



**AMENDMENT NO. 1  
TO  
CONTRACT NO. MA-042-18010275  
FOR  
Outreach and Engagement Services**

This Amendment ("Amendment No. 1") to Contract No. MA-042-18010275 for Outreach and Engagement Services is made and entered into on July 1, 2020 ("Effective Date") between Orange County Asian and Pacific Islander Community Alliance, Inc. ("Contractor"), with a place of business at 12912 Brookhurst Street, Suite 410, Garden Grove, CA 92840, and the County of Orange, a political subdivision of the State of California ("County"), through its Health Care Agency, with a place of business at 405 W. 5th St., Ste. 600, Santa Ana, CA 92701. Contractor and County may sometimes be referred to individually as "Party" or collectively as "Parties".

**RECITALS**

WHEREAS, County and Orange County Asian and Pacific Islander Community Alliance, Inc. executed Contract No. MA-042-18010275 ("Contract") for Outreach and Engagement Services, effective October 1, 2015 through June 30, 2017, in an amount not to exceed \$1,650,610; and

WHEREAS, County and Orange County Asian and Pacific Islander Community Alliance, Inc. executed a renewal of the Contract, effective July 1, 2017 through June 30, 2019, in an amount not to exceed \$1,812,696; and

WHEREAS, County and Orange County Asian and Pacific Islander Community Alliance, Inc. executed a renewal of the Contract, effective July 1, 2019 through June 30, 2020, in an amount not to exceed \$1,128,570; and

WHEREAS, the Parties now desire to enter into this Amendment No. 1 to (1) to renew the Contract for one (1) year for County to continue receiving and Contractor to continue providing the services set forth in the Contract at the same level of funding, staffing and units of services, (2) to amend Paragraph IV. of the Contract, and (3) to amend Exhibit A of the Contract.

NOW THEREFORE, Contractor and County agree to amend the Contract as follows:

1. The Contract is renewed for a term of one (1) year, effective July 1, 2020 through June 30, 2021, in an amount not to exceed \$1,128,570 for this renewal term; on the amended terms and conditions.

2. Paragraph IV. Compliance, sub-paragraph B, introductory paragraph of the Contract is deleted in its entirety and replaced with the following:

"B. SANCTION SCREENING – CONTRACTOR shall screen all Covered Individuals employed or retained to provide services related to this Agreement monthly to ensure that they are not designated as Ineligible Persons, as pursuant to this Agreement. Screening shall be conducted against the General Services Administration's Excluded Parties List System or System for Award Management, the Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities, and the California Medi-Cal Suspended and Ineligible

Provider List, the Social Security Administration's Death Master File at date of employment, and/or any other list or system as identified by ADMINISTRATOR.”

3. Exhibit A, Paragraph II. Budget, subparagraph A of the Contract is deleted in its entirety and replaced with the following:

“A. COUNTY shall pay CONTRACTOR in accordance with the Payments Paragraph in this Exhibit A to the Agreement and the following budgets, which are set forth for informational purposes only and may be adjusted by mutual agreement, in writing, by ADMINISTRATOR and CONTRACTOR.

	<u>TOTAL</u>
ADMINISTRATIVE COST	
Salaries	\$ 89,896
Benefits	22,474
Professional Services	2,610
Indirect Costs	<u>5,270</u>
SUBTOTAL ADMINISTRATIVE COST	\$ 120,250
PROGRAM COST	
Salaries	\$ 432,144
Benefits	87,100
Services and Supplies	89,076
Subcontractors	<u>400,000</u>
SUBTOTAL PROGRAM COST	\$1,008,320
TOTAL GROSS COST	\$1,128,570
REVENUE	
MHSA	\$1,128,570
TOTAL REVENUE	\$1,128,570
TOTAL MAXIMUM OBLIGATION	\$1,128,570”

4. Exhibit A, Paragraph III. Payments, subparagraph A, introductory paragraph of the Contract is deleted in its entirety and replaced with the following:

“A. COUNTY shall pay CONTRACTOR monthly, in arrears, at the provisional amount of \$94,047 per month. All payments are interim payments only, and subject to Final Settlement in accordance with the Cost Report Paragraph of the Agreement for which

CONTRACTOR shall be reimbursed for the actual cost of providing the services hereunder; provided, however, the total of such payments does not exceed COUNTY’s Maximum Obligation as specified in the Referenced Contract Provisions of the Agreement and, provided further, CONTRACTOR’s costs are reimbursable pursuant to COUNTY, state, and federal regulations. ADMINISTRATOR may, at its discretion, pay supplemental invoices for any month for which the provisional amount specified above has not been fully paid.”

