

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

21112123

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Commission on Peace Officer Standards and Training

CONTRACTOR NAME

Orange County Sheriff-Coroner Department

2. The term of this Agreement is:

START DATE

July 1, 2021

THROUGH END DATE

June 30, 2022

3. The maximum amount of this Agreement is:

\$173,493.00 (One hundred seventy three thousand, four hundred ninety three dollars and zero cents)

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	2 pages
Exhibit A, Attachment 1	Course Hourly Distribution Schedule	10 pages
Exhibit B	Budget Detail and Payment Provisions	2 pages
+ - Exhibit B, Attachment I	Budget Overview	1 page
+ - Exhibit B, Attachment II	Budget Details	7 pages
+ - Exhibit C*	General Terms and Conditions	04/2017
+ - Exhibit D	Special Terms and Conditions	2 pages

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Orange County Sheriff-Coroner Department

CONTRACTOR BUSINESS ADDRESS

1071 West Santa Ana Boulevard

CITY

Santa Ana

STATE
CA

ZIP

92703

PRINTED NAME OF PERSON SIGNING

Tracy Morris

TITLE

Commander

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL
ORANGE COUNTY, CALIFORNIA

By

Deputy

Date

6/30/21

Commission on Peace Officer Standards and Training
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Exhibit A

SCOPE OF WORK

1. Orange County Sheriff-Coroner Department (Contractor) agrees to provide the Commission on Peace Officer Standards and Training (POST), with services necessary for the coordination, management, and delivery of Coroner courses to California law enforcement personnel as described herein.
2. The project coordinators during the term of this Agreement will be:

POST

Name: Andrew Mendonsa
Phone: (916) 227-2510
Email: andrew.mendonsa@post.ca.gov

Orange County Sheriff-Coroner Dept.

Name: Tracy Morris, Commander
Phone: (714) 647-7440
Email: TMorris@ocsd.org

Direct all Agreement inquiries to:

POST Contracts Unit

Attention: Contracts Analyst
Address: 860 Stillwater Road, Ste. 100
West Sacramento, CA 95605
Phone: (916) 227-4537
Email: contracts@post.ca.gov

Orange County Sheriff-Coroner Dept.

Name: Tracy Morris, Commander
Address: 1071 W. Santa Ana Blvd.
Santa Ana, CA 92703
Phone: (714) 647-7440
Email: TMorris@ocsd.org

3. **Statement of Work**

- A. The Contractor shall fully perform all responsibilities and duties as required by this Agreement and in accordance with directives of the POST Program Manager.
- B. The Contractor shall present the following Coroner Courses:
 - a. Two (2) presentations of 80-hour Coroner Course at a per course cost of \$21,024.50
 - b. Two (2) presentations of PC 832 at a per course cost of \$4,734.75
 - c. One (1) presentation of 34-hour Coroners Symposium, Advanced, at a per course cost of \$64,374.50
 - d. Two (2) Effective Interviewing in a Death Investigation at a per course cost of \$6,458.00
 - e. Two (2) Officer Safety Update at a per course cost of \$4,054.75
 - f. One (1) Wound Identification for First Responders at a per course cost of \$8,209.75
- C. The Contractor will provide internet connectivity in support of the training at a cost of \$4,000.00. The contractor will provide ongoing maintenance of forensic death investigation training mannequins at \$4,000.00.
- D. The Contractor will provide a Coroner Course Coordinator (as specified in Section 4) at a cost of \$12,155.00.
- E. It is mutually agreed that coroners shall be given priority enrollment to the above listed courses.
- F. Each course presentation shall be certified by POST and presented in accordance with content provided by the Contractor. All course presentations must be in compliance with California Code of Regulations (CCR) 1052, Requirements for Course Certification.
- G. All students must be law enforcement personnel, employed full-time with an agency in the POST reimbursable program, and must be assigned to follow-up coroner or investigator duties.

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- H. The POST Program Manager will conduct at least one “spot audit” of the Contractor’s record keeping processes annually to ensure that the Contractor is dispersing funds according to this Agreement.

