

CONTRACT MA-080-18011702

FOR

**PORTLAND CEMENT CONCRETE MAINTENANCE AND REPAIR
SERVICES**

BETWEEN

OC PUBLIC WORKS

AND

GOLDEN STATE CONSTRUCTORS



**CONTRACT MA-080-18011702
WITH
GOLDEN STATE CONSTRUCTORS
FOR
PORTLAND CEMENT CONCRETE MAINTENANCE AND REPAIR SERVICES**

THIS CONTRACT MA-080-18011702 for Portland Cement Concrete Maintenance and Repair Services (hereinafter referred to as “Contract”) is made and entered into as of the date fully executed by and between the County of Orange, a political subdivision of the State of California, (hereinafter referred to as “County”) and Golden State Constructors, with a place of business at 208 E. Orangethorpe Ave., Placentia, CA 92870 (hereinafter referred to as “Contractor”), with a County and Contractor sometimes referred to as “Party” or collectively as “Parties”.

ATTACHMENTS

This Contract is comprised of this document and the following Attachments, which are attached hereto and incorporated by reference into this Contract:

Attachment A – Scope of Services

Attachment B – Payment/Compensation

RECITALS

WHEREAS, Contractor and County are entering into this Contract for Portland Cement Concrete Maintenance and Repair Services under a firm fixed fee Contract; and,

WHEREAS, County solicited Contract for Portland Cement Concrete Maintenance and Repair Services as set forth herein, and Contractor represented that it is qualified to provide Portland Cement Concrete Maintenance and Repair Services to the County as further set forth here; and,

WHEREAS, Contractor agrees to provide Portland Cement Concrete Maintenance and Repair Services to the County as further set forth in the Scope of Work, attached hereto as Attachment A; and,

WHEREAS, County agrees to pay Contractor based on the schedule of fees set forth in Payment/Compensation, attached hereto as Attachment B; and,

WHEREAS, the County Board of Supervisors has authorized the County Procurement Officer or designee to enter into a Contract for Portland Cement Concrete Maintenance and Repair Services with the Contractor; and,

NOW, THEREFORE, the Parties mutually agree as follows:

DEFINITIONS

DPA shall mean the Deputy Purchasing Agent assigned to this Contract.

ARTICLESGeneral Terms and Conditions:

- A. **Governing Law and Venue:** This Contract has been negotiated and executed in the state of California and shall be governed by and construed under the laws of the state of California. In the event of any legal action to enforce or interpret this Contract, the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California, and the parties hereto agree to and do hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the parties specifically agree to waive any and all rights to request that an action be transferred for adjudication to another county.
- B. **Entire Contract:** This Contract contains the entire Contract between the parties with respect to the matters herein, and there are no restrictions, promises, warranties or undertakings other than those set forth herein or referred to herein. No exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing. Electronic acceptance of any additional terms, conditions or supplemental Contracts by any County employee or agent, including but not limited to installers of software, shall not be valid or binding on County unless accepted in writing by County's Procurement Officer or designee.
- C. **Amendments:** No alteration or variation of the terms of this Contract shall be valid unless made in writing and signed by the parties; no oral understanding or agreement not incorporated herein shall be binding on either of the parties; and no exceptions, alternatives, substitutes or revisions are valid or binding on County unless authorized by County in writing.
- D. **Taxes:** Unless otherwise provided herein or by law, price quoted does not include California state sales or use tax. Out-of-state Contractors shall indicate California Board of Equalization permit number and sales permit number on invoices, if California sales tax is added and collectable. If no permit numbers are shown, sales tax will be deducted from payment. The Auditor-Controller will then pay use tax directly to the State of California in lieu of payment of sales tax to the Contractor.
- E. **Delivery:** Time of delivery of goods or services is of the essence in this Contract. County reserves the right to refuse any goods or services and to cancel all or any part of the goods not conforming to applicable specifications, drawings, samples or descriptions or services that do not conform to the prescribed statement of work. Acceptance of any part of the order for goods shall not bind County to accept future shipments nor deprive it of the right to return goods already accepted at Contractor's expense. Over shipments and under shipments of goods shall be only as agreed to in writing by County. Delivery shall not be deemed to be complete until all goods or services have actually been received and accepted in writing by County.
- F. **Acceptance Payment:** Unless otherwise agreed to in writing by County; 1) acceptance shall not be deemed complete unless in writing and until all the goods/services have actually been received, inspected, and tested to the satisfaction of County, and 2) payment shall be made in arrears after satisfactory acceptance.
- G. **Warranty:** Contractor expressly warrants that the goods covered by this Contract are 1) free of liens or encumbrances, 2) merchantable and good for the ordinary purposes for which they are used, and 3) fit for the particular purpose for which they are intended. Acceptance of this order shall constitute an agreement upon Contractor's part to indemnify, defend and hold County and its indemnities as identified in **Article "Z"** below, and as more fully described in **Article "Z,"** harmless from liability, loss, damage and expense, including reasonable counsel fees, incurred or sustained by County by reason of the failure of the goods/services to conform to such warranties,

faulty work performance, negligent or unlawful acts, and non-compliance with any applicable state or federal codes, ordinances, orders, or statutes, including the Occupational Safety and Health Act (OSHA) and the California Industrial Safety Act. Such remedies shall be in addition to any other remedies provided by law.

- H. **Patent/Copyright Materials/Proprietary Infringement:** Unless otherwise expressly provided in this Contract, Contractor shall be solely responsible for clearing the right to use any patented or copyrighted materials in the performance of this Contract. Contractor warrants that any software as modified through services provided hereunder will not infringe upon or violate any patent, proprietary right, or trade secret right of any third party. Contractor agrees that, in accordance with the more specific requirement contained in **Article "Z"** below, it shall indemnify, defend and hold County and County Indemnitees harmless from any and all such claims and be responsible for payment of all costs, damages, penalties and expenses related to or arising from such claim(s), including, costs and expenses but not including attorney's fees.
- I. **Assignment:** The terms, covenants, and conditions contained herein shall apply to and bind the heirs, successors, executors, administrators and assigns of the parties. Furthermore, neither the performance of this Contract nor any portion thereof may be assigned by Contractor without the express written consent of County. Any attempt by Contractor to assign the performance or any portion thereof of this Contract without the express written consent of County shall be invalid and shall constitute a breach of this Contract.
- J. **Non-Discrimination:** In the performance of this Contract, Contractor agrees that it will comply with the requirements of Section 1735 of the California Labor Code and not engage nor permit any subcontractors to engage in discrimination in employment of persons because of the race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, or sex of such persons. Contractor acknowledges that a violation of this provision shall subject Contractor to penalties pursuant to Section 1741 of the California Labor Code.
- K. **Termination:** In addition to any other remedies or rights it may have by law, County has the right to immediately terminate this Contract without penalty for cause or after 30 days' written notice without cause, unless otherwise specified. Cause shall be defined as any material breach of contract, any misrepresentation or fraud on the part of the Contractor. Exercise by County of its right to terminate the Contract shall relieve County of all further obligation.
- L. **Consent to Breach Not Waiver:** No term or provision of this Contract shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.
- M. **Independent Contractor:** Contractor shall be considered an independent contractor and neither Contractor, its employees, nor anyone working under Contractor shall be considered an agent or an employee of County. Neither Contractor, its employees nor anyone working under Contractor shall qualify for workers' compensation or other fringe benefits of any kind through County.
- N. **Performance Warranty:** Contractor shall warrant all work under this Contract, taking necessary steps and precautions to perform the work to County's satisfaction. Contractor shall be responsible for the professional quality, technical assurance, timely completion and coordination of all documentation and other goods/services furnished by the Contractor under this Contract. Contractor shall perform all work diligently, carefully, and in a good and workmanlike manner; shall furnish all necessary labor, supervision, machinery, equipment, materials, and supplies, shall

at its sole expense obtain and maintain all permits and licenses required by public authorities, including those of County required in its governmental capacity, in connection with performance of the work. If permitted to subcontract, Contractor shall be fully responsible for all work performed by subcontractors.

O. Insurance Requirements:

Prior to the provision of services under this Contract, the Contractor agrees to purchase all required insurance at Contractor's expense, including all endorsements required herein, necessary to satisfy the County that the insurance provisions of this Contract have been complied with. Contractor agrees to keep such insurance coverage, Certificates of Insurance, and endorsements on deposit with the County during the entire term of this Contract. In addition, all subcontractors performing work on behalf of Contractor pursuant to this Contract shall obtain insurance subject to the same terms and conditions as set forth herein for Contractor.

Contractor shall ensure that all subcontractors performing work on behalf of Contractor pursuant to this Contract shall be covered under Contractor's insurance as an Additional Insured or maintain insurance subject to the same terms and conditions as set forth herein for Contractor. Contractor shall not allow subcontractors to work if subcontractors have less than the level of coverage required by County from Contractor under this Contract. It is the obligation of Contractor to provide notice of the insurance requirements to every subcontractor and to receive proof of insurance prior to allowing any subcontractor to begin work. Such proof of insurance must be maintained by Contractor through the entirety of this Contract for inspection by County representative(s) at any reasonable time.

