



## County Executive Office

### Memorandum

June 16, 2021

**To:** Clerk of the Board of Supervisors  
**From:** Frank Kim, County Executive Officer  
**Subject:** Exception to Rule 21

Digitally signed by Frank Kim  
DN: cn=Frank Kim, o=County  
of Orange, ou=CEO,  
email=frank.kim@ocgov.com,  
c=US  
Date: 2021.06.16 10:27:59  
-0700

CLERK OF THE BOARD  
ORANGE COUNTY  
BOARD OF SUPERVISORS

2021 JUN 16 PM 1:03

RECEIVED


STIE

The County Executive Office is requesting a Supplemental Agenda Staff Report for the June 22, 2021, Board Hearing.

**Agency:** Sheriff-Coroner  
**Subject:** FY 2021-22 Agreement for Law Enforcement Services, Orange County Fairgrounds  
**Districts:** 2

**Reason for supplemental:** The County Executive Office is requesting this Supplemental Item be placed on the June 22, 2021, Board agenda to ensure an agreement is in place by the commencement date of July 12, 2021, to provide law enforcement services for year-round events held at the OC Fair & Event Center. This Agenda Staff Report and attachments were finalized after the filing deadline to the Clerk of the Board.


Concur:

  
\_\_\_\_\_  
Andrew Do, Chairman of the Board of Supervisors

cc: Board of Supervisors  
County Executive Office  
County Counsel



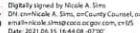
**SUPPLEMENTAL AGENDA ITEM  
AGENDA STAFF REPORT**

MEETING DATE: 6/22/21  
LEGAL ENTITY TAKING ACTION: Board of Supervisors  
BOARD OF SUPERVISORS DISTRICT(S): 2  
SUBMITTING AGENCY/DEPARTMENT: Sheriff-Coroner  
DEPARTMENT HEAD REVIEW:   
Department Head Signature  
DEPARTMENT CONTACT PERSON(S): Ross Caouette (714) 981-0707  
Jarrett Kurimay (714) 647-4559

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CLERK OF THE BOARD  
ORANGE COUNTY  
BOARD OF SUPERVISORS

**SUBJECT:** FY 2021-22 Agreement for Law Enforcement Services, Orange County Fairgrounds

CEO CONCUR  
  
Digitally signed by Frank Kim  
DN: cn=Frank Kim, o=County of Orange, ou=CEO, email=frank.kim@ocgov.com, c=US  
Date: 2021.06.16 10:27:36 -0700  
CEO Signature

COUNTY COUNSEL REVIEW  
Approved Agreement as to Form  
*Action*  
  
Digitally signed by Nicole A. Sims  
DN: cn=Nicole A. Sims, o=County Counsel, ou=County Counsel, c=US  
Date: 2021.06.15 16:44:08 -0700  
County Counsel Signature

CLERK OF THE BOARD  
Discussion  
3 Votes Board Majority

**Budgeted:** N/A      **Current Year Cost:** N/A      **Annual Cost:**  
FY 2021-22 \$255,000

**Staffing Impact:** No      **# of Positions:** N/A      **Sole Source:** N/A

**Current Fiscal Year Revenue:** N/A  
**Funding Source:** See Financial Impact Section      **County Audit in last 3 years** No

**Prior Board Action:** 6/23/2020 #5, 6/4/2019 #3, 6/26/2018 #13, 6/27/2017 #11

**RECOMMENDED ACTION(S):**

1. Approve the Orange County Agreement between the State of California's 32nd District Agricultural Association/OC Fair & Event Center and the County of Orange for the Sheriff-Coroner Department to provide law enforcement services for events held at the OC Fair & Event Center, for the term of July 1, 2021, through June 30, 2022, with a maximum obligation of \$255,000.
2. Approve the State of California Agreement SA-029-21YR between the State of California's 32nd District Agricultural Association/OC Fair & Event Center and the County of Orange for the Sheriff-Coroner Department to provide law enforcement services for events held at the OC Fair & Event Center, for the term of July 1, 2021, through June 30, 2022, with a maximum obligation of \$255,000.
3. Authorize the Sheriff-Coroner or designee to execute the Contractor Certification Clauses Form CCC-04/2017.

**SUMMARY:**

Approval of the agreements between the State of California and the County of Orange will allow the Sheriff-Coroner Department to provide law enforcement services for year-round events held at the OC Fair & Event Center.

**BACKGROUND INFORMATION:**

The 32nd District Agricultural Association/OC Fair & Event Center has been contracting with the County since 1991 for the Sheriff-Coroner Department (Sheriff) to provide law enforcement services during some events held at the OC Fair & Event Center (Fairgrounds), including car shows and festivals.

The following table details the recent agreement history with the Fairgrounds for law enforcement services.

<u>Board of Supervisors (Board) Approved</u>	<u>Amendment Number or Agreement</u>	<u>Contract Term</u>	<u>Contract Amount</u>	<u>Comments</u>
5/24/16	Agreement	7/1/16 - 6/30/17	\$130,000	New agreement
6/27/17	Agreement	7/1/17 - 6/30/18	\$175,000	New agreement
6/26/18	Agreement	7/1/18 - 6/30/19	\$185,000	New agreement
6/4/19	Agreement	7/1/19 - 6/30/20	\$250,000	New agreement
6/23/20	Agreement	7/1/20 - 6/30/21	\$250,000	New agreement

There are two documents requested for Board approval through this Agenda Staff Report that cover the provision of law enforcement services at the Fairgrounds for FY 2021-22: the State of California Standard Agreement SA-029-21YR and the County and the State of California (State) Agreement, which is Attachment A.

The contract law enforcement services are provided by utilizing existing staff at overtime rates. The costs to provide law enforcement services for events held at the Fairgrounds are determined by Sheriff and include salaries and wages, benefits, services and supplies and indirect costs, which include County-Wide Cost Allocation Plan, division and department overhead. Costs are 100 percent reimbursed by the State.

A pre-planning meeting is held annually with representatives of the State's 32<sup>nd</sup> District Agricultural Association/OC Fair & Event Center, during which Sheriff recommends the level of service required for the number of events planned for the upcoming year and to develop a maximum obligation for State budgetary purposes. For FY 2021-22, the maximum obligation has been set at \$255,000. The Fairgrounds board approved the budget for the planned FY 2021-22 Fairgrounds events at its May 27, 2021, public hearing.

The annual fiscal year agreement between the County of Orange and the State terminates whenever the maximum obligation in the agreement is expended or on June 30, 2022, whichever is earlier. The actual cost of providing law enforcement services will be computed and billed to the State at the conclusion of each event in order to monitor the remaining funds available for future planned events and to comply with agreement provisions.

**FINANCIAL IMPACT:**

Appropriations and Revenue for these agreements are included in Budget Control 060, Sheriff-Coroner FY 2021-22 Budget. There will be no cost to the County for providing these services because the State will

reimburse the County at full cost recovery. The hourly rates are based on FY 2021-22 costs for salaries and wages, benefits, services and supplies and indirect costs that include all overhead costs.

**STAFFING IMPACT:**

N/A

**ATTACHMENT(S):**

Attachment A - State Agreement Number SA-029-21 YR and County Agreement

Attachment B - Redline Version of Previous State and County Agreement