5. Exhibit A, Paragraph V. Services, subparagraph C of the Contract is deleted in its entirety and replaced with the following:

“C. UNITS OF SERVICE

CONTRACTOR shall achieve, track and record at a minimum, the following units of service.

Units of Service	Contracted Units
Outreach	
Contacts	25,000
Events	1,500
Engagement	20,000”

6. Exhibit A, Paragraph VI. Staffing, subparagraph A of the Contract is deleted in its entirety and replaced with the following:

“A. CONTRACTOR shall, at a minimum, provide the following staffing pattern expressed in Full-Time Equivalents (FTEs) continuously throughout the term of the Agreement. One (1) FTE shall be equal to an average of forty (40) hours work per week.

ADMINISTRATION	<u>FTE</u>
Executive Director	0.10
Director of Finance and Administration	0.25
Senior Accountant	0.25
Senior Bookkeepers	0.30
Bookkeeper	0.15
HR Coordinator	0.15
Administrative Assistant	<u>0.15</u>
SUBTOTAL ADMINISTRATION FTE	1.35
 PROGRAM	
Clinical Director	0.15
Program Director	0.05

Program Manager	0.95
Program Supervisor	0.90
Clinician, Spanish	0.75
Clinicians	1.25
Outreach Intervention Specialists	3.65
Data Research Analyst	0.75
Intake Coordinator	<u>0.50</u>
SUBTOTAL PROGRAM FTE	8.95"

This Amendment No. 1 modifies the Contract, only as expressly set forth herein. Wherever there is a conflict in the terms or conditions between this Amendment No. 1 and the Contract, the terms and conditions of this Amendment No. 1 prevail. In all other respects, the terms and conditions of the Contract, not specifically changed by this Amendment No. 1 remain in full force and effect.

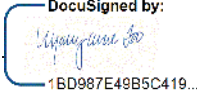
**SIGNATURE PAGE FOLLOWS**



**SIGNATURE PAGE**

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1. If Contractor is a corporation, Contractor shall provide two signatures as follows: 1) the first signature must be either the Chairman of the Board, President, or any Vice President; 2) the second signature must be that of the Secretary, an Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution or by-laws demonstrating the legal authority of the signature to bind the company.

**Contractor: Orange County Asian and Pacific Islander Community Alliance, Inc.**

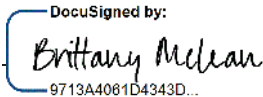
Mary Anne Foo	Executive Director
_____	_____
Print Name	Title
	4/9/2020
_____	_____
	Date

**County of Orange**, a political subdivision of the State of California

Purchasing Agent/Designee Authorized Signature:

_____	_____
Print Name	Title
_____	_____
Signature	Date

**APPROVED AS TO FORM**  
Office of the County Counsel  
Orange County, California

Brittany McLean	Deputy County Counsel
_____	_____
Print Name	Title
	4/9/2020
_____	_____
	Date

## Agenda Item



## AGENDA STAFF REPORT

ASR Control 20-000059

**MEETING DATE:** 05/19/20

**LEGAL ENTITY TAKING ACTION:** Board of Supervisors

**BOARD OF SUPERVISORS DISTRICT(S):** All Districts

**SUBMITTING AGENCY/DEPARTMENT:** Health Care Agency (Pending)

**DEPARTMENT CONTACT PERSON(S):** Annette Mugrditchian (714) 834-5026  
Jeff Nagel (714) 834-7023

**SUBJECT:** Renewal of Contracts for Outreach and Engagement Service

<b>CEO CONCUR</b> Pending Review	<b>COUNTY COUNSEL REVIEW</b> Pending Review	<b>CLERK OF THE BOARD</b> Discussion 3 Votes Board Majority
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**Budgeted:** N/A