All self-insured retentions (SIRs) shall be clearly stated on the Certificate of Insurance. Any self-insured retention (SIR) in an amount in excess of Fifty Thousand Dollars (\$50,000) shall specifically be approved by the County's Risk Manager, or designee, upon review of Contractor's current audited financial report. If Contractor's SIR is approved, Contractor, in addition to, and without limitation of, any other indemnity provision(s) in this Contract, agrees to all of the following:

- 1) In addition to the duty to indemnify and hold the County harmless against any and all liability, claim, demand or suit resulting from Contractor's, its agents, employee's or subcontractor's performance of this Contract, Contractor shall defend the County at its sole cost and expense with counsel approved by Board of Supervisors against same; and
- 2) Contractor's duty to defend, as stated above, shall be absolute and irrespective of any duty to indemnify or hold harmless; and
- 3) The provisions of California Civil Code Section 2860 shall apply to any and all actions to which the duty to defend stated above applies, and the Contractor's SIR provision shall be interpreted as though the Contractor was an insurer and the County was the insured.

If the Contractor fails to maintain insurance acceptable to the County for the full term of this Contract, the County may terminate this Contract.

Qualified Insurer

The policy or policies of insurance must be issued by an insurer with a minimum rating of A- (Secure A.M. Best's Rating) and VIII (Financial Size Category as determined by the most current edition of the **Best's Key Rating Guide/Property-Casualty/United States or ambest.com**). It is preferred, but not mandatory, that the insurer be licensed to do business in the state of California (California Admitted Carrier).

If the insurance carrier does not have an A.M. Best Rating of A-/VIII, the CEO/Office of Risk Management retains the right to approve or reject a carrier after a review of the company's performance and financial ratings.

The policy or policies of insurance maintained by the Contractor shall provide the minimum limits and coverage as set forth below:

<u>Coverage</u>	<u>Minimum Limits</u>
Commercial General Liability	\$1,000,000 per occurrence \$2,000,000 aggregate
Automobile Liability including coverage for owned, non-owned and hired vehicles	\$1,000,000 per occurrence
Workers Compensation	Statutory
Employers Liability Insurance	\$1,000,000 per occurrence

Required Coverage Forms

The Commercial General Liability coverage shall be written on Insurance Services Office (ISO) form CG 00 01, or a substitute form providing liability coverage at least as broad.

The Business Auto Liability coverage shall be written on ISO form CA 00 01, CA 00 05, CA 0012, CA 00 20, or a substitute form providing coverage at least as broad.

Required Endorsements

The Commercial General Liability policy shall contain the following endorsements, which shall accompany the Certificate of Insurance:

- 1) An Additional Insured endorsement using ISO form CG 20 26 04 13 or a form at least as broad naming the ***County of Orange its elected and appointed officials, officers, agents and employees*** as Additional Insureds, or provide blanket coverage, which will state ***AS REQUIRED BY WRITTEN CONTRACT.***
- 2) A primary non-contributing endorsement using ISO form CG 20 01 04 13, or a form at least as broad evidencing that the Contractor's insurance is primary and any insurance or self-insurance maintained by the County of Orange shall be excess and non-contributing.

The Workers' Compensation policy shall contain a waiver of subrogation endorsement waiving all rights of subrogation against the ***County of Orange, its elected and appointed officials, officers, agents and employees*** or provide blanket coverage, which will state ***AS REQUIRED BY WRITTEN CONTRACT.***

All insurance policies required by this Contract shall waive all rights of subrogation against the County of Orange, its elected and appointed officials, officers, agents and employees when acting within the scope of their appointment or employment.

Contractor shall notify County in writing within thirty (30) days of any policy cancellation and ten (10) days for non-payment of premium and provide a copy of the cancellation notice to

County. Failure to provide written notice of cancellation may constitute a material breach of the Contract, upon which the County may suspend or terminate this Contract.

The Commercial General Liability policy shall contain a severability of interests clause also known as a “separation of insureds” clause (standard in the ISO CG 0001 policy).

Insurance certificates should be forwarded to the agency/department address listed on the solicitation.

If the Contractor fails to provide the insurance certificates and endorsements within seven (7) days of notification by CEO/Procurement or the agency/department procurement division, award may be made to the next qualified vendor.

County expressly retains the right to require Contractor to increase or decrease insurance of any of the above insurance types throughout the term of this Contract. Any increase or decrease in insurance will be as deemed by County of Orange Risk Manager as appropriate to adequately protect County.

County shall notify Contractor in writing of changes in the insurance requirements. If Contractor does not deposit copies of acceptable Certificates of Insurance and endorsements with County incorporating such changes within thirty (30) days of receipt of such notice, this Contract may be in breach without further notice to Contractor, and County shall be entitled to all legal remedies.

The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Contract, nor act in any way to reduce the policy coverage and limits available from the insurer.

- P. **Changes:** Contractor shall make no changes in the work or perform any additional work without the County's specific written approval.
- Q. **Change of Ownership:** Contractor agrees that if there is a change or transfer in ownership of Contractor's business prior to completion of this Contract, and the County agrees to an assignment of the Contract, the new owners shall be required under terms of sale or other transfer to assume Contractor's duties and obligations contained in this Contract and complete them to the satisfaction of the County.

County reserves the right to immediately terminate the Contract in the event the County determines that the assignee is not qualified or is otherwise unacceptable to the County for the provision of services under the Contract.

- R. **Force Majeure:** Contractor shall not be assessed with liquidated damages or unsatisfactory performance penalties during any delay beyond the time named for the performance of this Contract caused by any act of God, war, civil disorder, employment strike or other cause beyond its reasonable control, provided Contractor gives written notice of the cause of the delay to County within 36 hours of the start of the delay and Contractor avails himself of any available remedies.
- S. **Confidentiality:** Contractor agrees to maintain the confidentiality of all County and County-related records and information pursuant to all statutory laws relating to privacy and confidentiality that currently exist or exist at any time during the term of this Contract. All such records and information shall be considered confidential and kept confidential by Contractor and Contractor's staff, agents and employees.

- T. **Compliance with Laws:** Contractor represents and warrants that services to be provided under this Contract shall fully comply, at Contractor's expense, with all standards, laws, statutes, restrictions, ordinances, requirements, and regulations (collectively "laws"), including, but not limited to those issued by County in its governmental capacity and all other laws applicable to the services at the time services are provided to and accepted by County. Contractor acknowledges that County is relying on Contractor to ensure such compliance, and pursuant to the requirements of **article "Z"** below, Contractor agrees that it shall defend, indemnify and hold County and County INDEMNITEES harmless from all liability, damages, costs and expenses arising from or related to a violation of such laws.
- U. **Intentionally Left Blank**
- V. **Severability:** If any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- W. **Attorney Fees:** In any action or proceeding to enforce or interpret any provision of this Contract, each party shall bear their own attorney's fees, costs and expenses.
- X. **Interpretation:** This Contract has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Contract. In addition, each party had been represented by experienced and knowledgeable independent legal counsel of their own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each party further acknowledges that they have not been influenced to any extent whatsoever in executing this Contract by any other party hereto or by any person representing them, or both. Accordingly, any rule or law (including California Civil Code Section 1654) or legal decision that would require interpretation of any ambiguities in this Contract against the party that has drafted it is not applicable and is waived. The provisions of this Contract shall be interpreted in a reasonable manner to effect the purpose of the parties and this Contract.
- Y. **Employee Eligibility Verification:** The Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirement set forth in Federal statutes and regulations. The Contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal or State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, 8 U.S.C. §1324 et seq., as they currently exist and as they may be hereafter amended. The Contractor shall retain all such documentation for all covered employees for the period prescribed by the law. The Contractor shall indemnify, defend with counsel approved in writing by County, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the Contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.
- Z. **Indemnification:** Contractor agrees to indemnify, defend with counsel approved in writing by County, and hold County, its elected and appointed officials, officers, employees, agents and those special districts and agencies which County's Board of Supervisors acts as the governing Board ("County Indemnitees") harmless from any claims, demands or liability of any kind or nature, including but not limited to personal injury or property damage, arising from or related to

the services, products or other performance provided by Contractor pursuant to this Contract. If judgment is entered against Contractor and County by a court of competent jurisdiction because of the concurrent active negligence of County or County Indemnitees, Contractor and County agree that liability will be apportioned as determined by the court. Neither party shall request a jury apportionment.

- AA. **Audits/Inspections:** Contractor agrees to permit the County's Auditor-Controller or the Auditor-Controller's authorized representative (including auditors from a private auditing firm hired by the County) access during normal working hours to all books, accounts, records, reports, files, financial records, supporting documentation, including payroll and accounts payable/receivable records, and other papers or property of Contractor for the purpose of auditing or inspecting any aspect of performance under this Contract. The inspection and/or audit will be confined to those matters connected with the performance of the Contract including, but not limited to, the costs of administering the Contract. The County will provide reasonable notice of such an audit or inspection.

