

**ATTACHMENT E****OPERATIONS AGREEMENT****BETWEEN THE****SHERIFF-CORONER****AND THE****CITY OF STANTON****Effective July 1, 201~~8~~7**

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8 The purpose of this OPERATIONS AGREEMENT is to define, in greater detail,  
9 the areas of responsibility between the CITY OF STANTON, hereinafter referred to as  
10 "CITY" and COUNTY OF ORANGE, SHERIFF-CORONER, hereinafter referred to as  
11 "SHERIFF".

**A. USAGE OF THE STANTON POLICE SERVICES BUILDING AND PROPERTY:****1. Public Access to Stanton Police Services Building**

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14 The Stanton Police Services Building will be open to the public depending  
15 on the availability of volunteers approved by Police Services. The hours of  
16 operation will be determined by the Lieutenant in charge of Police Services  
17 in consultation with the CITY Manager.

**2. Personnel Authorized to Use the Facility**

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19 SHERIFF will utilize the Stanton Police Services Building for SHERIFF  
20 employees whose services are contracted to CITY. SHERIFF and CITY  
21 agree that effective January 25, 2013, SHERIFF personnel who are  
22 regularly deployed to deliver services to various unincorporated areas,  
23 generally located in West Orange County, may operate in and out of the  
24 Police Building as a regular duty station.

**3. Booking Prisoners at the Police Building**

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26 Prisoners will not be booked or housed at the Stanton Police Services  
27 Building, with the exception of SHERIFF Community Work Program  
28 participants.

1 **A. USAGE OF THE STANTON POLICE SERVICES BUILDING AND**  
2 **PROPERTY:** (Continued)

3 4. Fingerprinting Services

4 Citizen fingerprinting services will be performed at SHERIFF's facility in  
5 Santa Ana.

6 **B. PERSONNEL AND DEPLOYMENT:**

- 7 1. All Deputy Sheriff, Investigator, Sergeant and Management Services  
8 positions, shall be full-time, paid positions.
- 9 2. During emergencies, such as mutual aid situations, SHERIFF will attempt to  
10 leave in CITY the Lieutenant in charge of CITY Police Services. If SHERIFF  
11 determines that the Lieutenant is needed elsewhere, SHERIFF will notify  
12 CITY's Manager within four (4) hours. SHERIFF will return Lieutenant to  
13 CITY as soon as possible once the emergency situation is under control.  
14 During the Lieutenant's absence, SHERIFF will designate an acting Police  
15 Services Chief.
- 16 3. Except as otherwise indicated in the Agreement, personnel assigned to  
17 Patrol, Management, Supervision, General Investigation, Clerical and  
18 Additional Services shall be assigned to full-time positions (80 hours per  
19 two-week pay period) in CITY. As used herein, the term "full-time position"  
20 contemplates that the employees assigned to CITY will not report to their  
21 CITY assignments, but that CITY will pay the full costs for said employees  
22 as set forth herein, during the following:
- 23 a. COUNTY-paid holidays.
- 24 b. Sick leave to the extent that it does not exceed the greater of (1) 12 days  
25 per year, per position, or (2) the amount of leave accrued by an  
26 employee assigned to CITY during the time he or she has been  
27 assigned to CITY.

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1 **B. PERSONNEL AND DEPLOYMENT:** (Continued)

- 2 c. Vacation leave to the extent it does not exceed an amount permitted by  
3 COUNTY to be accumulated by an employee at any one time.
- 4 d. Training ~~leave~~ as mandated by the California Commission on Peace  
5 Officers Standards and Training (P.O.S.T.) or as mandated by  
6 SHERIFF.
- 7 e. Bereavement leave as authorized by COUNTY.
- 8 f. Jury duty leave as authorized by COUNTY.
- 9 g. Participation in specialized SHERIFF services that are available  
10 throughout the County, including in CITY, without charge, in accordance  
11 with COUNTY Resolution No. 89-1160.
- 12 h. Responses to mutual aid and natural or man-made disasters or  
13 emergencies.
- 14 4. A position unfilled for any period as a result of Workers' Compensation  
15 leave shall be considered on leave. A position unfilled for any period as a  
16 result of ~~or~~ reassignment to another function within SHERIFF's Department  
17 shall be considered vacant. or on leave. The COUNTY will provide a credit  
18 to the CITY for the hours a position is vacant. The credit may be offset with  
19 overtime and reconciled at fiscal year end. ~~be in the form of a reduction on a~~  
20 ~~monthly billing tendered in accordance with Subsection F-5 of the~~  
21 ~~Agreement as soon as administratively possible or in the form of a reduction~~  
22 ~~to chargeable overtime hours.~~
- 23 5. In the event an employee assigned to the CITY participates in specialized  
24 SHERIFF services as described in Subsection 3-g above, and the SHERIFF  
25 determines that overtime coverage of the employee's absence at CITY is  
26 required, the additional cost of such overtime will not be charged to the  
27 CITY.
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1 6. In the event the COUNTY receives reimbursement for services as described  
2 in Subsection 3-h above that are provided by COUNTY personnel assigned  
3 to CITY, the COUNTY will credit the reimbursement to the CITY, unless the

4 **B. PERSONNEL AND DEPLOYMENT:** (Continued)

5 work usually performed by COUNTY personnel for Stanton is otherwise  
6 performed by COUNTY during the period when COUNTY personnel  
7 assigned to Stanton are providing services described in Subsection 3-h  
8 above.

9 **C. TELEPHONE USED BY CITIZENS:**

10 A telephone shall be maintained outside the Stanton Police Station building.  
11 The telephone is to be used by citizens requesting services. When the receiver  
12 is lifted, the telephone will ring at SHERIFF'S Emergency Communications  
13 Bureau or other location designated by SHERIFF. SHERIFF is responsible for  
14 payment and maintenance of the telephone line and equipment located outside  
15 the Stanton Police Station building.

16 **D. TRAFFIC AND PARKING IN THE AREA OF THE POLICE BUILDING:**

- 17 1. CITY shall maintain a traffic signal at Cedar Street and Katella Avenue.  
18 2. CITY shall install and maintain physical barriers that do not permit  
19 westbound wrong way traffic movement on Stanton Park Road at the south  
20 end of Cedar Street and on Stanton Park Road where it opens onto Beach  
21 Boulevard.  
22 3. CITY shall establish a 30-minute parking zone on the east side of Cedar  
23 Street in front of the Police Building.  
24 4. CITY shall enforce municipal parking ordinances on Cedar Street in front of  
25 the Police Building and in the Stanton Civic Center parking structure on  
26 Cedar Street.

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4 **IN WITNESS WHEREOF**, authorized representatives of the parties have  
5 executed the OPERATIONS AGREEMENT in the County of Orange, State of  
6 California.

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DATED: \_\_\_\_\_

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CITY OF STANTON

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BY: \_\_\_\_\_

CITY MANAGER

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DATED: \_\_\_\_\_

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COUNTY OF ORANGE

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BY: \_\_\_\_\_

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SHERIFF-CORONER

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APPROVED AS TO FORM:  
Office of the County Counsel  
County of Orange, California

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BY: \_\_\_\_\_

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Deputy

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DATED: \_\_\_\_\_

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