FTEs	0.0988	0.0947	0.0947
28				
29	PROGRAM ADMINISTRATIVE			
30	STAFF			
31	Senior Director of Programs	<u>0.0012</u>	<u>0.0012</u>	<u>0.0012</u>
32	SUBTOTAL	0.0012	0.0012	0.0012
33	DIRECT CARE STAFF			
34	Senior Director of Programs	0.0706	0.0213	0.0213
35	Director of Case Management	0.0609	0.0477	0.0477
36	Linkage to Care Social Worker	0.3365	1.5075	1.5075
37	Nurse Case Manager	0.3120	0.0000	0.0000

1	Case Management Assistant	0.0602	0.0000	0.0000
2	Social Worker	<u>0.2693</u>	<u>0.0000</u>	<u>0.0000</u>
3	SUBTOTAL	1.1095	1.5765	1.5765
4				
5	TOTAL FTEs	1.2095	1.6724	1.6724

7 2. CONTRACTOR shall adhere to staffing requirements as stated in Standards of Care for
 8 Case Management provided by ADMINISTRATOR.

9 E. NON-MEDICAL CASE MANAGEMENT (CLIENT SUPPORT) SERVICES -
 10 CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall
 11 be equal to an average of forty (40) hours worked per week:

13		<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
14	ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
15	Executive Director	0.0063	0.0124	0.0124
16	Executive Assistant	0.000	0.0124	0.0124
17	HR Generalist	0.000	0.0124	0.0124
18	Director of Finance & Operations	0.0271	0.0140	0.0140
19	Senior Accountant	0.0271	0.0140	0.0140
20	Staff Accountant	0.0271	0.0140	0.0140
21	Accounting Clerk	0.0271	0.0140	0.0140
22	Data Programmer	<u>0.0271</u>	<u>0.0140</u>	<u>0.0140</u>
23	SUBTOTAL	0.1418	0.1072	0.1072
24				
25	PROGRAM ADMINISTRATIVE			
26	STAFF			
27	Senior Director of Programs	<u>0.0020</u>	<u>0.0020</u>	<u>0.0020</u>
28	SUBTOTAL	0.0020	0.0020	0.0020
29	DIRECT CARE STAFF			
30	Senior Director of Programs	0.0375	0.0325	0.0325
31	Director of Case Management	0.0146	0.0127	0.0127
32	Case Mgr –Service Coordinator	<u>1.6906</u>	<u>1.1450</u>	<u>1.1450</u>
33	SUBTOTAL	1.7427	1.1902	1.1902
34				
35	TOTAL FTEs	1.8865	1.2994	1.2994

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1 F. NON-MEDICAL CASE MANAGEMENT (CLIENT SUPPORT) SERVICES - MAI
 2 CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall
 3 be equal to an average of forty (40) hours worked per week:
 4

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0016	0.0053	0.0053
Executive Assistant	0.0000	0.0053	0.0053
HR Generalist	0.0000	0.0053	0.0053
Director of Finance & Operations	0.0068	0.0060	0.0060
Senior Accountant	0.0068	0.0060	0.0060
Staff Accountant	0.0068	0.0060	0.0060
Accounting Clerk	0.0068	0.0060	0.0060
Data Programmer	<u>0.0068</u>	<u>0.0060</u>	<u>0.0060</u>
SUBTOTAL	0.0356	0.0459	0.0459
PROGRAM ADMINISTRATIVE STAFF			
Senior Director of Programs	<u>0.0005</u>	<u>0.0005</u>	<u>0.0005</u>
SUBTOTAL	0.0005	0.0005	0.0005
DIRECT CARE STAFF			
Senior Director of Programs	0.0671	0.0337	0.0337
Director of Case Management	0.0065	0.0032	0.0032
Nurse Case Manager	0.0000	0.1769	0.1769
Case Mgr –Service Coordinator	<u>0.2784</u>	<u>0.2920</u>	<u>0.2920</u>
SUBTOTAL	0.3520	0.5058	0.5058
TOTAL FTEs	0.3881	0.5522	0.5522

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1 G. NON-MEDICAL CASE MANAGEMENT (CLIENT ADVOCACY) SERVICES-
 2 CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall
 3 be equal to an average of forty (40) hours worked per week:
 4