The County reserves the right to audit and verify the Contractor's records before final payment is made.

Contractor agrees to maintain such records for possible audit for a minimum of three years after final payment, unless a longer period of records retention is stipulated under this Contract or by law. Contractor agrees to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right to the County to audit records and interview staff of any subcontractor related to performance of this Contract.

Should the Contractor cease to exist as a legal entity, the Contractor's records pertaining to this Contract shall be forwarded to the County's project manager.

- BB. **Contingency of Funds:** Contractor acknowledges that funding or portions of funding for this Contract may be contingent upon state budget approval; receipt of funds from, and/or obligation of funds by, the state of California to County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each fiscal year covered by this Contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may immediately terminate or modify this Contract without penalty.
- CC. **Expenditure Limit:** The Contractor shall notify the County of Orange assigned Deputy Purchasing Agent in writing when the expenditures against the Contract reach 75 percent of the dollar limit on the Contract. The County will not be responsible for any expenditure overruns and will not pay for work exceeding the dollar limit on the Contract unless a change order to cover those costs has been issued.

Additional Terms and Conditions:

1. **Scope of Contract:** This Contract specifies the contractual terms and conditions by which the County will procure Portland Cement Concrete Maintenance and Repair Services from Contractor as further detailed in the Scope of Work, identified and incorporated herein by this reference as "Attachment A".
2. **Term of Contract:** This Contract shall commence upon approval by the Orange County Board of Supervisors or on June 17, 2018, whichever occurs later and continue for three (3) calendar

- years from that date, unless otherwise terminated by County. This Contract may be renewed as set forth in article 3 below.
3. **Renewal:** This Contract may be renewed by mutual written agreement of both Parties for two (2) additional one (1) year terms. The County does not have to give reason if it elects not to renew. Renewal periods may be subject to approval by the County of Orange Board of Supervisors.
 4. **Adjustments – Scope of Work:** No adjustments made to the Scope of Work will be authorized without prior written approval of the County assigned Deputy Purchasing Agent.
 5. **Breach of Contract:** The failure of the Contractor to comply with any of the provisions, covenants or conditions of this Contract shall be a material breach of this Contract. In such event the County may, and in addition to any other remedies available at law, in equity, or otherwise specified in this Contract:
 - a) Terminate the Contract immediately, pursuant to Section K herein;
 - b) Afford the Contractor written notice of the breach and ten (10) calendar days or such shorter time that may be specified in this Contract within which to cure the breach;
 - c) Discontinue payment to the Contractor for and during the period in which the Contractor is in breach; and
 - d) Offset against any monies billed by the Contractor but yet unpaid by the County those monies disallowed pursuant to the above.
 6. **Civil Rights:** Contractor attests that services provided shall be in accordance with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended, Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975 as amended; Title II of the Americans with Disabilities Act of 1990, and other applicable State and federal laws and regulations prohibiting discrimination on the basis of race, color, national origin, ethnic group identification, age, religion, marital status, sex or disability.
 7. **Conflict of Interest – Contractor’s Personnel:** The Contractor shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the best interests of the County. This obligation shall apply to the Contractor; the Contractor’s employees, agents, and subcontractors associated with accomplishing work and services hereunder. The Contractor’s efforts shall include, but not be limited to establishing precautions to prevent its employees, agents, and subcontractors from providing or offering gifts, entertainment, payments, loans or other considerations which could be deemed to influence or appear to influence County staff or elected officers from acting in the best interests of the County.
 8. **Conflict of Interest – County Personnel:** The County of Orange Board of Supervisors policy prohibits its employees from engaging in activities involving a conflict of interest. The Contractor shall not, during the period of this Contract, employ any County employee for any purpose.
 9. **Contractor’s Project Manager and Key Personnel:** Contractor shall appoint a Project Manager to direct the Contractor’s efforts in fulfilling Contractor’s obligations under this Contract. This Project Manager shall be subject to approval by the County and shall not be changed without the written consent of the County’s Project Manager, which consent shall not be unreasonably withheld.

The Contractor's Project Manager shall be assigned to this project for the duration of the Contract and shall diligently pursue all work and services to meet the project time lines. The County's Project Manager shall have the right to require the removal and replacement of the Contractor's Project Manager from providing services to the County under this Contract. The County's Project manager shall notify the Contractor in writing of such action. The Contractor shall accomplish the removal within five (5) business days after written notice by the County's Project Manager. The County's Project Manager shall review and approve the appointment of the replacement for the Contractor's Project Manager. The County is not required to provide any additional information, reason or rationale in the event it The County is not required to provide any additional information, reason or rationale in the event it requires the removal of Contractor's Project Manager from providing further services under the Contract.

10. **Contractor Personnel – Reference Checks:** The Contractor warrants that all persons employed to provide service under this Contract have satisfactory past work records indicating their ability to adequately perform the work under this Contract. Contractor's employees assigned to this project must meet character standards as demonstrated by background investigation and reference checks, coordinated by the agency/department issuing this Contract.
11. **Contractor's Expense:** The Contractor will be responsible for all costs related to photo copying, telephone communications, fax communications, and parking while on County sites during the performance of work and services under this Contract. The County will not provide free parking for any service in the County Civic Center.
12. **Contractor's Records:** The Contractor shall keep true and accurate accounts, records, books and data which shall correctly reflect the business transacted by the Contractor in accordance with generally accepted accounting principles. These records shall be stored in Orange County for a period of three (3) years after final payment is received from the County. Storage of records in another county will require written approval from the County of Orange assigned Deputy Purchasing Agent.
13. **Conditions Affecting Work:** The Contractor shall be responsible for taking all steps reasonably necessary to ascertain the nature and location of the work to be performed under this Contract and to know the general conditions which can affect the work or the cost thereof. Any failure by the Contractor to do so will not relieve Contractor from responsibility for successfully performing the work without additional cost to the County. The County assumes no responsibility for any understanding or representations concerning the nature, location(s) or general conditions made by any of its officers or agents prior to the execution of this Contract, unless such understanding or representations by the County are expressly stated in the Contract.
14. **Cooperative Agreement:** The provisions and pricing of this Contract will be extended to other California local or state governmental entities. Governmental entities wishing to use the pre-negotiated prices and terms in this Contract will be responsible for issuing their own purchase documents/contracts, providing for their own acceptance, and making any subsequent payments. Contractor shall be required to include in any contract entered into with another department or entity that is entered into and incorporates by reference the pre-negotiated prices and terms of this Contract a contractual clause that will hold harmless the County of Orange from all claims, demands, actions or causes of actions of every kind resulting directly or indirectly, arising out of, or in any way connected with the use of this Contract. Failure to do so will be considered a material breach of this Contract by Contractor and grounds for immediate Contract termination. Departments or entities making use of the pre-negotiated prices and terms of this Contract are responsible for obtaining all certificates of insurance and bonds required when entering into their own contract. The Contractor is responsible for providing each cooperative

entity a copy of the Contract upon request by the cooperative entity. The County of Orange makes no guarantee of usage by other users of this Contract.

15. **County of Orange Child Support Enforcement:** All Contractors are required to comply with the child support enforcement requirements of the County of Orange. Failure of the Contractor to comply with all federal, state, and local reporting requirements for child support enforcement or to comply with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment shall constitute a material breach of the Contract. In order to comply with the child support enforcement requirements of the County of Orange, all bidders/proposers must furnish to the Contract administrator, the Procurement Officer, or the agency/department Deputy Purchasing Agent:
- A. In the case of an individual Contractor, his/her name, date of birth, Social Security number, and residence address;
 - B. In the case of a Contractor doing business in a form other than as an individual, the name, date of birth, Social Security number, and residence address of each individual who owns an interest of 10 percent or more in the Contracting entity;
 - C. A certification that the Contractor has fully complied with all applicable federal and state reporting requirements regarding its employees; and
 - D. A certification that the Contractor has fully complied with all lawfully served Wage and Earnings Assignment Orders and Notices of Assignment and will continue to so comply.

Failure to cure such breach within 60 calendar days of notice from the County shall constitute grounds for termination of the Contract.