4. Course Coordinator

- A. The Course Coordinator works in conjunction with the POST Program Manager and is responsible for all aspects of the Statewide Coroner Training Program logistics, to include the scheduling and coordination of instructors and students. To work with high-ranking law enforcement officials effectively and with credibility, the Course Coordinator must have experience working with Coroner/Medical Examiner offices. The Course Coordinator’s services are of such a highly specialized nature that the necessary expert knowledge, experience, and ability are not readily available through the civil service system.
- B. The Course Coordinator must:
- a. Have a minimum of 10 years of experience working as either a deputy coroner or medical examiner, with the primary responsibility for medicolegal death investigations.
 - b. Have obtained a POST Coroner Certificate, or equivalent as determined by the POST Program Manager.
 - c. Have a thorough knowledge of POST guidelines and administrative procedures, including course certification regulations.
 - d. Have significant experience in collaborating professionally with sheriffs, sheriff-coroners, deputy coroners, and medical examiners.
 - e. Be able to demonstrate a working knowledge of the Basic Coroner Course curriculum, and to substitute instruct as may be necessary.
 - f. Have the ability to provide Basic Coroner Course instructors with strategies, feedback, and guidance for immediate implementation into the classroom setting.
 - g. Possess the technology acumen to meet the administrative functions of the job.
 - h. Be able to travel as requested by the POST Program Manager in accordance with the Coroner Training schedule.

EXHIBIT A, ATTACHMENT I

Course: CORONERS COURSE – 31200

Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)

Total Hours Per Course Presentation: **80**

Total Number of Days of Class: **10**

Day 1

Start	End	Subject
0800	0900	Course Expectations & Pre-Test
0900	1100	Role of Death Investigator
1100	1500	Next of Kin Search
1500	1700	Death and Grief/Death Notification

Day 2

Start	End	Subject
0800	1000	Basic Anatomy/Aids and Communicable Diseases
1000	1200	Forensic Photograph
1300	1700	Infant Death Investigation

Day 3

Start	End	Subject
0800	1000	Sudden and Unexpected Death
1000	1200	Disaster Management
1300	1500	Media Relations
1500	1700	Time of Death

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Day 4

Start	End	Subject
0800	1000	Cognitive Interview and Culture
1100	1500	Fire Death Investigation
1500	1700	Critical Incident Stress Management

Day 5

Start	End	Subject
0800	1200	Autopsy Procedures
1300	1500	Forensic Anthropology
1500	1700	Rail Fatalities and Scene Safety

Day 6

Start	End	Subject
0800	1000	Bloodstain Pattern Interpretation
1000	1200	Tool Marks and Bruises
1300	1500	Firearm and Electrical Injuries
1500	1600	Controlled Substances and Toxicology
1600	1700	Explosives and Biological Death Investigation

Day 7

Start	End	Subject
0800	1000	Courtroom Testimony
1000	1200	Coroner Laws
1300	1500	Report Writing
1500	1700	Organ Donations

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Day 8

Start	End	Subject
0800	1000	Fingerprint Basics/Collections
1000	1200	Asphyxia Death/Drowning Death Investigations
1300	1700	Vehicle Fatalities

Day 9

Start	End	Subject
0800	1000	Psychological Autopsy/Profiling
1000	1200	Forensic Death Investigation/Wound Investigation
1300	1700	Forensic Odontology

Day 10

Start	End	Subject
0800	1200	Drug Death Investigation
1300	1500	Elder Death Investigation
1500	1700	Final Exam-Test Results-POST Certificates

Course: PC 832 Firearms – 80101**Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)**Total Hours Per Course Presentation: **24**Total Number of Days of Class: **3***Per Regulation 1052, an hourly distribution is no longer required.***Course: CORONERS SYMPOSIUM, ADV – 34481****Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)**Total Hours Per Course Presentation: **34**Total Number of Days of Class: **5****Day 1**

Start	End	Subject
1000	1200	Camp Fire Butte Co Mass Fatality Incident Mutual Aid Lessons Learned
1300	1700	Cal Fires Continued Challenges, Recovery & Identification

Day 2

Start	End	Subject
0800	1000	Advances in Forensic Identification from the Human Skeleton
1000	1200	San Clemente Island Diver
1300	1500	Forensic Pathologist More than Just a Hole Counter
1500	1700	The Application of Entomology to Criminal Investigation