5	ADMINISTRATIVE STAFF	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
6		<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
7	Executive Director	0.0444	0.0086	0.0086
8	Executive Assistant	0.0000	0.0086	0.0086
9	HR Generalist	0.0000	0.0086	0.0086
10	Director of Finance & Operations	0.0032	0.0097	0.0097
11	Senior Accountant	0.0032	0.0097	0.0097
12	Staff Accountant	0.0032	0.0097	0.0097
13	Accounting Clerk	0.0032	0.0097	0.0097
14	Data Programmer	<u>0.0032</u>	<u>0.0097</u>	<u>0.0097</u>
15	SUBTOTAL	0.0604	0.0743	0.0743
16				
17	PROGRAM ADMINISTRATIVE			
18	STAFF			
19	Senior Director of Programs	<u>0.0025</u>	<u>0.0025</u>	<u>0.0025</u>
20	SUBTOTAL	0.0025	0.0025	0.0025
21				
22	DIRECT CARE STAFF			
23	Senior Director of Programs	0.1000	0.0834	0.0834
24	Director of Case Management	0.1156	0.1105	0.1105
25	Case Manager – Client Advocate	<u>0.9900</u>	<u>0.6232</u>	<u>0.6232</u>
26	SUBTOTAL	1.2056	0.8171	0.8171
27				
28	TOTAL FTEs	1.2685	0.8939	0.8939

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H. NON-MEDICAL CASE MANAGEMENT (BENEFIT COUNSELING) SERVICES-
 CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall
 be equal to an average of forty (40) hours worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0041	0.0072	0.0072
Senior Administrative Assistant	0.0041	0.0072	0.0072
HR Generalist	0.0000	0.0072	0.0072
Director of Finance & Operations	0.0161	0.0081	0.0081
Senior Accountant	0.0161	0.0081	0.0081
Staff Accountant	0.0161	0.0081	0.0081
Accounting Clerk	0.0161	0.0081	0.0081
Data Programmer	<u>0.0161</u>	<u>0.0081</u>	<u>0.0081</u>
SUBTOTAL	0.0887	0.0621	0.0621
PROGRAM ADMINISTRATIVE STAFF			
Senior Director of Programs	<u>0.0007</u>	<u>0.0007</u>	<u>0.0007</u>
SUBTOTAL	0.0007	0.0007	0.0007
DIRECT CARE STAFF			
Director of Housing & Benefits	0.0145	0.0132	0.0132
Benefit Counselor	<u>0.8500</u>	<u>0.7718</u>	<u>0.7718</u>
SUBTOTAL	0.8645	0.7912	0.7912
TOTAL FTEs	0.9539	0.8540	0.8540

I. NON-MEDICAL CASE MANAGEMENT (ELIGIBILITY SCREENING) SERVICES-
 CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall
 be equal to an average of forty (40) hours worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0102	0.0176	0.0176
Administrative Assistant	0.0102	0.0176	0.0176
HR Generalist		0.0176	0.0176
Director of Finance & Operations	0.0394	0.0199	0.0199

1	Senior Accountant	0.0394	0.0199	0.0199
2	Staff Accountant	0.0394	0.0199	0.0199
3	Accounting Clerk	0.0394	0.0199	0.0199
4	Data Programmer	<u>0.0394</u>	<u>0.0199</u>	<u>0.0199</u>
5	SUBTOTAL	0.2174	0.1523	0.1523
6				
7	PROGRAM ADMINISTRATIVE			
8	STAFF			
9	Senior Director of Programs	<u>0.0018</u>	<u>0.0018</u>	<u>0.0018</u>
10	SUBTOTAL	0.0018	0.0018	0.0018
11				
12	DIRECT CARE STAFF			
13	Director of Housing & Benefits	0.0355	0.0331	0.0331
14	Eligibility Screener	<u>3.0000</u>	<u>2.8257</u>	<u>2.8257</u>
15	SUBTOTAL	3.0355	2.8588	2.8588
16	TOTAL FTEs	3.2547	3.0129	3.0129

18 J. HEALTH INSURANCE PREMIUM/COST SHARING AND EMERGENCY FINANCIAL
 19 ASSISTANCE FOR MEDICATIONS - CONTRACTOR shall, at a minimum, provide the following
 20 paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:
 21