16. **Data – Title To:** All materials, documents, data or information obtained from the County data files or any County medium furnished to the Contractor in the performance of this Contract will at all times remain the property of the County. Such data or information may not be used or copied for direct or indirect use by the Contractor after completion or termination of this Contract without the express written consent of the County. All materials, documents, data or information, including copies, must be returned to the County at the end of this Contract.
17. **Default – Reprocurement Costs:** In case of Contract breach by Contractor, resulting in termination by the County, the County may procure the goods and/or services from other sources. If the cost for those goods and/or services is higher than under the terms of the existing Contract, Contractor will be responsible for paying the County the difference between the Contract cost and the price paid, and the County may deduct this cost from any unpaid balance due the Contractor. The price paid by the County shall be the prevailing market price at the time such purchase is made. This is in addition to any other remedies available under this Contract and under law.
18. **Disputes – Contract:**
- A. The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute concerning a question of fact arising under the terms of this Contract is not disposed of in a reasonable period of time by the Contractor’s Project Manager and the County’s Project Manager, as specified in Article 24. “Notices,” such matter shall be brought to the attention of the County Deputy Purchasing Agent by way of the following process:

1. The Contractor shall submit to the agency/department assigned Deputy Purchasing Agent a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to, or involving this Contract, unless the County, on its own initiative, has already rendered such a final decision.
 2. The Contractor's written demand shall be fully supported by factual information, and, if such demand involves a cost adjustment to the Contract, the Contractor shall include with the demand a written statement signed by a senior official indicating that the demand is made in good faith, that the supporting data are accurate and complete, and that the amount requested accurately reflects the Contract adjustment for which the Contractor believes the County is liable.
- B. Pending the final resolution of any dispute arising under, related to, or involving this Contract, the Contractor agrees to diligently proceed with the performance of this Contract, including the delivery of goods and/or provision of services. The Contractor's failure to diligently proceed shall be considered a material breach of this Contract.

Any final decision of the County shall be expressly identified as such, shall be in writing, and shall be signed by the County Deputy Purchasing Agent or his designee. If the County fails to render a decision within 90 days after receipt of the Contractor's demand, it shall be deemed a final decision adverse to the Contractor's contentions. Nothing in this section shall be construed as affecting the County's right to terminate the Contract for cause or termination for convenience as stated in section K herein.

19. **Drug-Free Workplace:** The Contractor hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The Contractor will:
1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a)(1).
 2. Establish a drug-free awareness program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
 - a. The dangers of drug abuse in the workplace;
 - b. The organization's policy of maintaining a drug-free workplace;
 - c. Any available counseling, rehabilitation and employee assistance programs; and
 - d. Penalties that may be imposed upon employees for drug abuse violations.
 3. Provide as required by Government Code Section 8355(a)(3) that every employee who works under this Contract:
 - a. Will receive a copy of the company's drug-free policy statement; and
 - b. Will agree to abide by the terms of the company's statement as a condition of employment under this Contract.

Failure to comply with these requirements may result in suspension of payments under the Contract or termination of the Contract or both, and the Contractor may be ineligible for award of any future County contracts if the County determines that any of the following has occurred:

1. The Contractor has made false certification, or
 2. The Contractor violates the certification by failing to carry out the requirements as noted above.
20. **EDD Independent Contractor Reporting Requirements:** Effective January 1, 2001, the County of Orange is required to file in accordance with subdivision (a) of Section 6041A of the Internal Revenue Code for services received from a “service provider” to whom the County pays \$600 or more or with whom the County enters into a contract for \$600 or more within a single calendar year. The purpose of this reporting requirement is to increase child support collection by helping to locate parents who are delinquent in their child support obligations.

The term “service provider” is defined in California Unemployment Insurance Code Section 1088.8, subarticle B.2 as “an individual who is not an employee of the service recipient for California purposes and who received compensation or executes a contract for services performed for that service recipient within or without the state.” The term is further defined by the California Employment Development Department to refer specifically to independent Contractors. An independent Contractor is defined as “an individual who is not an employee of the ... government entity for California purposes and who receives compensation or executes a contract for services performed for that ... government entity either in or outside of California.”

The reporting requirement does not apply to corporations, general partnerships, limited liability partnerships, and limited liability companies.

Additional information on this reporting requirement can be found at the California Employment Development Department web site located at http://www.edd.ca.gov/Employer_Services.htm

21. **Errors and Omissions:** All reports, files and other documents prepared and submitted by Contractor shall be complete and shall be carefully checked by the professional(s) identified by Contractor as project manager and key personnel attached hereto, prior to submission to the County. Contractor agrees that County review is discretionary and Contractor shall not assume that the County will discover errors and/or omissions. If the County discovers any errors or omissions prior to approving Contractor’s reports, files and other written documents, the reports, files or documents will be returned to Contractor for correction. Should the County or others discover errors or omissions in the reports, files or other written documents submitted by the Contractor after County approval thereof, County approval of Contractor’s reports, files or documents shall not be used as a defense by Contractor in any action between the County and Contractor, and the reports, files or documents will be returned to Contractor for correction.
22. **Equal Employment Opportunity:** The Contractor shall comply with U.S. Executive Order 11246 entitled, “Equal Employment Opportunity” as amended by Executive Order 11375 and as supplemented in Department of Labor regulations (41 CFR, Part 60) and applicable state of California regulations as may now exist or be amended in the future. The Contractor shall not discriminate against any employee or applicant for employment on the basis of race, color, national origin, ancestry, religion, sex, marital status, political affiliation or physical or mental condition.

Regarding handicapped persons, the Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to provide equal opportunity to handicapped persons in employment or in advancement in employment or otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicaps in all employment practices such as the following: employment, upgrading, promotions, transfers, recruitments, advertising, layoffs, terminations, rate of pay or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to comply with the provisions of Sections 503 and 504 of the Rehabilitation Act of 1973, as amended, pertaining to prohibition of discrimination against qualified handicapped persons in all programs and/or activities as detailed in regulations signed by the Secretary of the Department of Health and Human Services effective June 3, 1977, and found in the Federal Register, Volume 42, No. 68 dated May 4, 1977, as may now exist or be amended in the future.

Regarding Americans with disabilities, Contractor agrees to comply with applicable provisions of Title 1 of the Americans with Disabilities Act enacted in 1990 as may now exist or be amended in the future.

23. **News/Information Release:** The Contractor agrees that it will not issue any news releases in connection with either the award of this Contract or any subsequent amendment of or effort under this Contract without first obtaining review and written approval of said news releases from the County through the County's Project Manager.
24. **Notices:** Any and all notices, requests demands and other communications contemplated, called for, permitted, or required to be given hereunder shall be in writing with a copy provided to the assigned Deputy Purchasing Agent (DPA), except through the course of the parties' project managers' routine exchange of information and cooperation during the terms of the work and services. Any written communications shall be deemed to have been duly given upon actual in-person delivery, if delivery is by direct hand, or upon delivery on the actual day of receipt or no greater than four (4) calendar days after being mailed by US certified or registered mail, return receipt requested, postage prepaid, whichever occurs first. The date of mailing shall count as the first day. All communications shall be addressed to the appropriate party at the address stated herein or such other address as the parties hereto may designate by written notice from time to time in the manner aforesaid.

Contractor: Golden State Constructors
 Attn: Ron Cochran
 208 E. Orangethorpe Ave
 Placentia, CA 92870
 Phone: 714.625.8758
 Email: ron@goldensci.com

County's Project Manager: OC Public Works/Operations & Maintenance
 Attn: Kris Ruiz
 2301 N. Glassell St.
 Orange, CA 92865
 Phone: 714.955.0346
 Email: kris.ruiz@ocpw.ocgov.com

cc: OC Public Works/Procurement Section
 Attn: Eddie Perkins, County DPA

2301 N. Glassell St.
Orange, CA 92865
Phone: 714.667.9635
Email: eddie.perkins@ocpw.ocgov.com

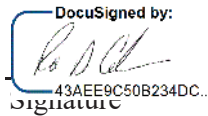
25. **Precedence:** The Contract documents consist of this Contract and its exhibits and attachments. In the event of a conflict between or among the Contract documents, the order of precedence shall be the provisions of the main body of this Contract, i.e., those provisions set forth in the recitals and articles of this Contract, and then the exhibits and attachments.
26. **Termination – Orderly:** After receipt of a termination notice from the County of Orange, the Contractor may submit to the County a termination claim, if applicable. Such claim shall be submitted promptly, but in no event later than 60 days from the effective date of the termination, unless one or more extensions in writing are granted by the County upon written request of the Contractor. Upon termination County agrees to pay the Contractor for all services performed prior to termination which meet the requirements of the Contract, provided, however, that such compensation combined with previously paid compensation shall not exceed the total compensation set forth in the Contract. Upon termination or other expiration of this Contract, each party shall promptly return to the other party all papers, materials, and other properties of the other held by each for purposes of performance of the Contract.
27. **Usage:** No guarantee is given by the County to the Contractor regarding usage of this Contract. Usage figures, if provided, are approximations. The Contractor agrees to supply services and/or commodities requested, as needed by the County of Orange, at rates/prices listed in the Contract, regardless of quantity requested.
28. **Usage Reports:** The Contractor shall submit usage reports on an annual basis to the assigned Deputy Purchasing Agent of the County of Orange user agency/department. The usage report shall be in a format specified by the user agency/department and shall be submitted 90 days prior to the expiration date of the contract term, or any subsequent renewal term, if applicable.

