CProcurement

Sole Source Request Form

Sole Source Bidsync # 060-C010948-YT

SECTION II – DEPARTMENT INFORMATION (Complete in its entirety)

1								
Department: OCSD INVESTIGATION	NS/RNSP			Date: 4/25/19				
Vendor Name:				Sole Source BidSync Number:				
PENLINK Ltd.	n a			060-C010948-YT				
Is the above named vendor a re If "Yes", review and Approval is		-	-	🗌 Yes 🛛 No tion.		3 1 - 1		
Contract Term (Dates):	a line.	Is Agreement Grant Fund		ded? Percent Funded:	Funding Source	Proprietary?		
7/1/19-6/30/20		🖾 Yes 🗆		100	126	\boxtimes Yes \square No		
Contract Amount?				Is this renewable? If yes, how	w many years?			
\$44,345.00				Yes, 2 Years				
Type of Request:	🛛 Renewal	4) 5	🗆 Multi	-Year 🗌 A	mendment	□ Increase		
Renewal Year:	Did vendor			r provide a sole source affidavit	? 🛛 Yes	🗆 No		
3 rd year				ase attach				
Board Date:	ASR Number: If not sche			eduled to go to the Board explain why?				
6/4/19	TBD							
Does Contract include Non-Stan	dard Language? If yes, e	xplain in detai	Ι.	E.	÷			
No								
Was Contract Approved by Risk Mgmt.?				Was Contract Approved by Co	ounty Counsel?			
NO				Yes				
Were any exceptions taken? If y	ves, explain in detail. N)						
DPA certifies that they have read and verified that the information is true and satisfies the sole source requirements listed in the County Contract Policy Manual.								
						5		

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SECTION III – SOLE SOURCE JUSTIFICATION

1. Provide a description of the type of contract to be established. (For example: is the contract a commodity, service, human service, public works, or other – please explain.) Attach additional sheet if necessary.

This is a service contract for the renewal of maintenance support for the existing PenLink Title III Wire Intercept Equipment.

2. Provide a detailed description of services/commodities and how they will be used within the department. If this is an existing sole source, please provide some history of its origination, Board approvals, etc. (*This information may be obtained from the scope of work prepared by the County and the vendor's proposal that provides a detailed description of the services/supplies.*) Attach additional sheet if necessary.

Title III Wire Intercept investigations are an essential tool utilized to gather further intelligence during ongoing narcotics investigations. The RNSP utilizes the PenLink system to perform this function. This current system located at the RNSP facility has had maintenance and software support provided by PenLink as the sole source provider for the past 6 years, and requires one additional year of support, as RNSP is currently looking to replace the current system in the future. This system was originally purchased in November of 2010 as a Sole Source purchase and installed in 2011. No Board approval was required as this was a commodities purchase. A five (5) year Sole Source contract was established and approved by the Board of Supervisors in June of 2012 for maintenance and support services for the system. In November of 2017, a new contract was established as a Sole Source for the continued maintenance of the PenLink system and Board approval was received. The system was upgraded in March of 2019 with the approval of the Board of Supervisors.

3. Explain why the recommended vendor is <u>the only one capable of providing the required services and/or</u> <u>commodities</u>. How did you determine this to be a sole source and what specific steps did you take? Please list all sources that have been contacted and explain in detail why they cannot fulfill the County's requirements. Include vendor affidavit and/or other documentation which supports your sole source. (*Responses will include strong programmatic and technological information that supports the claim that there is only one vendor that can provide the services and/or commodities*. Your response will include information pertaining to any research that was conducted to establish that the vendor is a sole source, include information pertaining to discussions with other potential suppliers and why they were no longer being considered by the County.) Attach additional sheet if necessary.

Pen-Link, Ltd. is the sole source provider of all Pen-Link Software Products, including LINCOLN, Pen-Link Version 8, and Xnet. Pen-Link, Ltd. uses no agents, dealers, or distributors. Pen-Link Software products can only be purchased directly from Pen-Link, Ltd.

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4. How does recommended vendor's prices or fees compare to the general market? Attach quotes for <u>comparable</u> services or supplies. Attach additional sheet if necessary.

This system it is impossible to duplicate in order to provide a reasonable price comparison for the exact features.

5. If the recommended vendor was not available, how would the County accomplish this particular task? Attach additional sheet if necessary.

PenLink, Ltd. is the only Vendor able to provide the service requested. Intelligence gathering for these advanced cases would be significantly hindered if the vendor could not provide this service. Penlink, Ltd. is the only program that includes seamless case management and analytical software that allows for link analysis. No other system provides this without a separate purchase and costly custom integration. Without this contract the Sheriff's Department would not be able to perform efficiently as a task force and could possibly lose millions of dollars from seizures and asset forfeitures as well as missed opportunities to remove dangerous narcotics from widespread distribution.

6. Please provide vendor history – name change, litigation, judgments, aka, etc. for the last 7 years.

Upon a google and Dun & Bradstreet search, contractor does not have any name changes, litigations or judgements in the last 7 years.

7. If vendor is a retired, former employee, has the vendor previously been rehired as a contractor within the last three years?

If yes, provide explanation/support for hiring the retired, former employee as a vendor and provide contract dates, scope of work, and total amounts paid under each contract. N/A

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		Sole Source	Request Form			
			Sole Sourc	e Bidsync #		
SECTION IV - AUTHO	R/REQUESTOR		-			
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ECTION V – CEO Hu	man Resource S	ervices APPROVAL (F	Review and approva ormer Employee.)	Il is required when v	endor is a Re	tired,
ignature:		Print Name:		Date:		
SECTION VI - DEPUT	Y PURCHASING	AGENT CONCURRENC	E			
ignature: Musting	Dene	Print Name:	ina Reyes	Date: 3 4/25/10	7	
ECTION VII – DEPAR						
ignature:		Print Name:		Date:		
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Attachment C - Sole Source Request Form BidSync: Authorize Release Bid

BidSync [™]						Weico	me YTorres1 Need as Conta or call 800-	sistance? ct us
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elease Bid Workflow								
elease Bid worknow								
Name: Yvette Torre					Bid	Information		
Phone: 714-568-5793 Email: Ytorres@ocsd					Bid	Number:		
Status: Submitter 1		9 1:45:16 PM	PDT 🗸			<u>0-C010948-YT3</u>		
		<u></u>				Title: DLE SOURCE PENLINK		
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Questions? Contact a BidSync representative: 800-990-9339 or email: support@bidsync.com

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