22		<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
23	ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
24	Executive Director	<u>0.0000</u>	0.0011	0.0011
25	Sr. Administrative Assistant	<u>0.0000</u>	0.0011	0.0011
26	HR Generalist	<u>0.0000</u>	0.0011	0.0011
27	Director of Finance & Operations	0.0276	0.0012	0.0012
28	Senior Accountant	0.0276	0.0012	0.0012
29	Staff Accountant	0.0276	0.0012	0.0012
30	Accounting Clerk	0.0276	0.0012	0.0012
31	Data Programmer	<u>0.0276</u>	<u>0.0012</u>	0.0012
32	TOTAL FTEs	0.1380	0.1536	0.1536

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K. HOME HEALTH CARE AND HOME AND COMMUNITY-BASED SERVICES

1. CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:

ADMINISTRATIVE STAFF	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0000	0.0169	0.0169
Sr. Administrative Assistant	0.0000	0.0169	0.0169
HR Generalist	0.0000	0.0169	0.0169
Director of Finance & Operations	0.0093	0.0191	0.0191
Senior Accountant	0.0093	0.0191	0.0191
Staff Accountant	0.0093	0.0191	0.0191
Accounting Clerk	0.0093	0.0191	0.0191
Data Programmer	0.0093	0.0191	0.0191
TOTAL FTEs	0.0465	0.1462	0.1462

2. CONTRACTOR shall ensure that:

a. Paraprofessional services are provided by a homemaker, a home-health aide, a nurse assistant certified by the State of California, or an individual who has successfully completed a minimum of forty (40) hours of orientation and training in providing personal care services;

b. Registered Nurses providing care possess a current California license, and have experience and/or education demonstrating knowledge of techniques and principles of home-health care.

L. MEDICAL NUTRITION THERAPY SERVICES - CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:

ADMINISTRATIVE STAFF	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0000	0.0125	0.0125
Sr. Administrative Assistant	0.0000	0.0125	0.0125
HR Generalist	0.0000	0.0125	0.0125
Director of Finance & Operations	0.0297	0.0142	0.0142
Senior Accountant	0.0297	0.0142	0.0142
Staff Accountant	0.0297	0.0142	0.0142
Accounting Clerk	0.0297	0.0142	0.0142
Data Programmer	0.0297	0.0142	0.0142
SUBTOTAL	0.1485	0.1085	0.1085

1	DIRECT CARE STAFF			
2	Registered Dietician	<u>1.0000</u>	<u>1.0000</u>	<u>1.0000</u>
3	SUBTOTAL	1.0000	1.0000	1.0000
4				
5	TOTAL FTEs	1.1485	1.1085	1.1085

M. FOOD BANK SERVICES - CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0241	0.0248	0.0248
Executive Assistant	0.0241	0.0248	0.0248
HR Generalist	0.0000	0.0248	0.0248
Director of Finance & Operations	0.0239	0.0281	0.0281
Senior Accountant	0.0239	0.0281	0.0281
Staff Accountant	0.0239	0.0281	0.0281
Accounting Clerk	0.0239	0.0281	0.0281
Data Programmer	<u>0.0239</u>	<u>0.0281</u>	<u>0.0281</u>
SUBTOTAL	0.1677	0.2149	0.2149

PROGRAM ADMINISTRATIVE STAFF			
Senior Director of Programs	0.0058	0.0063	0.0063
Director of Support Services	<u>0.0058</u>	<u>0.0063</u>	<u>0.0063</u>
SUBTOTAL	0.0116	0.0126	0.0126

DIRECT CARE STAFF			
Senior Director of Programs	0.0801	0.0344	0.0344
Director of Support Services	0.4170	0.3743	0.3743
Food Pantry Coordinator	0.3237	0.7370	0.7370
Volunteer Services	0.0914	0.1568	0.1568
Drivers	<u>0.0874</u>	<u>0.0784</u>	<u>0.0784</u>
SUBTOTAL	0.9996	1.3809	1.3809
TOTAL FTEs	1.1789	1.6804	1.6804

