



Preliminary Evaluation Scoring Sheet
RFP # 060-C021783
Youth Diversion Counseling Services

Proposer's Name: Pepperdine University
Evaluator Number: 1

Weight: Each evaluation criteria is given a percent weight based on the importance to the Scope of Work.

Score: Scores ranging from 0 "Unacceptable" to 5 "Excellent" are given for each criteria as follows:
5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Unacceptable

CRITERIA	Weight (%)	Score (0-5)	Total (Weight X Score)
UNDERSTANDING OF RFP PROPOSAL	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal demonstrates an understanding of the County's requirements as set forth in this RFP • Proposal demonstrates knowledge of the environment in which the activities will take place • Proposal does not substantially deviate from any material requirements of the RFP • Proposal's detail, clarity, presentation and overall content • Proposal's completeness of response • Proposal's conformance with instructions, conditions and format of the RFP 		5	50
Notes:			
COMPANY EXPERIENCE & QUALIFICATIONS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Offeror's expertise in the service set forth in this RFP • Offeror's length of time in business, especially the length of time in business providing service similar to that set forth in this RFP • Offeror's proposed Staffing Plan 		5	150
Notes:			
DEGREE OF COMPLIANCE AND ABILITY TO MEET COUNTY T&C'S, ATTACHMENTS AND EXHIBITS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal's adherence or exception to the County Model Contract Terms and Conditions, including the Attachments, Exhibits 		5	150
Notes:			
PROPOSAL FEE	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Best value/price for the County's requirements 		5	50
Notes:			
ABILITY TO MEET THE REQUIREMENTS IN THE SCOPE OF WORK	20	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal meets the requirements in the Scope of Work 		5	100
Notes:			
Respondent Total	100		0 500
Total Weighted Possible Score			500
Converted to 100 point score total			0



Evaluation Scoring Sheet
RFP # 060-C021783
Youth Diversion Counseling Services

Proposer's Name: **PEPPERDINE UNIVERSITY**
Evaluator Number: **2**

Weight: Each evaluation criteria is given a percent weight based on the importance to the Scope of Work.

Score: Scores ranging from 0 "Unacceptable" to 5 "Excellent" are given for each criteria as follows:
5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Unacceptable

CRITERIA	Weight (%)	Score (0-5)	Total (Weight X Score)
UNDERSTANDING OF RFP PROPOSAL	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal demonstrates an understanding of the County's requirements as set forth in this RFP • Proposal demonstrates knowledge of the environment in which the activities will take place • Proposal does not substantially deviate from any material requirements of the RFP • Proposal's detail, clarity, presentation and overall content • Proposal's completeness of response • Proposal's conformance with instructions, conditions and format of the RFP 		5	50
Notes:			
COMPANY EXPERIENCE & QUALIFICATIONS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Offeror's expertise in the service set forth in this RFP • Offeror's length of time in business, especially the length of time in business providing service similar to that set forth in this RFP • Offeror's proposed Staffing Plan 		5	150
Notes:			
DEGREE OF COMPLIANCE AND ABILITY TO MEET COUNTY T&C'S, ATTACHMENTS AND EXHIBITS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal's adherence or exception to the County Model Contract Terms and Conditions, including the Attachments, Exhibits 		5	150
Notes:			
PROPOSAL FEE	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Best value/price for the County's requirements 		5	50
Notes:			
ABILITY TO MEET THE REQUIREMENTS IN THE SCOPE OF WORK	20	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal meets the requirements in the Scope of Work 		5	100
Notes:			
Respondent Total	100		500 0
Total Weighted Possible Score			500
Converted to 100 point score total			0



Preliminary Evaluation Scoring Sheet
RFP # 060-C021783
Youth Diversion Counseling Services

Proposer's Name: *PEPPERONE UNIVERSITY*
Evaluator Number: *3*

Weight: Each evaluation criteria is given a percent weight based on the importance to the Scope of Work.