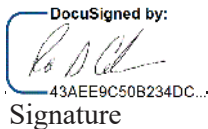
Signature Page follows

Signature Page

IN WITNESS WHEREOF, the Parties hereto have executed this Contract on the day and year first above written.

GOLDEN STATE CONSTRUCTORS*

 <small>DocuSigned by:</small> <small>43AEE9C50B234DC...</small> <small>Signature</small>	Ronnie Cochran	President	4/12/2018
	_____	_____	_____
	Name	Title	Date

 <small>DocuSigned by:</small> <small>43AEE9C50B234DC...</small> <small>Signature</small>	Ronnie Cochran	Secretary	4/12/2018
	_____	_____	_____
	Name	Title	Date

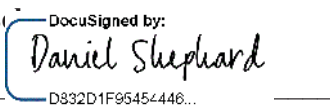
COUNTY OF ORANGE, A political subdivision of the State of California

COUNTY AUTHORIZED SIGNATURE:

		Deputy Purchasing Agent	
_____	_____	_____	_____
Signature	(Print) Name	Title	Date

APPROVED AS TO FORM:

County Council

By _____  _____

Deputy

Date 4/12/2018

* If the contracting party is a corporation, (2) two signatures are required: one (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer. The signature of one person alone is sufficient to bind a corporation, as long as he or she holds corporate offices in each of the two categories described above. For County purposes, proof of such dual office holding will be satisfied by having the individual sign the instrument twice, each time indicating his or her office that qualifies under the above described provision. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution demonstrating the legal authority of the signee to bind the corporation.

ATTACHMENT A
SCOPE OF WORK

- I. SCOPE OF WORK:** Contractor shall furnish all staffing, labor, equipment, materials and incidentals required for Portland Cement Concrete Maintenance and Repair Service. Services shall be provided on an as-needed basis as required by County.
- II. DESCRIPTION OF WORK:** This Contract is for Portland Cement Concrete Maintenance and Repair Service as required by County.
- A. Work to be done consists of minor concrete repairs to damaged sidewalk, spandrels, cross gutters and access ramps throughout Orange County on various land parcels owned or maintained by County of Orange, as well as all the cities for which County is under contract to perform services.
- B. Work locations for this Contract shall include, but not be limited to public roads within the unincorporated portions of Orange County, and public roads in incorporated cities for which County is under Contract to perform road maintenance. This Contract does not include work on any interstate freeway or highway, State highway, State maintained highway or private street, in County or contracted cities. County shall be contacted when jurisdiction of a street or highway is in question.
- C. Orders for work will be placed throughout the year as requirements are identified. While the general intent is to order a sufficient quantity of work at a time to require the services of a construction crew for at least one full day such orders may include several locations and exceptions may occur.
- D. Portland Cement Concrete Maintenance and Repair Service shall conform to the “Greenbook” Standard Specification for Public Works Construction including Section B Supplement to the Standard Specifications for Public Works Construction, most current edition (hereinafter referred to as “Standard Specifications”); and, OC Public Works (formerly RDMD) Standard Plans, most current edition (hereinafter referred to as “Standard Plans”). The “Greenbook” can be purchased at www.bnibooks.com or by calling 1-888-BNI-BOOK. OC Public Works (formerly RDMD) Standard Plans are available at: http://www.ocpublicworks.com/about/oc_public_works_standard_plans
- E. Other items of work or details not mentioned above that are required by the Plans, Standard Specifications for Public Works Construction, this Scope of Work, and Standard Plans will be performed, placed, constructed or installed and no additional compensation will be allowed therefore.
- III. CONTRACTOR REQUIREMENTS:**
- A. Contractor shall hold an active C-8 – Concrete Contractor license issued by the California State Contractors License Board.
- B. Conduct: Contractor personnel providing services under this Contract shall not be incompetent, disorderly, under the influence of alcohol or drugs, or is otherwise objectionable, including those who fail to perform or refuse to perform the work properly and acceptably. County expressly retains the right to request any specific Contract personnel be precluded from providing services to County under this Contract. County is not required to provide any reason for requested removal of specified Contract personnel. Contractor shall effectuate removal of the requested Contractor personnel within three (3) business days.

- C. Supervision: Contractor shall provide a supervisor or foreman who shall be present at all times during Contract operations, and who shall be responsible for both conduct and workmanship. Said supervisor or foreman shall be able to communicate effectively in both written and oral English.

IV. CONTRACTOR PERFORMANCE REQUIREMENTS:

- A. Working Hours: Contractor shall conduct all operations between 7 a.m. and 4 p.m. during the normal work week, Monday through Friday on all local streets, and parks. All operations on arterial or collector streets will be performed between 9 a.m. and 3 p.m. If Contractor desires to work hours or days other than as provided, it may file a written request to the County's Project Manager that states the intended operations, hours and dates, with a reason for the proposed schedule change.
- B. Sound Control: Contractor shall comply with all County and local sound control and noise level rules, regulations, and ordinance, which apply to any work performed pursuant to the Contract, and will make every effort to control any undue noise resulting from its operation.
- C. Dust Control: Contractor shall perform his operations in such a manner as to limit dust. Contractor will not create dust in such a quantity as to violate the South Coast Air Quality Management District (AQMD) regulations.
- D. Debris Removal: All trash and debris will be removed from work area by the end of each working day.
 - 1. At other times during the progress of work, when required, Contractor shall remove all surplus materials, rubbish, and debris resulting from the work.
 - 2. Work area will be left in a neat, clean and acceptable condition as approved by County's Project Manager.
 - 3. No stockpile of debris will be allowed at the site.
 - 4. Contractor shall pick up and dispose of materials at a site outside of County right-of-way approved for disposal of such materials.
 - 5. Any debris dropped or placed by Contractor on the public roadway will be removed immediately by Contractor.
- E. Water: Contractor shall furnish all water required for performance of this work, will make all arrangements for obtaining all water with the governing water district, and will comply with all requirements set forth by the governing water district.
- F. Utilities: Underground main distribution conduits such as water, gas, sewer, electrical power, telephone, or cable television may not be affected by the work indicated in the work packages since only surface excavation is required. Contractor shall assume that every property parcel will be served by a service connection for each type of utility and will protect all such service connection. Contractor shall contact UNDERGROUND SERVICE ALERT (USA) at (800)422-4133 for all subsurface excavation and will contact utility companies to mark locations if necessary.
- G. Parking Control: Parked cars may interfere with the work to be performed. Therefore Contractor shall post, maintain, and subsequently remove, temporary "Tow Away No Parking" signs along the streets work is to be performed no less than 48 hours prior to the start of said work. Contractor shall furnish signs per sample provided by County. On the

signs, Contractor shall fill in day and date for scheduled work. To ensure notice to the public, Contractor shall be responsible for replacing any signs which are damaged or removed. Contractor shall be responsible for the removal of all temporary "Tow Away No Parking" signs upon completion of the work in posted area.

- H. Traffic Control: Contractor shall conduct its operations in a manner which will minimize traffic congestion during A. M. and P. M. peak-hour traffic. This may require beginning work after the A. M. peak-hour traffic and ending work before the P. M. peak-hour traffic.
1. Contractor shall maintain access to schools and commercial areas at all times during project operation.
 2. Traffic and Access: The Contractors operations shall cause no unnecessary inconvenience
 - a) Spillage resulting from hauling operations along or across any public traveled way will be removed immediately by Contractor, at his expense.
 - b) When entering or leaving roadways carrying public traffic, Contractor's equipment, whether empty or loaded, will in all cases yield to public traffic.
 3. Street Closures, Detours, Barricades: Contractor shall comply with all applicable State, County and City requirements for closure of streets.
 - a) Special emphasis will be placed on the use of construction zone ahead (C18R) signs at the beginning, end and all access and/or intersecting streets with roads under construction. In addition to construction zone signs, rough road signs (W33) will be used on all roads with a posted or marked bicycle trail.
 - b) Contractor shall provide and maintain all signs, barricades, pedestals, flashers, delineators and other necessary facilities for the protection of the motoring public within the limits of the construction area and all its approaches, including advanced signing and barricades. Contractor shall also post proper signs to notify public regarding condition of roadway, all in accordance with provisions of the Vehicle Code and "Manual of Traffic Controls", as published by the State of California, Department of Transportation, most current edition.
 4. Flashing arrow signs, of the appropriate type per the "Manual of Traffic of Traffic Controls", latest edition, will be provided for all lane closures on all arterial highways and collector streets.
 5. Portable delineators, either conical (traffic cone) or tubular shaped plastic devices, with a minimum height of 28 inches will be used for delineation of the travel way.
 6. If the traffic cones or portable delineators are damaged, displaced or unacceptable for any reason by County's Project Manager or are not in an upright position from any cause, said cones or portable delineators will immediately be replaced or restored to their original location, in an upright position, by Contractor.
 7. Contractor will maintain 11' lanes of traffic in each direction at all times.
 8. Contractor shall furnish such flagmen as are necessary to give adequate warning to traffic or to the public of any dangerous conditions to be encountered. Flagmen, while on duty and assigned to give warning to the public that the street is under construction and of any dangerous conditions to be encountered as a result thereof, will perform

their duties and will be provided with the necessary equipment in accordance with the current "Instructions to Flaggers", by the State of California, Department of Transportation. The equipment will be furnished and kept clean and in good repair by Contractor, at its expense.