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1 N. NUTRITIONAL SUPPLEMENTS SERVICES - CONTRACTOR shall, at a minimum, provide
 2 the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours
 3 worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF			
	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0124	0.0090	0.0090
Executive Assistant	0.0124	0.0090	0.0090
HR Generalist	0.0000	0.0090	0.0090
Director of Finance & Operations	0.0123	0.0152	0.0152
Senior Accountant	0.0123	0.0152	0.0152
Staff Accountant	0.0123	0.0152	0.0152
Accounting Clerk	0.0123	0.0152	0.0152
Data Programmer	<u>0.0123</u>	<u>0.0152</u>	<u>0.0152</u>
SUBTOTAL	0.0863	0.1030	0.1030
PROGRAM ADMINISTRATIVE STAFF			
Senior Director of Programs	0.0063	0.0052	0.0052
Director of Support Services	<u>0.0063</u>	<u>0.0052</u>	<u>0.0052</u>
	0.0126	0.0104	0.0104
DIRECT CARE STAFF			
Senior Director of Programs	0.0170	0.0100	0.0100
Director of Support Services	0.4458	0.2624	0.2624
Food Pantry Coordinator	0.0849	0.1000	0.1000
Volunteer Coordinator	<u>0.2548</u>	<u>0.1500</u>	<u>0.1500</u>
SUBTOTAL	0.8025	0.5224	0.5224
TOTAL FTEs	0.9014	0.6358	0.6358

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O. MEDICAL TRANSPORTATION SERVICES - CONTRACTOR shall, at a minimum, provide the following paid staff expressed in FTEs, which shall be equal to an average of forty (40) hours worked per week:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
ADMINISTRATIVE STAFF	<u>FTEs</u>	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.0004	0.0332	0.0332
Administrative Assistant	0.0042	0.0332	0.0332
HR Generalist	0.0000	0.0332	0.0332
Director of Finance & Operations	0.0615	0.0376	0.0376
Senior Accountant	0.0615	0.0376	0.0376
Staff Accountant	0.0615	0.0376	0.0376
Accounting Clerk	0.0615	0.0376	0.0376
Data Programmer	<u>0.0615</u>	<u>0.0376</u>	<u>0.0376</u>
SUBTOTAL	0.3121	0.2876	0.2876
PROGRAM ADMINISTRATIVE STAFF			
Senior. Director of Programs	0.01250	0.01250	0.01250
Director of Support Services	<u>0.01250</u>	<u>0.01250</u>	<u>0.01250</u>
SUBTOTAL	0.02500	0.02500	0.02500
DIRECT CARE STAFF			
Senior Director of Programs	0.0375	0.0375	0.0375
Director of Support Services	0.1075	0.1200	0.1200
Volunteer Coordinator	0.0000	0.0500	0.0500
Transportation Coordinator	1.0000	1.0000	1.0000
Transportation Drivers	<u>1.9000</u>	<u>1.9000</u>	<u>1.9000</u>
SUBTOTAL	3.0450	3.1075	3.1075
TOTAL FTEs	3.3821	3.4201	3.4201

P. CONTRACTOR and ADMINISTRATOR may mutually agree, in writing, to modify the Staffing Paragraph of this Exhibit A to the Agreement.”

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4. Paragraph IX. of Exhibit A to the Agreement is amended to read as follows:

“IX. UNITS OF SERVICE

A. MEDICAL CASE MANAGEMENT (MEDICAL RETENTION) SERVICES - CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Medical Case Management Medical Retention			
15-min Face-to-face contacts	1,632	1,665	1,665
15-min Service Coordination on behalf of client	2,799	3,440	3,440
Unduplicated clients	188	150	150

B. MEDICAL CASE MANAGEMENT (LINKAGE TO CARE) SERVICES – CONTRACTOR shall at minimum provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Medical Case Management Linkage to Care			
15-min Face-to-face contacts	270	70	70
15-min Service Coordination on behalf of client	850	145	145
Unduplicated clients	60	60	60

C. MEDICAL CASE MANAGEMENT (MEDICAL RETENTION) SERVICES – MAI - CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
AFRICAN AMERICAN Medical Case Management Medical Retention			
15-min Face-to-face contacts	197	197	197

1	15-min Service Coordination on	303	303	303
2	behalf of client			
3	Unduplicated clients	31	31	31
4	LATINO			
5	Medical Case Management Medical			
6	Retention			
7	15-min Face-to-face contacts	633	633	633
8	15-min Service Coordination on	1,213	1,213	1,213
9	behalf of client			
10	Unduplicated clients	84	84	84