Day 3

Start	End	Subject
0800	1000	Total Body Thermal Injury, Inhalation of Product of Combustion a Pathologist Perspective
1000	1200	Tactical Decompression Debrief
1300	1700	Fire Death Investigation

Day 4

Start	End	Subject
0800	1100	Homicide Investigation of the Contigo Murders
1100	1200	Decomposed in Prison the Curious Case of James Acuna
1300	1500	CA DOJ Resources and Laws Pertaining to Unidentified Human Remains
1500	1700	Evaluation Various Digital & Manual Techniques for Postmortem Fingerprint Recovery

Day 5

Start	End	Subject
0800	1200	Investigative Genetic Genealogy the Golden State Killer Case

Course: EFFECTIVE INTERVIEWING IN A DEATH INVESTIGATION COURSE - 31438**Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)**Total Hours Per Course Presentation: **24**Total Number of Days of Class: **3****Day 1**

Start	End	Subject
0800	0815	Introduction, Safety Brief, and Arrangements
0815	0915	Learning Activity 1.1 – Ice Breaker/Introductions
0915	0935	Nonverbal Communication
0935	1015	Evaluated Activity 1.1 – Nonverbal Communication
1015	1035	Verbal Communication
1035	1050	Learning Activity 1.2 – The Train Station
1050	1100	Listening
1100	1200	Evaluated Activity 1.2 – Verbal Communication
1300	1355	Learning Activity 2.1 – What are the Different Religions in the Area
1355	1410	Religions

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Start	End	Subject
1410	1445	Evaluated Activity 2.1 – Cultural & Religious Symbolic Representation
1445	1535	Learning Activity 2.2 – What are the Different Cultures in the Area
1535	1555	Cultural Considerations
1555	1700	Evaluated Activity 2.2 – Cultural & Religious Symbolic Representation Analysis

Day 2

Start	End	Subject
0800	0830	Day 1 Recap – Effective Communication, Culture, and Religion
0830	0840	Learning Activity 3.1 – Critical Observations
0840	0920	Building Rapport with a Witness
0920	0940	Pacing and Leading Techniques
0940	1000	First Contact
1000	1030	Learning Activity 3.2 – Interview Kirk McKay
1030	1100	Body/Nonverbal Communication
1100	1115	Pacing Recapped
1115	1130	Verbal Communication
1130	1200	Effective Communication in Rapport
1300	1315	Listening
1315	1335	Questioning
1335	1345	Note Taking
1345	1415	Conversation
1415	1450	Learning Activity 3.3 – Who Am I?
1450	1525	Cognitive Bias
1525	1625	Evaluated Activity 3.1 – Glengary Glen Ross
1625	1645	Re-contact and Ongoing Interviews

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Start	End	Subject
1645	1700	Evaluation Assessment and Recapitulation

Day 3

Start	End	Subject
0800	0830	Reasons for Cognitive Interview
0830	0900	Learning Activity 4.1 – Background Searches
0900	0920	Common Attributes of the Interview
0920	0935	Setting up the Interview: Types of Questions to Ask
0935	1015	Learning Activity 4.2 – Suicide vs. Accident
1015	1040	Conducting the Interview
1040	1110	Evaluated Activity 4.1 – The Balloon
1110	1130	Mirroring, Leading and Anchoring
1130	1200	Learning Activity 4.3 – It's All About Them
1300	1335	Learning Activity 4.4 – Finding the Baseline
1335	1355	Obtaining a Baseline to Determine Deception, Discomfort, or Deviation
1355	1510	Evaluated Activity 4.2 – Tell Me About....
1510	1530	Miranda Admonishments
1530	1610	Evaluated Activity 5.1 – Talk to Me...
1610	1620	Medico-Legal Interview
1620	1640	Evaluation Assessment and Recapitulation
1640	1700	Certificates and Clean-up