9. Should Contractor appear to be neglectful or negligent in furnishing warning and protective measures as provided, County's Project Manager may direct attention to the existence of a hazard and necessary warning and protective measures will be furnished and installed by Contractor, at its expense. Should County's Project Manager point out the inadequacy of warning and protective measures, such action on the part of County's Project Manager will not relieve Contractor from responsibility for public safety or abrogate its obligation to furnish and pay for these devices.
 10. Contractor shall maintain safe working conditions at each work location.
 11. At the end of each day, all equipment and other obstructions shall be removed from the roadway.
- I. Protection and Restoration of Existing Areas: Contractor shall protect all furnishings and improvements from damage by its operations. All damage will be repaired or replaced, at the option of County, at Contractor's expense within three (3) days after notification of such damage by County's Project Manager. Repairs and/or replacements will be equal to original in all aspects.
 - J. Safety: Contractor agrees to perform all work outlined in this Contract in such a manner as to meet all accepted standards for safe practices during operations and to maintain safe conditions or premises and ways at all times, including safely stored equipment, machines and materials. This includes compliance with local County, State or other legal intents and terms of the applicable Occupational Safety and Health Administration (OSHA) and CAL/OSHA Safety orders at all times so as to protect all persons, including Contractor's employees and Agency against injury or damage to their property.
 - K. Best Management Practices:
 1. Contractor shall conduct operations under this Contract so as to assure that pollutants do not enter municipal storm drain systems which systems are comprised of, but are not limited to curbs and gutters that are part of the street systems ("Stormwater Drainage System"), and to ensure that pollutants do not directly impact "Receiving Waters" (as used herein, Receiving Waters include, but are not limited to, rivers, creeks, streams, estuaries, lakes, harbors, bays and oceans).
 2. The Santa Ana and San Diego Regional Water Quality Control Boards have issued National Pollutant Discharge Elimination System (NPDES) permits ("Stormwater Permits") to the County of Orange, and to the Orange County Flood Control District (District) and cities within Orange County, as co-permittees (hereinafter collectively referred to as "County Parties") which regulate the discharge of urban runoff from areas within the County of Orange, including the Premises under this Contract. The County Parties have enacted water quality ordinances that prohibit conditions and activities that may result in polluted runoff being discharged into the Stormwater Drainage System.
 3. To assure compliance with the Stormwater Permits and water quality ordinances, the County Parties have developed a Drainage Area Management Plan (DAMP) which includes a Local Implementation Plan (LIP) for each jurisdiction that contains Best Management Practices (BMPs) that parties using properties within Orange County

must adhere to. As used herein, a BMP is defined as a technique, measure, or structural control that is used for a given set of conditions to manage the quantity and improve the quality of stormwater runoff in a cost effective manner. These BMPs are found within the County's LIP in the form of Model Maintenance Procedures and BMP Fact Sheets (the Model Maintenance Procedures and BMP Fact Sheets contained in the DAMP/LIP shall be referred to hereinafter collectively as "BMP Fact Sheets") and contain pollution prevention and source control techniques to eliminate non-stormwater discharges and minimize the impact of pollutants on stormwater runoff.

4. BMP Fact Sheets shall include but shall not be limited to the following which may be viewed and downloaded at:
<http://ocwatersheds.com/documents/bmp/industrialcommercialbusinessesactivities>
 - a) IC-5
 - b) IC-17
 - c) IC-21
 5. These BMP Fact Sheets may be modified during the term of the Contract; and County's Project Manager shall provide Contractor with any such modified BMP Fact Sheets.
 6. Contractor shall, throughout the term of this Contract, comply with the BMP Fact Sheets as they exist now or are modified, and shall comply with all other requirements of the Stormwater Permits, as they exist at the time this Contract commences or as the Stormwater Permits may be modified. Contractor agrees to maintain current copies of the BMP Fact Sheets on the job sites throughout the term of this Contract. The BMPs applicable to uses authorized under this Contract must be performed as described within all applicable BMP Fact Sheets.
 7. Contractor may propose alternative BMPs that meet or exceed the pollution prevention performance of the BMP Fact Sheets. Any such alternative BMPs shall be submitted to the County's Project Manager for review and approval prior to implementation.
 - a) County's Project Manager may visit the job sites and/or review Contractor's records at any time to assure that activities conducted on the job sites comply with the requirements of this section. Contractor may be required to implement a self-evaluation program to demonstrate compliance with the requirements of this section.
- L. Identification and Scheduling of Work: County conducts recurring inspections of all County maintained sidewalks, spandrels, cross gutters and access ramps and investigate citizen complaints. County staff documents the damage with Digital photos, a short summary of damage and required repair using a Maintenance Inspection Report (MIR) form. This report includes the specific location and Thomas Guide reference. County staff reviews, prioritizes and "packages" these reports to include several locations in the same general geographic area. Work packages, including photos, will be prepared for Contractor. Contractor shall furnish a work plan indicating the day/date for work on each location in the work package. Contractor shall start work within seven working days upon written or verbal notification from County's Project Manager.
- M. Notification of Work: Except for next day emergency work Contractor shall notify County's Project Manager at least twenty-four (24) hours in advance of commencement of work. All work shall be diligently prosecuted to completion to satisfaction of County's Project Manager. Contractor must be capable of providing one or more craftsmen as needed to complete project in a diligent and timely manner.

- N. **Inspection:** Contractor shall restore work area to original condition prior to notifying County's Project Manager for final inspection. Contractor shall notify County's Project Manager before noon of the working day before inspection is required. All work must be satisfactorily completed and approved prior to final approval for payment.
- O. **Acceptance of Work:** Each work location reported as complete will be accepted by County's Project Manager for payment unless Contractor is notified otherwise by close of business, the following work day.
- P. **Warranty of Work:** Contractor warrants all work to be free from defects of design material and workmanship, for a period of six (6) months from date of acceptance of work. Expressly included is the warranty of compaction of existing base material or sub-grade placed under this Contract.

V. SPECIFICATIONS:

- A. **Clearing and Grubbing:** shall conform to provisions of Subsection 300-1, "Clearing and Grubbing," of the Standard Specifications and these Specifications.
 - 1. Add to Subsection 300-1.1, "General," the following: areas to be cleared shall be grubbed to a depth necessary to remove all stumps, roots, buried logs, and all other objectionable material.
 - 2. Interfering portions of trees, shrubs and other vegetation over or within the right-of-way shall be trimmed or removed by Contractor when required to maintain access to construction area or as directed by County's Project Manager.
 - 3. Areas to be cleared shall be limited to immediate construction area only, and will not include entire right-of-way.
 - 4. Contractor's attention is directed to existing landscaped areas within the right-of-way and the need to conform to requirements of Article IV Section I, "Protection and Restoration of Existing Improvements" listed above.
 - 5. Contractor shall notify property owners seven days prior to starting construction that they may salvage their landscaping and improvements within construction area. Any landscaping or improvements remaining within the immediate construction area at the time of construction shall be removed by Contractor.
 - 6. All combustible materials, trash, debris and other waste materials from Clearing and Grubbing or from any construction operations of this Contract shall be disposed of outside the road right-of-way in accordance with Section 300-1.3, "Removal and Disposal of Materials".
 - 7. Contractor shall protect all existing structures or facilities which are adjacent to or fall within, the limits of work to be done under this Contract, in accordance with Article IV Section I, "Protection and Restoration of Existing Improvements" listed above. Any structure or facility to be protected, which is damaged as a result of the Contractor's construction operation shall be replaced by Contractor, at his cost, to the satisfaction of County's Project Manager.