12 D. MEDICAL CASE MANAGEMENT (LINKAGE TO CARE) SERVICES – MAI -
 13 CONTRACTOR shall, at minimum, provide the following units of service:

15	AFRICAN AMERICAN	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
16		<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
17	Medical Case Management Linkage to			
18	Care			
19				
20	15-min Face-to-Face contacts	266	70	70
21	15-min Service Coordination on	308	145	145
22	behalf of client			
23	Unduplicated clients	14	14	14
24	LATINO			
25	Medical Case Management Linkage to			
26	Care			
27	15-min Face-to-Face contacts	165	165	165
28	15-min Service Coordination on	400	400	400
29	behalf of client			
30	Unduplicated clients	40	50	50

32 E. NON-MEDICAL CASE MANAGEMENT (CLIENT SUPPORT) SERVICES -
 33 CONTRACTOR shall, at minimum, provide the following units of service. A session shall be fifteen
 34 (15) minutes in duration and shall consist of face-to-face contact with a client to assist with benefits
 35 services.

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	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Client Support			
15- min Face-to-Face contacts	612	612	612
15-min Service Coordination on behalf of client	1,517	1,517	1,517
Unduplicated clients	132	132	132

F. NON-MEDICAL CASE MANAGEMENT (CLIENT SUPPORT) SERVICES -MAI- CONTRACTOR shall, at minimum, provide the following units of service with a client to assist with benefits services.

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
AFRICAN AMERICAN			
Client Support			
15- min Face-to-Face contacts	165	220	220
15-min Service Coordination on behalf of client	256	510	510
Unduplicated clients	33	20	20
LATINO			
Client Support			
15- min Face-to-Face contacts	385	1,415	1,415
15-min Service Coordination on behalf of client	594	3,223	3,223
Unduplicated clients	77	135	135

G. NON-MEDICAL CASE MANAGEMENT – (CLIENT ADVOCACY) - CONTRACTOR shall, at minimum, provide the following units of service with a client to provide referral, education, or information regarding needed services.

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Client Advocacy			
15-min Face-to-face contacts	250	185	185
15-min Service Coordination on behalf of client	425	425	425
Unduplicated clients	450	185	185

H. NON-MEDICAL CASE MANAGEMENT (BENEFITS COUNSELING AND ELIGIBILITY SCREENING) SERVICES - CONTRACTOR shall, at minimum, provide the following units of service. A session shall be fifteen (15) minutes in duration and shall consist of face-to-face contact with a client to assist with benefits services.

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
General Benefits Counseling			
15-min Face-to-Face contacts	1,800	1,800	1,800
15 min Service Coordination on behalf of client	250	1,600	1,600
Unduplicated clients	275	275	275
Eligibility Screening			
15-min Face-to-Face contacts	1,600	1,600	1,600
15-min Service Coordination on behalf of client	250	250	250
Unduplicated clients	600	600	600

I. MENTAL HEALTH SERVICES

1. CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Psychosocial Assessments			
Individual Counseling Units			
15-min session	1,300	1,300	1,300
Unduplicated Clients	90	90	90
Couples Counseling Units			
15-min session	150	150	150
Unduplicated Clients	90	0	0
Group Counseling Units			
15-min session	1,800	1,800	1,800
Unduplicated Clients	200	200	200

2. A group counseling session shall consist of face-to-face contact between one or more therapists and a group of no fewer than two (2) Ryan White eligible clients.

3. The usual maximum number of individual sessions provided under this service category is fifteen (15) visits per client.

4. Based on a client's therapeutic need, the therapist may increase the number of visits to twenty-five (25) with prior written approval using the prior authorization for Mental Health Services form.