Course: OFFICER SAFETY UPDATE**Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)**Total Hours Per Course Presentation: **8**Total Number of Days of Class: **1***COURSE TO BE DEVELOPED***Course: WOUND IDENTIFICATION FOR FIRST RESPONDERS - 23218****Presenter: ORANGE COUNTY SHERIFF'S DEPARTMENT (2060)**Total Hours Per Course Presentation: **24**Total Number of Days of Class: **3****Day 1**

Start	End	Subject
0800	0900	Introductions
0900	0930	History
0930	0945	Medico Legal Death Investigation Today
0945	1030	Roles of Personnel Involved in Death Investigation
1030	1115	Evaluated Activity
1115	1200	Laws Pertaining to Death Investigation
1300	1330	Forensic Autopsy
1330	1400	External Examination: X-Rays and Microscope Examination
1400	1430	Toxicology, Serology, Histology and Neuropathology
1430	1445	Collection of Evidence
1445	1505	Bone Science Activity
1505	1540	Entomology
1540	1610	Medical Records Activity
1610	1645	Evaluated Activity
1645	1700	Housekeeping/Clean Up

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Day 2

Start	End	Subject
0800	0845	Stages of Wounds and Timing of Injuries
0845	0915	Types of Injuries Activity
0915	0925	Types of Blunt Force Trauma
0925	0940	Patterned Injuries
0940	0955	Blunt Force Trauma
0955	1035	Head Anatomy/Head Trauma/Subarachnoid Hemorrhage Video
1035	1050	Physical Abuse
1050	1100	Child Abuse
1100	1200	Impact Trauma Activity
1300	1315	Accidental Death
1315	1415	Sharp Force Injuries/Activity
1415	1515	Bite Marks/Animal Vs. Human
1515	1615	Asphyxia Deaths
1615	1630	Environmental Deaths
1630	1700	Therapeutic Injuries/Case Study

Day 3

Start	End	Subject
0800	0845	Firearms, Pathology and Terminal Blasts
0845	0910	Unusual Injuries and Special Considerations
0910	0930	Less Lethal OIS and CALOSHA
0930	1000	Interpret Wounds and Injuries in the Field Activity
1000	1015	Differences in Cause of Death/State Law
1015	1050	Cause, Mechanism and Manner of Death
1050	1200	Time of Death and Decomposition/Activity

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Start	End	Subject
1300	1315	Decomp Video
1315	1345	Death Certificates/Importance
1345	1415	In Custody Deaths/Kelly Thomas Case Study
1415	1500	Mistakes in Homicide Investigations/ OJ Simpson Case Study
1500	1520	Courtroom Testimony
1520	1630	Coroner and Pathology Report/Autopsy Activity
1630	1700	Course Evaluation/Housekeeping

EXHIBIT B
BUDGET DETAIL AND PAYMENT PROVISIONS

1. **INVOICING AND PAYMENT**

- A. The Contractor shall receive reimbursement for services satisfactorily rendered, and upon receipt and approval of the Contractor's invoices, the State agrees to compensate the Contractor for expenditures incurred consistent with the budget detail, up to the maximum amounts shown, in accordance with the cost breakdown, as described below.
- B. All costs indicated herein are fixed rates. Totals may change based on actual usage. Costs shall be paid in accordance with Exhibit B, Budget Overview, attached hereto not to exceed \$173,493.00.
- C. POST agrees to compensate the Contractor for actual expenditures of equipment purchases made for the purpose of fulfilling the needs of the course, up to the maximum amount of \$173,493.00.
- D. Upon completion of each session, the Contractor agrees to submit a detailed invoice with the following information before payment will be authorized:
- Agreement Number
 - Course Date(s)
 - Budget breakdown showing the contracted amount and the actual amount per line item
 - Facility Costs
 - Itemized invoices and receipts for equipment, supplies and mailing purchased and travel receipts as required per CalHR requirements.

Invoices not containing the above bulleted information will be disputed and payment will be held until complete information and/or documentation is submitted. The Contractor shall submit invoices not more frequently than monthly in arrears to the address provided below before the 15th of the upcoming month to:

invoicereceived@post.ca.gov

or

Commission on POST
Accounting Section
860 Stillwater Road, Suite 100
West Sacramento, CA 95605-1630

2. BUDGET CONTINGENCY CLAUSE

- A. It is mutually agreed that if the California State Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the California State Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an Agreement amendment to Contractor to reflect the reduced amount.