8. Full compensation for conforming to the requirements of Clearing and Grubbing shall be considered as included in the various items of work and no additional compensation will be allowed.
- B. Earthwork: shall conform to provisions of Standard Plan 1806, and Section 300, "Earthwork," of the Standard Specifications, and these Specifications.
1. Add to Section 300, "Earthwork," the following:
 - a) Whenever reference to finished grade is made, it will be considered to be the finished surface of the completed work.
 - b) Relative compaction of not less than 90 percent (90%) shall be obtained for a minimum depth of 0.5 foot below the grading plane, including shoulders, whether in excavation or embankment.
 2. In connection with earthwork, tests shall be made to conform with Section 211, "Soils and Aggregate Tests," and the following:

TEST	TEST METHOD
RELATIVE COMPACTION	NO. CALIF. 216/231
SAND EQUIVALENT	NO. CALIF. 217
RESISTANCE (R-VALUE)	NO. CALIF. 301
SIEVE ANALYSIS	NO. CALIF. 202
NUCLEAR DENSITY GAUGE	NO. CALIF. 231 (PART I)

- a) Laboratory Maximum Density shall be determined by California Test Method No. 216, Part II. Correction for oversized material shall be done in accordance with ASTM D-1557, Section 5.3, Method C and Section 5.4, Method D. When the amount of material retained on the ¾" screen exceeds 30%, correction shall be performed in accordance with California Test Method No. 216, Part II, Section I.
3. Trenches, holes, depressions and pits caused by the removal of facilities shall be backfilled with embankment material as provided in Section 300, "Earthwork," of the Standard Specifications. Such trenches, holes, depressions and pits that are in surfaced areas, otherwise to remain undisturbed, will be backfilled with material equal to or better in quality and to the same thickness as the surrounding materials.
4. When hauling is done over public highways, and when directed by County's Project Manager, loads will be trimmed and all material removed from shelf areas of vehicles in order to eliminate spilling of material. If directed by County's Project Manager, loads shall be watered after trimming to eliminate dust.
5. Operations shall be conducted in such a manner that existing road facilities and utilities which are to remain in place will not be damaged.
6. Surplus excavated material shall become the property of Contractor. Contractor will be responsible to dispose surplus material outside of County right-of-way in accordance with all applicable ordinances.

7. Full compensation for conforming to the requirements of Earthwork shall be considered as included in the various items of work and no additional compensation will be allowed.
- C. Unclassified Excavation: shall conform to the provisions of Section 300-2, "Unclassified Excavation," of the Standard Specifications and these Specifications.
1. Unclassified excavation material shall become the property of Contractor. Contractor shall dispose of surplus material outside of County right-of-way. Contractor will make all arrangements for disposal of material at off-site locations.
 2. Delete the second paragraph of Subsection 300.2.8 and substitute the following:
 - a) Measurement of Unclassified Excavation will be based on the volume it occupied prior to excavation. Disagreement regarding volume measurements shall be resolved prior to excavation. Any remeasuring or resurveying required as a result of disagreement will be at Contractor's expense.
 3. No excavation within five (5) feet of traveled way will remain open longer than is necessary to perform work.
 4. At the end of each working day, if a difference in excess of 0.33 foot exists between elevation of existing pavement and elevation of any excavation within five feet of the traveled way, material will be placed up and compacted against vertical cuts adjacent to the traveled way.
 5. Material will be placed to the level of the elevation of the top of existing pavement and tapered at a slope 4:1 or flatter to the bottom of the excavation.
 6. During excavation operations, native material may be used for this purpose; however, once the placing of the structural section commences, structural material will be used.
 7. Contour grading and rounding of the tops and ends of excavation and toes of fill slopes will be required.
- D. Unclassified Fill: shall conform to subsection 300-4 of the Standard Specifications.
1. Unclassified Fill will include all fill required to construct finished lines and grades within the payline limits as directed by County's Project Manager. No payment will be made for placing material excavated as part of, or in place of, a shoring operation including material excavated for sloping or placement of shoring.
 2. Full compensation for transporting excavated material and placing it as compacted fill shall be considered as being included in Contract bid price per cubic yard for Unclassified Fill compacted in place; and no adjustment for shrinkage, subsidence or any other allowances will be made therefore.
 3. Structural and unclassified excavated material may be used as unclassified fill as approved by County's Project Manager.

4. Whenever selection is possible, excavation material having sand equivalent value less than 20 will not be placed within 2.5 feet of finished grade, and will be placed in lower portions of embankments.
 5. Measurement of all Unclassified Fill will be based only on the volume it occupies in its final position after compaction. Any disagreement over volume measurements requiring verification by survey will be.
 6. Excavated material may be used as approved by County's Project Manager, for Unclassified Fill.
 7. Before placing material for compacted fill, surfaces will be cleared of all existing obstructions, vegetation, and debris.
 8. Unsuitable material will be removed as directed by County's Project Manager and existing surfaces scarified to a depth of 6 inches before placing fill. Fill material will be compacted in horizontal layers such that compaction equipment will be brought to bear on the full width and depth of the fill layer. Fill will be compacted to a relative compaction of not less than 90% percent.
- E. Remove and Replace 4" Sidewalk: shall conform to provisions of Standard Plans 112-2, 112-2-OC, 1111, and 1205, and Subsection 300-1.3, "Removal and Disposal of Materials," of the Standard Specifications, and these Specifications.
1. Subgrade surface beneath existing sidewalk will be cleared and grubbed of all vegetation growth such as roots from adjoining trees, and all other objectionable material prior to reconstruction of sidewalk to the satisfaction of County's Project Manager. Areas to be cleared shall be grubbed to a depth necessary to remove all stumps, roots, buried logs, and all other objectionable material.
 2. Contractor is advised of the probability that grubbing of roots will be required at all locations and should plan work accordingly.
 3. Amend requirements of Subsection 300-1.3.2(c), "Concrete Curb, Walk, Gutters, Cross Gutters, Driveways, and Alley Intersection", of the Standard Specifications as follows:
 - a) Concrete will be removed to neatly sawed edges with saw cuts made to a minimum depth of 3 ½". Concrete sidewalk or driveways to be removed will be neatly sawed in straight lines either parallel to the curb or at right angles to the alignment of the sidewalk.
 4. Quantities and/or approximate sizes of the Remove and Replace of 4" Sidewalk as shown on the MIR's and/or plans are provided for Contractor's aid in preparing their bids and planning their work. The County's Project Manager will designate and mark the final limits immediately prior to construction. Field marked areas shall take precedence over the information shown on the plans. **NO GUARANTEE IS MADE THAT FINAL QUANTITIES WILL EQUAL QUANTITIES SHOWN ON THE PLANS.**
- F. Remove and Replace 6" Sidewalk/Drive Approach: shall conform to provisions of Standard Plans 112-2, 112-2-OC, 1205, 1209, and 1210, and Subsection 300-1.3 "Removal and Disposal of Materials", of the Standard Specifications, and these Specifications.

1. Subgrade surface beneath the existing sidewalk will be cleared and grubbed of all vegetation growth such as roots from adjoining trees, and all other objectionable material prior to reconstruction of sidewalk to satisfaction of County's Project Manager. Areas to be cleared will be grubbed to a depth necessary to remove all stumps, roots, buried logs, and all other objectionable material.
 2. Contractor is advised of the probability that grubbing of roots will be required at all locations and should plan work accordingly.
 3. Amend requirements of Subsection 300-1.3.2(c), "Concrete Curb, Walk, Gutters, Cross Gutters, Driveways, and Alley Intersection", of the Standard Specifications as follows:
 - a) Concrete will be removed to neatly sawed edges with saw cuts made to a minimum depth of 5 ½". Concrete sidewalk or driveways to be removed shall be neatly sawed in straight lines either parallel to the curb or at right angles to the alignment of the sidewalk.
 4. Quantities and/or approximate sizes of Remove and Replace 6" Sidewalk/Drive Approach as shown on MIR's are provided for Contractor's aid in planning their work. County's Project Manager will designate and mark the final limits immediately prior to construction. Field marked areas shall take precedence over the information shown on the plans. **NO GUARANTEE IS MADE THAT FINAL QUANTITIES WILL EQUAL QUANTITIES SHOWN ON THE PLANS.**
- G. Remove and Replace Curb and Gutter: shall conform to provisions of Standard Plan 120-2, 120-2-OC, and 1111, and Subsection 300-1.3, "Removal and Disposal of Materials", of the Standard Specifications, and these Specifications.
1. Amend requirements of Subsection 300-1.3.2(c), "Concrete Curb, Walk, Gutters, Cross Gutters, Driveways, and Alley Intersection", of the Standard Specifications as follows:
 - a) Concrete will be removed to neatly sawed edges with saw cuts made to a minimum depth of its thickness. Concrete curb and gutter to be removed will be neatly sawed in straight lines either parallel to the curb or at right angles to the alignment of the sidewalk.
 2. Quantities and/or approximate sizes of Remove and Replace Curb and Gutter areas shown on MIR's are provided for Contractor's aid in planning their work. County's Project Manager will designate and mark final limits immediately prior to construction.
- H. Remove and Replace Spandrel/Cross Gutter: shall conform to provisions of Standard Plans 122-2, 122-2-OC and 1208, and Subsection 300-1.3, "Removal and Disposal of Materials", of the Standard Specifications, and these Specifications.
1. Amend requirements of Subsection 300-1.3.2(c), "Concrete Curb, Walk, Gutters, Cross Gutters, Driveways, and Alley Intersection", of the Standard Specifications as follows:
 - a) Concrete will be removed to neatly sawed edges with saw cuts made to a minimum depth of 8". Concrete spandrel or cross gutter to be removed shall be neatly sawed in straight lines either parallel to the curb or at right angles to the alignment of the sidewalk.