Score: Scores ranging from 0 "Unacceptable" to 5 "Excellent" are given for each criteria as follows:
5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Unacceptable

CRITERIA	Weight (%)	Score (0-5)	Total (Weight X Score)
UNDERSTANDING OF RFP PROPOSAL	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal demonstrates an understanding of the County's requirements as set forth in this RFP • Proposal demonstrates knowledge of the environment in which the activities will take place • Proposal does not substantially deviate from any material requirements of the RFP • Proposal's detail, clarity, presentation and overall content • Proposal's completeness of response • Proposal's conformance with instructions, conditions and format of the RFP 		<i>5</i>	
Notes: <i>DEMONSTRATES COMPLETE UNDERSTANDING</i>			
COMPANY EXPERIENCE & QUALIFICATIONS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Offeror's expertise in the service set forth in this RFP • Offeror's length of time in business, especially the length of time in business providing service similar to that set forth in this RFP • Offeror's proposed Staffing Plan 		<i>5</i>	
Notes: <i>QUALIFICATIONS APPEAR TO BE IN ORDER.</i>			
DEGREE OF COMPLIANCE AND ABILITY TO MEET COUNTY T&C'S, ATTACHMENTS AND EXHIBITS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal's adherence or exception to the County Model Contract Terms and Conditions, including the Attachments, Exhibits 		<i>4</i>	
Notes: <i>MEETS COUNTY'S NEEDS.</i>			
PROPOSAL FEE	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Best value/price for the County's requirements 		<i>5</i>	
Notes: <i>PAID BY GRANT</i>			
ABILITY TO MEET THE REQUIREMENTS IN THE SCOPE OF WORK	20	0	0
Proposal demonstrates: <ul style="list-style-type: none"> • Proposal meets the requirements in the Scope of Work 		<i>5</i>	
Notes: <i>I BELIEVE PEPPERONE WILL DO GOOD FOR AT RISK JUVENILES.</i>			
Respondent Total	100		0
Total Weighted Possible Score			500
Converted to 100 point score total			0



Preliminary Evaluation Scoring Sheet
RFP # 060-C021783
Youth Diversion Counseling Services

Proposer's Name: **Pepperdine University**
Evaluator Number: **#4**

Weight: Each evaluation criteria is given a percent weight based on the importance to the Scope of Work.

Score: Scores ranging from 0 "Unacceptable" to 5 "Excellent" are given for each criteria as follows:
5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Unacceptable

CRITERIA	Weight (%)	Score (0-5)	Total (Weight X Score)
UNDERSTANDING OF RFP PROPOSAL	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal demonstrates an understanding of the County's requirements as set forth in this RFP Proposal demonstrates knowledge of the environment in which the activities will take place Proposal does not substantially deviate from any material requirements of the RFP Proposal's detail, clarity, presentation and overall content Proposal's completeness of response Proposal's conformance with instructions, conditions and format of the RFP 		5	
Notes:			
COMPANY EXPERIENCE & QUALIFICATIONS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Offeror's expertise in the service set forth in this RFP Offeror's length of time in business, especially the length of time in business providing service similar to that set forth in this RFP Offeror's proposed Staffing Plan 		5	
Notes:			
DEGREE OF COMPLIANCE AND ABILITY TO MEET COUNTY T&C'S, ATTACHMENTS AND EXHIBITS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal's adherence or exception to the County Model Contract Terms and Conditions, including the Attachments, Exhibits 		5	
Notes:			
PROPOSAL FEE	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Best value/price for the County's requirements 		5	
Notes:			
ABILITY TO MEET THE REQUIREMENTS IN THE SCOPE OF WORK	20	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal meets the requirements in the Scope of Work 		5	
Notes:			
Respondent Total	100		0
Total Weighted Possible Score			500
Converted to 100 point score total			0



Evaluation Scoring Sheet
RFP # 060-C021783
Youth Diversion Counseling Services

Proposer's Name: Pepperdine University
Evaluator Number: 5

Weight: Each evaluation criteria is given a percent weight based on the importance to the Scope of Work.

