

Contract Policy Manual Section 3.4 114

Accessed on 3/22/19 – CPM effective July 1, 2018

§3.4-114 Contingency Amounts

- (1) When requesting approval for award of a human service contract from the Board of Supervisors, a contingency amount may also be requested. Justification for this contingency will be presented to the Board of Supervisors in the Agenda Staff Report (ASR) in accordance with the following:
- a) The total amount requested shall not exceed a total of 10 percent (10%) of the original amount for the first year of the contract.
 - b) This amount, if approved by the Board, may be used over the entire term of the contract.
 - c) Contingencies shall only be used to cover services already provided in the scope of work as set forth in the contract.
 - d) The use of the contingency amount is subject to approval requirements established by the County Procurement Officer.

CDSS Management and Office Procedures Purchase of Service Manual

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§23-650 PROCUREMENT BY NEGOTIATION 23-650

This section contains policies and procedures which shall be observed by counties in procurements by negotiation, as distinguished from formal advertising, and the limitations upon its use.

- .1 Contracts may be negotiated without formal advertising when one or more of the following exists:
 - .14 For any service to be rendered by any federal, state, or local government agency, public university, public college or other public educational institution. CDSS may require formal advertising when contracts with government agencies or public educational institutions are considered excessive in price when compared to similar services provided through competition, or where competition between public and private agencies is necessary to accomplish program purposes.