3. PROMPT PAYMENT CLAUSE

- A. Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

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EXHIBIT B, ATTACHMENT I
BUDGET OVERVIEW

Course Title	Course	Estimated Number of Presentations	Cost Per Presentation	Estimated Course Totals
80-hour Coroner Course	31200	2	\$21,024.50	\$42,049.00
PC 832 Firearms	80101	2	\$4,734.75	\$9,469.50
34-hr. Coroners Symposium, Adv	34481	1	\$64,374.50	\$64,374.50
Effective Interviewing in a Death Investigation	31438	2	\$6,458.00	\$12,916.00
Officer Safety Update	Pending	2	\$4,054.75	\$8,109.50
Wound Identification for 1 st Responders	23218	2	\$8,209.75	\$16,419.50
Course Coordinator				
Course Coordinator				\$12,155.00
Equipment				
Internet Connectivity & Maintenance				\$4,000.00
Mannequins				\$4,000.00
			TOTAL	\$173,493.00

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EXHIBIT B, ATTACHMENT II
80-HOUR CORONER COURSE,
BUDGET DETAIL

Orange County Sheriff Department			
Coroner 80 hour Basic			
2060-31200			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors	80		\$ 7,200.00
Coordination			
General Coordination	80	\$ 55.00	\$ 440.00
Presentation Coordination (onsite)		\$ -	\$ 2,000.00
Clerical	80	\$ 15.00	\$ 1,200.00
B. Travel			
<i>Instructor</i>		\$ -	\$ 5,490.00
Total Direct Costs			\$ 16,330.00
C. Indirect Cost	% Approved in EDI		
			\$ 2,449.50
D. Supplies & Equipment	<i>No. of Students</i>		
Books/Pamphlets/Handouts	30	\$ 13.50	\$ 405.00
Certificates	30	\$ 1.00	\$ 30.00
Notebooks		\$ -	\$ 300.00
Flashdrives	30	\$ 10.00	\$ 300.00
Paper/Office Supplies	30	\$ 1.00	\$ 30.00
Printing/Reproduction			\$ 100.00
Equipment/Rental		\$ -	\$ 500.00
Support Costs			
Course/Facility Costs			\$0.00
Misc (room rental, shipping)			
PPE	30	\$ 6.00	\$ 180.00
Flip Chart Paper			\$ 100.00
Computer Exercise Supply (projector lamp)			\$ 100.00
Computer Tech Support (hrs)	8	\$ 25.00	\$ 200.00
GRAND TOTAL			\$ 21,024.50

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**PC 832 COURSE
BUDGET DETAIL**

Orange County Sheriff Department			
PC 832 Firearms Course			
2060-80101			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors	24		\$ 2,730.00
Coordination			
General Coordination	24	\$ 55.00	\$ 165.00
Presentation Coordination (onsite)	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
B. Travel			
Total Direct Costs			\$ 3,615.00
C. Indirect Cost	% Approved in EDI		
			\$ 542.25
D. Supplies & Equipment	<i>No. of Students</i>		
Books/Pamphlets/Handouts			\$ 105.00
Certificates			\$ 17.50
Notebooks			
Flashdrives			\$ 140.00
Paper/Office Supplies			\$ 315.00
Printing/Reproduction			
Equipment/Rental			
Support Costs			
Course/Facility Costs			\$ -
Misc (room rental, shipping)			
GRAND TOTAL			\$ 4,734.75

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**34-HOUR CORONER SYMPOSIUM
BUDGET DETAIL**