Score: Scores ranging from 0 "Unacceptable" to 5 "Excellent" are given for each criteria as follows:
5 = Excellent; 4 = Above Average; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Unacceptable

CRITERIA	Weight (%)	Score (0-5)	Total (Weight X Score)
UNDERSTANDING OF RFP PROPOSAL	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal demonstrates an understanding of the County's requirements as set forth in this RFP Proposal demonstrates knowledge of the environment in which the activities will take place Proposal does not substantially deviate from any material requirements of the RFP Proposal's detail, clarity, presentation and overall content Proposal's completeness of response Proposal's conformance with instructions, conditions and format of the RFP 	10	5	50
Notes: <i>Proposal remains pretty much the same as last several years</i>			
COMPANY EXPERIENCE & QUALIFICATIONS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Offeror's expertise in the service set forth in this RFP Offeror's length of time in business, especially the length of time in business providing service similar to that set forth in this RFP Offeror's proposed Staffing Plan 	30	5	150
Notes:			
DEGREE OF COMPLIANCE AND ABILITY TO MEET COUNTY T&C'S, ATTACHMENTS AND EXHIBITS	30	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal's adherence or exception to the County Model Contract Terms and Conditions, including the Attachments, Exhibits 	30	5	150
Notes:			
PROPOSAL FEE	10	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Best value/price for the County's requirements 	10	5	150
Notes:			
ABILITY TO MEET THE REQUIREMENTS IN THE SCOPE OF WORK	20	0	0
Proposal demonstrates: <ul style="list-style-type: none"> Proposal meets the requirements in the Scope of Work 	20	5	100
Notes:			
Respondent Total	100		0
Total Weighted Possible Score			500
Converted to 100 point score total			0

Evaluation Criteria		Weight	Proposer: Peppertine University										Score Percentage	Weighted Score
Written Criteria		100%	Panel #1		Panel #2		Panel #3		Panel #4		Panel #5			
Understanding of RFP Proposal Company Experience & Qualifications Degree of Compliance and Ability to Meet County T&C's, Attachments and Exhibits Proposal Fee Ability to Meet the Requirements in the Scope of Work		10%	5	10	5	10	5	10	5	10	5	10	10	10
		30%	5	30	5	30	5	30	5	30	5	30	30	30
		30%	5	30	5	30	4	24	5	30	5	30	29	29
		10%	5	10	5	10	5	10	5	10	5	10	10	10
		20%	5	20	5	20	5	20	5	20	5	20	20	20
Written Proposal Evaluation - Must Equal 100%		100%	25.0	100.0	25.0	100.0	24.0	94.0	25.0	100.0	25.0	100.0	98.8	98.8
Oral Criteria			Panel #1		Panel #2		Panel #3		Panel #4		Panel #5			
Oral Proposal Evaluation - Must Equal 100%		0%											0.0	0.0
Grand Total - Must Equal 100%		100%												98.8

Evaluation Criteria		Weight	Proposer: Company 2										Score Percentage	Weighted Score
Written Criteria		100%	Panel #1		Panel #2		Panel #3		Panel #4		Panel #5			
Understanding of RFP Proposal Company Experience & Qualifications Degree of Compliance and Ability to Meet County T&C's, Attachments and Exhibits Proposal Fee Ability to Meet the Requirements in the Scope of Work		10%												
		30%												
		30%												
		10%												
		20%												
Written Proposal Evaluation - Must Equal 100%		100%											0.0	0.0
Oral Criteria			Panel #1		Panel #2		Panel #3		Panel #4		Panel #5			
Oral Proposal Evaluation - Must Equal 100%		0%											0.0	0.0
Grand Total - Must Equal 100%		100%												0.0



MEMORANDUM OF RECOMMENDATION

December 15, 2020

To: Olivia Prudencio, Deputy Purchasing Agent

From: (Chair of Evaluation Committee, RFP #060-C021783-OP

Subject: Memorandum of Recommendation

Upon review of the proposals submitted in response to the referenced Request for Proposal, the rankings are as listed below. The Evaluation Committee recommends that the (Sheriff-Coroner/Purchasing Division) proceed with negotiations with the top-ranked proposer.

Proposal Rankings

Ranking	Vendor Name
1.	Pepperdine University
2.	
3.	
4.	
5.	
6.	

Evaluation Committee Concurrence

Evaluator	Signature
1.	
2.	
3.	
4.	
5.	

Attached is the *Finalized Individual Evaluator's Scoring Sheets* for submittal with the ASR, as appropriate. Should you have any questions, I may be reached at _____ or via email at _____