2. Quantities and/or approximate sizes of Remove and Replace Spandrel/Cross Gutter as shown on MIR's are provided for Contractor's aid in planning their work. County's Project Manager will designate and mark final limits immediately prior to construction.
- I. Access Ramp: shall conform to provisions of Standard Plan 1115, these Specifications and as directed by County's Project Manager.
1. Contractor shall be responsible for layout of each curb ramp and for compliance to requirements of Standard Plan 1115. County's Project Manager will only be responsible for marking centerline locations of each curb ramp. Curb and gutter will be removed and replaced as determined by County's Project Manager in accordance with Standard Plan 1115.
 2. Curb ramp depressions (Types 2S, 6S, and 7S) may be constructed by horizontal saw cutting of the curb face.
 3. Subgrade preparation will conform to requirements of Subsection 301-1. "Subgrade Preparation", of the Standard Specifications and as directed by County's Project Manager. Sand will be placed as directed by County's Project Manager to correct saturated subgrade, unsuitable material problems or over-excavation encountered during construction. Contractor's attention is directed to Section J, "Sand Backfill" below, of these Specifications for additional details.
 4. All removed materials will become property of Contractor and will be disposed of by Contractor, outside the public right-of-way, on the day of their removals.
- J. Sand Backfill: shall conform to the requirements of Subsection 200-1.5, "Sand," and Section 301-2, "Untreated Base" of the Standard Specifications, Standard Plan 1804, and these Specifications.
1. Sand Backfill shall be placed as directed by County's Project Manager to correct saturated subgrade, **unsuitable material problems or over-excavation encountered during construction.**
 2. Full compensation for conforming to the requirements of Sand Backfill shall be considered as included in the various items of work and no additional compensation will be allowed.
- K. Crew Rental:
1. Contractor shall furnish "Crew Rental" which shall consist of a four (4) person crew with equipment necessary to perform requested additional work. The crew and equipment shall include but not limited to:
 - a) Supplying a four (4) person crew (1 lead man, 2 cement masons, and 1 laborer)
 - b) Stakebed Truck
 - c) Portable concrete mixer
 - d) Pickup truck
 - e) Any hand tools required
 2. Contractor shall provide the hourly rate for "Crew Rental" in accordance with pricing as specified in Attachment B.

- L. **Emergency/On Call Work:** Contractor shall be required to provide emergency/on call response, 24 hours per day, seven days a week, for emergency repairs as required. Contractor will be given specific locations to repair via telephone call from a County authorized representative. Contractor will be required to start work indicated within 12 hours of the initial telephone call and report back to County Representative upon completion of work specified.
1. Contractor is required to provide a 24-hour emergency phone numbers and names of a minimum of two contact individuals within one week of award of Contract. Should the phone number or contact person change during the course of the Contract those changes must be provided to County.
 2. Failure by Contractor to respond to an emergency within the allotted 12 hours will result in damage for additional inspection, administration and public safety sustained. Three Hundred Dollars (\$300.00) per hour will be deducted and forfeited from payment due Contractor for each and every hour over the 12 hours specified with each emergency requested.
 3. Contractor shall be required to provide all traffic control required during emergency operations.
- M. **Miscellaneous Materials:**
1. There may be occasions when County may request Contractor to supply materials to complete a project such as drain or pipe.
 2. If this option is used, Contractor will be required to provide with invoice to County, a copy of supplier's invoice for any materials or supplies costing \$50.00 each or more. In no case will County accept mark-up on such parts that exceed 15% of actual cost. Materials and supplies will be itemized separately on invoice.
 3. Cost of materials reported will be at invoice or lowest current price at which such materials are locally available and delivered to the job site in the quantities involved, plus sales tax.
 4. County reserves the right to approve materials and sources of supply, or to supply materials to Contractor if necessary for the progress of the work. No markup will be applied to any materials provided by County.

**ATTACHMENT B
PAYMENT/COMPENSATION**

1. **Compensation:** This is a usage Contract between the County and Contractor for Portland Cement Concrete Maintenance and Repair Services on an as needed basis, as set forth in Attachment A, "Scope of Work."

The Contractor agrees to accept the specified compensation as set forth in this Contract as full payment for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Contractor of all its duties and obligations hereunder. The Contractor shall only be compensated as set forth herein for work performed in accordance with the Scope of Work. **The County shall have no obligation to pay any sum in excess of the Fixed Prices and Total Contract Amount specified herein unless authorized by amendment in accordance with Articles C and P of the County Contract Terms and Conditions, which may require approval by the County Board of Supervisors.**

2. **Fees and Charges:** County will pay the following fees in accordance with the provisions of this Contract.
- A. **Pricing:** Pricing shall be Cubic Yard (C.Y., Square Foot (S.F.), Linear Foot (L.F.), Each (EA), or Hourly (HR), as determined in each line item.

Line Item	Description	Unit	Unit Cost
1.	Unclassified Excavation	C.Y.	\$5.00
2.	Unclassified Fill	C.Y.	\$15.00
3.	Remove & Replace 4" Sidewalk	S.F.	\$10.50
4.	Remove & Replace 6" Sidewalk/Drive Approach	S.F.	\$11.50
5.	Remove & Replace Curb and Gutter	L.F.	\$58.00
6.	Remove & Replace Spandrel/Cross Gutter	S.F.	\$16.00
7.	Remove & Replace Type 1 Curb Ramp	EA	\$3000.00
8.	Remove & Replace Type 2 Curb Ramp	EA	\$3000.00
9.	Remove & Replace Type 3 Curb Ramp	EA	\$2000.00
10.	Remove & Replace Type 4 Curb Ramp	EA	\$1800.00
11.	Remove & Replace Type 5 Curb Ramp	EA	\$1800.00
12.	Remove & Replace Type 6 Curb Ramp	EA	\$1800.00
13.	Remove & Replace Type 7 Curb Ramp	EA	\$1800.00
14.	Crew Rental	HR	\$375.00
15.	Emergency/On Call Work	HR	\$375.00

- B. **MISCELLANEOUS:** County may request similar like items not listed above to be purchased from this Contract at a price agreed upon in writing between County and Contractor at time of ordering.
- C. **TOTAL CONTRACT AMOUNT NOT TO EXCEED:** \$ **1,200,000.00**

3. **Price Increase/Decreases:** No price increases will be permitted during the first period of the Contract. The County requires documented proof of cost increases on Contracts prior to any price adjustment. A minimum of 120 days advance notice in writing is required to secure such adjustment. No retroactive price adjustments will be considered. All price decreases will automatically be extended to the County of Orange. The County may enforce, negotiate, or cancel escalating price Contracts or take any other action it deems appropriate, as it sees fit. The net dollar amount of profit will remain firm during the period of the Contract. Adjustments increasing the Contractor's profit will not be allowed.
4. **Firm Discount and Pricing Structure:** Contractor guarantees that prices quoted are equal to or less than prices quoted to any other local, State or Federal government entity for services of equal or lesser scope. Contractor agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.
5. **Contractor's Expense:** The Contractor will be responsible for all costs related to photo copying, telephone communications and fax communications while on County sites during the performance of work and services under this Contract.
6. **Payment Terms – Payment in Arrears:** Invoices are to be submitted in arrears to the user agency/department to the ship-to address, unless otherwise directed in this Contract. Contractor shall reference Contract number on invoice. Payment will be net 30 days after receipt of an invoice in a format acceptable to the County of Orange and verified and approved by the agency/department and subject to routine processing requirements. The responsibility for providing an acceptable invoice rests with the Contractor.

Billing shall cover services and/or goods not previously invoiced. The Contractor shall reimburse the County of Orange for any monies paid to the Contractor for goods or services not provided or when goods or services do not meet the Contract requirements.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the goods or services.

7. **Taxpayer ID Number:** The Contractor shall include its taxpayer ID number on all invoices submitted to the County for payment to ensure compliance with IRS requirements and to expedite payment processing.
8. **Payment – Invoicing Instructions:** The Contractor will provide an invoice on the Contractor's letterhead for goods delivered and/or services rendered. In the case of goods, the Contractor will leave an invoice with each delivery. Each invoice will have a number and will include the following information:
 - A. Contractor's name and address
 - B. Contractor's remittance address, if different from 1 above
 - C. Contractor's Taxpayer ID Number
 - D. Name of County Agency/Department
 - E. Delivery/service address
 - F. Master Agreement (MA) or Purchase Order (PO) number
 - G. Agency/Department's Account Number
 - H. Date of invoice

- I. Product/service description, quantity, and prices
- J. Sales tax, if applicable
- K. Freight/delivery charges, if applicable
- L. Total

Invoices and support documentation are to be forwarded to:

OC Public Works/Procurement Services
Attn: Accounts Payable
PO Box 4048
Santa Ana, CA 92702-4048
Email: accountspayables@ocpw.ocgov.com

Contractor has the option of receiving payment directly to their bank account via an Electronic Fund Transfer (EFT) process in lieu of a check payment. Payment made via EFT will also receive Electronic Remittance Advice with the payment details via email. An email address will need to be provided to the County via an EFT Authorization Form. To request a form, please contact the DPA.