Orange County Sheriff Department			
Coroner Symposium, Adv.			
2060-34481			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors			\$ 3,600.00
Coordination			
General Coordination	34	\$ 55.00	\$ 220.00
Presentation Coordination (onsite)	34	\$ 15.00	\$ 510.00
Clerical	40	\$ 15.00	\$ 600.00
B. Travel			
<i>Coordinator</i>		\$ -	\$ 2,200.00
<i>Instructor</i>		\$ -	\$ 13,500.00
Total Direct Costs			\$ 20,630.00
C. Indirect Cost	% Approved in EDI		
			\$ 3,094.50
D. Supplies & Equipment	<i>No. of Students</i>		
Books/Pamphlets	150		\$ 1,900.00
Handouts			\$ 850.00
Certificates			\$ -
Notebooks			\$ 300.00
Flashdrives			\$ 1,100.00
Paper/Office Supplies			\$ 400.00
Printing/Reproduction			\$ 100.00
Equipment/Rental			\$ 16,000.00
Support Costs			
Course/Facility Costs			\$ 20,000.00
Misc (room rental, shipping)			
GRAND TOTAL			\$ 64,374.50

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24-HOUR EFFECTIVE INTERVIEWING COURSE BUDGET DETAIL

Orange County Sheriff Department			
Effective Interviewing in a Death Investigation			
2060-31438			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors	24		\$ 2,160.00
Coordination			
General Coordination	24	\$ 55.00	\$ 440.00
Presentation Coordination (onsite)	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
B. Travel			
<i>Instructor</i>		\$ -	\$ 1,000.00
Total Direct Costs			\$ 4,320.00
C. Indirect Cost	% Approved in EDI		
			\$ 648.00
D. Supplies & Equipment	<i>No. of Students</i>		
Books/Pamphlets/Handouts		\$ -	\$ -
Certificates	30	\$ 1.00	\$ 30.00
Notebooks		\$ -	
Flashdrives	30	\$ 10.00	\$ 300.00
Paper/Office Supplies		\$ -	\$ 200.00
Printing/Reproduction	30	\$ 12.00	\$ 360.00
Equipment/Rental		\$ -	\$ 500.00
Support Costs			
Course/Facility Costs			\$ -
Misc (room rental, shipping)			
Flip Chart Paper			\$ 100.00
Computer Projector Lamp			\$ 100.00
Computer Tech Support			\$ 200.00
GRAND TOTAL			\$ 6,458.00

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8-HOUR OFFICER SAFETY UPDATE COURSE BUDGET DETAIL

Orange County Sheriff Department			
Officer Safety Update			
2060-Pending			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors	8	\$ 90.00	\$ 720.00
Coordination			
General Coordination	8	\$ 55.00	\$ 55.00
Presentation Coordination (onsite)	8	\$ 15.00	\$ 120.00
Clerical	8	\$ 15.00	\$ 120.00
B. Travel			
<i>Instructor</i>		\$ -	\$ 1,210.00
Total Direct Costs			\$ 2,225.00
C. Indirect Cost	% Approved in EDI		
			\$ 333.75
	<i>No. of Students</i>		
D. Supplies & Equipment			
Books/Pamphlets/Handouts	30	\$ 0.20	\$ 6.00
Certificates	30	\$ 1.00	\$ 30.00
Notebooks			
Flashdrives	30	\$ 10.00	\$ 300.00
Paper/Office Supplies			\$ 200.00
Printing/Reproduction	30	\$ 2.00	\$ 60.00
Equipment/Rental			\$ 500.00
Support Costs			
Course/Facility Costs			\$ -
Misc (room rental, shipping)			
PPE			
Flip Chart Paper			\$ 100.00
Computer Exercise Supply (projector lamp)			\$ 100.00
Computer Tech Support (hrs)			\$ 200.00
GRAND TOTAL			\$ 4,054.75

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24-HOUR WOUND IDENTIFICATION COURSE BUDGET DETAIL

Orange County Sheriff Department			
Wound Identification for First Responders			
2060-23218			
Name	Actual Hours	Actual Rate	Actual Amount
A. Services			
Instructors	24	\$ 70.00	\$ 1,680.00
Coordination			
General Coordination	24	\$ 55.00	\$ 165.00
Presentation Coordination (onsite)	24	\$ 15.00	\$ 360.00
Clerical	24	\$ 15.00	\$ 360.00
B. Travel			
<i>Instructor</i>		\$ -	\$ 3,060.00
Total Direct Costs			\$ 5,625.00
C. Indirect Cost	% Approved in EDI		
			\$ 843.75
D. Supplies & Equipment	<i>No. of Students</i>		
Books/Pamphlets/Handouts			\$ 100.00
Certificates	30	\$ 1.00	\$ 30.00
Flashdrives	30	\$ 10.00	\$ 300.00
Paper/Office Supplies			\$ 200.00
Printing/Reproduction	30	\$ 2.00	\$ 60.00
Crayola Air Dry Clay			\$ 40.00
Plastic Toy Tools			\$ 96.00
Bite Wax Plate			\$ 15.00
Equipment/Rental			\$ 500.00
Support Costs			
Course/Facility Costs			\$ -
Misc (room rental, shipping)			\$ 400.00
GRAND TOTAL			\$ 8,209.75

