



OFFICE OF THE
DISTRICT ATTORNEY
 ORANGE COUNTY, CALIFORNIA
 TODD SPITZER

DATE: 5/2/2019
 TO: Victor Cumberland, Purchasing Manager
 FROM: RFP Evaluation Committee
 SUBJECT: Recommendation for Award

The Evaluation Committee for RFP No. 026-C017236-RC for American Sign Language Interpreting Services rates the responding Offerors as follows:

File Folder No.: C017236	RFP No.: 026-C017236-RC
Proposal responses released to Evaluation Committee: 3/18/2019	
Deputy Purchasing Agent Signature:	

EVALUATION COMMITTEE RATING/RECOMMENDATION FOR AWARD

The Evaluation Committee rates responses to the RFP as follows:		
RATING	OFFEROR	JUSTIFICATION
100	Astrid Heather Adair Hagen	Highest scoring proposal.
Committee Chairperson Signature:		Date: 5/2/19
DA/PURCHASING USE ONLY		
Deputy Purchasing Agent Recommendation: Highest scoring proposal. Score of 100/100 for written proposal and presentation.		
Deputy Purchasing Agent Signature:		Date: 5/2/19

EVALUATION CRITERIA – PHASE I (WEIGHT 75%)	WEIGHT	SCORE	Evaluator # 1	Offeror's Name:	Astrid Heather Adair Hagen
<p>OFFEROR'S EXPERTISE AND EXPERIENCE IN PROVIDING THE SERVICES WITHIN THE SCOPE OF WORK.</p> <p>Does the Offeror have experience doing similar projects for public and/or private sectors comparable in size and structure to the OCDA?</p>	25	5	<p>NOTES</p> <p>NT</p>		
<p>OFFEROR'S PROJECT APPROACH.</p>	20	5	<p>103</p>		
<p>OFFEROR'S PROPOSED FEE/RATES.</p>	30				

How are the Offeror's fee/rates and/or pricing compares to others in the industry?			5	
OFFEROR'S STAFFING AND ORGANIZATION. Does the Offeror have resources available to provide services as specified in the Scope of Work?	10		5	
OFFEROR'S REFERENCE.	10		5	

EVALUATION CRITERIA – PHASE II (WEIGHT 25%)	WEIGHT	SCORE	Evaluator # 1	Offeror's Name:	Astrid Heather Adair Hagen
			NOTES		

EVALUATION CRITERIA – PHASE I (WEIGHT 75%)	WEIGHT	SCORE	Evaluator # 2	Offeror's Name:	Astrid Heather Adair Hagen
OFFEROR'S EXPERTISE AND EXPERIENCE IN PROVIDING THE SERVICES WITHIN THE SCOPE OF WORK. Does the Offeror have experience doing similar projects for public and/or private sectors comparable in size and structure to the OCDA?	25	5	NOTES		
OFFEROR'S PROJECT APPROACH.	20	5			
OFFEROR'S PROPOSED FEE/RATES.	30	5			

<p>How are the Offeror's fee/rates and/or pricing compares to others in the industry?</p>			
<p>OFFEROR'S STAFFING AND ORGANIZATION. Does the Offeror have resources available to provide services as specified in the Scope of Work?</p>	<p>10</p>	<p>5</p>	<p>5</p>
<p>OFFEROR'S REFERENCE.</p>	<p>10</p>	<p>5</p>	<p>5</p>

EVALUATION CRITERIA – PHASE II (WEIGHT 25%)	WEIGHT	SCORE	Evaluator # 2	Offeror's Name:	Astrid Heather Adair Hagen
	NOTES				

ADDITIONAL COMMENTS:

EVALUATION CRITERIA – PHASE I (WEIGHT 75%)	WEIGHT	SCORE	Evaluator # 3	Offeror's Name:	Astrid Heather Adair Hagen
<p>OFFEROR'S EXPERTISE AND EXPERIENCE IN PROVIDING THE SERVICES WITHIN THE SCOPE OF WORK.</p> <p>Does the Offeror have experience doing similar projects for public and/or private sectors comparable in size and structure to the OCDA?</p>	25	5	<p>NOTES</p> <p><i>[Handwritten notes: Astrid Hagen]</i></p>		
<p>OFFEROR'S PROJECT APPROACH.</p>	20	5	<p><i>[Handwritten notes: Astrid Hagen]</i></p>		
<p>OFFEROR'S PROPOSED FEE/RATES.</p>	30	5			

How are the Offeror's fee/rates and/or pricing compares to others in the industry?			
<p>OFFEROR'S STAFFING AND ORGANIZATION.</p> <p>Does the Offeror have resources available to provide services as specified in the Scope of Work?</p>	10	5	<p>10</p> <p>5</p>
<p>OFFEROR'S REFERENCE.</p>	10	5	<p>10</p> <p>5</p>

[illegible]

EVALUATION CRITERIA – PHASE II (WEIGHT 25%)	WEIGHT	SCORE	Evaluator # 3	Offeror's Name:	Astrid Heather Adair Hagen
			NOTES		

EVALUATION RATING SHEET				
OFFEROR: Astrid Heather Adair Hagen	RATER #1	RATER #2	RATER #3	OVERALL RATING
	100	100	100	100
Phase I - 100% (75% Weight)				
Phase II - 100% (25% Weight)				
OFFEROR:	RATER #1	RATER #2	RATER #3	OVERALL RATING
OFFEROR:	RATER #1	RATER #2	RATER #3	OVERALL RATING
OFFEROR:	RATER #1	RATER #2	RATER #3	OVERALL RATING
COMMITTEE CHAIRPERSON SIGNATURE:		DATE: 5/2/19		
COMMITTEE MEMBER #2 SIGNATURE:		DATE: 5-2-19		
COMMITTEE MEMBER #3 SIGNATURE:		DATE: 5-2-19		