J. HEALTH INSURANCE PREMIUM/COST SHARING AND EMERGENCY FINANCIAL ASSISTANCE FOR MEDICATIONS

1. CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Insurance Premium and Cost Sharing			
Insurance Premium Payments	250	475	475
One Payment			
Unduplicated Clients	90	130	130
Co-Payments			
Medical/Dental Co-Payments	5	350	350
One Payment			
Mental Health Co-Payments	160	125	125
One Payment			
Unduplicated Clients	12		
Emergency Financial Assistance for Medication			
Medication Payments One Payment	40	80	80
Unduplicated Clients	13	10	10

K. HOME HEALTH CARE AND HOME COMMUNITY-BASED SERVICES

1. CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Skilled Nursing Visits			
One-hour of Care by RN	10	10	10
Unduplicated Clients	3	3	3
Specialized Care Visits			
One Visit	20	20	20

1	Unduplicated Clients	4	4	4
2	Certified Nursing Assistant Visit			
3	One-hour of Care by			
4	CNA	1,100	1,100	1,100
5	Unduplicated Clients	10	10	10
6	Homemaker Visits			
7	One-hour of Care by	1,175	1,900	1,900
8	Homemaker			
9	Unduplicated Clients	10	10	10
10	DME Items			
11	One DME Item	150	150	150
12	Unduplicated Clients	24	24	24

L. MEDICAL NUTRITION THERAPY SERVICES

1. CONTRACTOR shall, at a minimum, provide the following units of service

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
19	Medical Nutrition Therapy		
20	15-min Face-to-Face contacts	950	950
21	15-min Service Coordination	100	100
22	Unduplicated clients	150	150

M. FOOD BANK SERVICES - CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
29	Food Orders One Food Order	4,945	6,310
30	Unduplicated clients	559	693

N. NUTRITIONAL SUPPLEMENTS

CONTRACTOR shall, at a minimum, provide the following units of service:

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 36 //
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	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Nutritional Supplements			
30 Cans or 30 day supply of Supplements	1,905	1,900	1,900
Unduplicated clients	233	220	220

O. HOME DELIVERED MEALS SERVICES - CONTRACTOR shall, at minimum, provide the following units of service:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Home-Delivered Meals One Meal	3,775	1,600	1,600
Unduplicated clients	17	15	15

P. MEDICAL TRANSPORTATION SERVICES - CONTRACTOR shall provide the following services:

	<u>PERIOD ONE</u>	<u>PERIOD TWO</u>	<u>PERIOD THREE</u>
	<u>Units of Service</u>	<u>Units of Service</u>	<u>Units of Service</u>
Reduced fare daily bus passes	1,200	1,200	1,200
Regular fare daily bus passes	202	202	202
Reduced fare monthly bus passes	350	350	350
Regular fare monthly bus passes	55	55	55
ACCESS Coupons	3,000	3,143	3,143
Unduplicated clients	305	205	205
One -Way Taxi Trips	577	577	577
Unduplicated clients	53	53	53
One-Way Van Trips	1,563	1,563	1,563
Unduplicated clients	93	93	93

Q. CONTRACTOR and ADMINISTRATOR may mutually agree, in writing, to modify the Units of Service Paragraph of this Exhibit A to the Agreement.”

In all other respects, the terms of the original Agreement as previously modified by the First Amendment, and the Second Amendment, which are not specifically changed by this Third Amendment, shall remain in full force and effect and are incorporated herein by this reference.

1 IN WITNESS WHEREOF, the Parties have executed this Third Amendment to Agreement, in the
2 County of Orange, State of California.

3
4 AIDS SERVICES FOUNDATION ORANGE COUNTY

5 DocuSigned by:
6 BY: Philip Unger _____
7 194AF2B791284D5...

DATED: 8/29/2017

8 TITLE: Executive Director/CEO

9
10
11
12 COUNTY OF ORANGE

13
14
15 BY: _____
16 HEALTH CARE AGENCY

DATED: _____

17
18
19
20
21 APPROVED AS TO FORM
22 OFFICE OF THE COUNTY COUNSEL
23 ORANGE COUNTY, CALIFORNIA

24
25
26 DocuSigned by:
27 BY: Eric Divine _____
28 C4E3886C1E6D4FD...
29 DEPUTY

DATED: 8/29/2017

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32
33
34 If the contracting party is a corporation, two (2) signatures are required: one (1) signature by the Chairman of the Board, the President or
35 any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer.
36 If the contract is signed by one (1) authorized individual only, a copy of the corporate resolution or by-laws whereby the board of directors
37 has empowered said authorized individual to act on its behalf by his or her signature alone is required by ADMINISTRATOR.