



County Executive Office

Procurement Office

Memorandum

June 16, 2014

TO: Susan Novak, Clerk of the Board

FROM: Rob Richardson, County Purchasing Agent *RR*

SUBJECT: Modification of Recommended Action for Item #75 – June 17, 2014 Board of Supervisor's Meeting

Modify Recommended Action #1, Attachment 1, Item #1 to indicate the frequency of review of contracts \$25,000 and under will occur twice per year. The results of the review will be posted on the County's website.

cc: Members, Board of Supervisors
Nick Chrisos, County Counsel
Mike Giancola, CEO
Mark Denny, COO
Frank Kim, CFO