Commission on Peace Officer Standards and Training
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 Agreement Number 21112123
 Exhibit B, Attachment II

**CORONER COURSE COORDINATOR
 BUDGET DETAIL**

Course Title	Course Hr	Coordination H	Course Prep. H	Post course H	Total Course H	# of cours	Total Hrs.
Coroner 80 hour Basic	80	4.5	4	1	89.5	2	179
Coroner Symposium	32	5	4	1	42	1	42
				Totals		3	221
		Hourly Rate		Total Hours		Total Coordination Cost	
Coordination		\$55.00	X	221	=		\$12,155.00

EXHIBIT D
SPECIAL TERMS AND CONDITIONS

1. **SETTLEMENT OF DISPUTES:** Except as otherwise provided in this Agreement, any dispute concerning a question of fact arising under this Agreement which is not disposed of by compromise shall be decided by POST, who shall produce its decision notification decision in writing and mail or otherwise furnish a copy thereof to the Contractor. The Contractor shall have fifteen (15) calendar days after receipt of such a decision to submit a written protest to POST specifying in detail in what particulars the Agreement requirements were exceeded. If the Contractor fails to submit such a protest within the period specified above shall constitute a waiver of any and all rights to adjustment in the Agreement terms and POST's decision shall be final and conclusive. Pending POST final decision of a dispute hereunder, the Contractor shall proceed diligently with the performance of this Agreement.
2. **AMENDMENTS:** This Agreement may be amended for time, scope, increase or decrease of funds by mutual written consent.
3. **TERMINATION CLAUSE:** This Agreement may be terminated by either party, at any time, with or without cause, by delivering thirty days written notice to the other party. In addition, POST reserves the right to require the Contractor to terminate any employee, representative or approved subcontractor providing services on behalf of the Contractor under this Agreement (a) at any time, with or without cause, by delivering thirty day written notice to the Contractor; or (b) immediately, with cause, which for purposes hereof means such employee, representative or approved subcontractor has engaged in conduct deemed to be illegal, immoral, fraudulent, inappropriate or unprofessional as determined by POST. The Contractor shall provide timely evidence to POST of its compliance with the foregoing employee, representative or approved subcontractor terminations. Failure to comply may result in the de-certification of the Contractor's presentation.
4. **CONTRACTOR EVALUATION (if applicable):** In accordance with provisions of the Public Contract Code, PCC § 10367, 10369 and 10370, the Contractor's performance under this Agreement will be evaluated. The evaluation will be prepared by POST within 60 days after completion of the Agreement.
5. **TRAVEL (if applicable):** Travel expenses and per diem related to the services provided under this Agreement are subject to prior approval by the POST representative and shall not exceed the rates paid to State non-represented/excluded employees.

Rate information may be viewed at
<http://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>.
6. **SUBCONTRACTING (if applicable):** The Contractor is expected to perform the services contemplated with the resources available within its own organization. Subcontracting of work pertinent to this Agreement shall be upon prior written consent by POST and subject to the permissive conditions set forth in the State Contracting Manual Section 3.06.

Commission on Peace Officer Standards and Training
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Exhibit D

Based on “reasonable effort” to the best of its ability, the Contractor warrants, represents and agrees that it and its subcontractors, employees and representatives will, at all times when performing services under this Agreement (a) comply with all applicable local, city, county, state and federal laws, codes, statutes, ordinances, rules and regulations; and (b) fulfill student course expectations.

The Contractor shall notify POST in writing immediately upon termination of any such subcontract(s).