**Current Year Cost:** N/A

**Annual Cost:** FY 2020-21  
\$3,385,710

**Staffing Impact:** No

**# of Positions:**

**Sole Source:** No

**Current Fiscal Year Revenue:** N/A

**Funding Source:** State: 100% (Mental Health Services Act/Prop 63)

**County Audit in last 3 years:** No

**Prior Board Action:** 05/21/2019 #35, 03/28/2017 #15, 08/25/2015 #40, 06/16/2015 #22

**RECOMMENDED ACTION(S):**

1. Approve Amendment No. 1 to the Contract with Orange County Asian and Pacific Islander Community Alliance, Inc. for provision of Outreach and Engagement Services, for the term of July 1, 2020 through June 30, 2021, for an amount not to exceed \$1,128,570, for a revised cumulative total amount not to exceed \$2,257,140.
2. Approve Amendment No. 1 to the Contract with The Priority Center, Ending the Generational Cycle of Trauma Inc. for provision of Outreach and Engagement Services, for the term of July 1, 2020 through June 30, 2021, for an amount not to exceed \$1,128,570, for a revised cumulative total amount not to exceed \$2,257,140.
3. Approve Amendment No. 1 to the Contract with Western Youth Services for provision of Outreach and Engagement Services, for the term of July 1, 2020 through June 30, 2021, for an amount not to exceed \$1,128,570, for a revised cumulative total amount not to exceed \$2,257,140.
4. Authorize the County Procurement Officer or authorized Deputy or designee, to execute Amendment No. 1 with Orange County Asian and Pacific Islander Community Alliance, Inc., The Priority Center, Ending the Generational Cycle of Trauma Inc. and Western Youth Services, as referenced in the Recommended Actions above.

**SUMMARY:**

Approval of Amendments No. 1 with Orange County Asian and Pacific Islander Community Alliance, Inc., The Priority Center, Ending the Generational Cycle of Trauma Inc. and Western Youth Services for provision of Outreach and Engagement Services will educate people of all ages who are at risk of developing a behavioral health condition and link them to services throughout the County.

**BACKGROUND INFORMATION:**

On August 25, 2015, following a Request for Proposal issued by the Health Care Agency (HCA), your Honorable Board (Board) approved the Contracts for Provision of Outreach and Engagement (O&E) Services for the term of October 1, 2015, through June 30, 2017. On March 28, 2017, the Board approved the renewal of the Contracts for the term of July 1, 2017, through June 30, 2019. On May 21, 2019, the Board approved the renewal of the Contracts for the term of July 1, 2019, through June 30, 2020. The current O&E Contracts will end June 30, 2020. Amendments 1 with Orange County Asian and Pacific Islander Community Alliance, Inc. (OCAPICA), The Priority Center, Ending the Generational Cycle of Trauma Inc. (TPC) and Western Youth Services (WYS) for provision of O&E Services will allow services to continue for the term of July 1, 2020, through June 30, 2021, and have a combined total maximum obligation not to exceed \$6,771,420. HCA plans to issue a solicitation for these services by the end of Fall 2020 for services to begin July 1, 2021. There has been a delay in issuing the solicitation as HCA is in the process of redesigning these services based on community feedback received as part of an extensive community planning process held in the Fall of 2018. Staffing shortages coupled with many new initiatives and new projects have also contributed to the delays. In order to prevent a lapse in service until the solicitation process is finalized, HCA is requesting an extension of the current contracts through June 30, 2021.

**Scope of Services:**

O&E services are designed to reach people of all ages, throughout the County, who are either at risk of developing a behavioral health condition or who are beginning to exhibit early signs. The goal of these services is to prevent the development of behavioral health conditions and to intervene early when symptoms first appear. This is achieved by engaging individuals and families in interventions aimed at reducing risk factors or stressors, building protective factors and skills, and increasing support through linkages to appropriate community resources. The services include outreach contacts, engagement activities such as educational and skills building workshops and presentations, support groups, short-term individual and group interventions, transportation assistance and referrals and linkage to needed services.

O&E services are provided throughout the county using a regional collaborative approach with three distinct geographical regions, including north, central and south Orange County. OCAPICA provides services in the northern region, TPC provides services in the central region and WYS provides services in the southern region of Orange County. The O&E Collaborative has been effective in educating the community about mental health issues and available resources for those in need. Program staff provide services to individuals and families representing many priority populations including Latinos, Asian/Pacific Islanders, and other mono-lingual non-English speakers, who are less likely to seek out services themselves, either due to the prevailing stigma or due to being isolated, in a variety of community settings such as private residences,



worship centers, parks, schools, community centers, and other areas that these individuals may frequent. Services are provided in all threshold languages spoken in Orange County.

**Performance Outcomes:**

In fiscal year (FY) 2018-19, the O&E Collaborative provided 31,219 engagement activities of which 2,039 were referrals resulting in 975 linkages. The top linkage categories included health education, behavioral health residential and outpatient treatment, employment services, health care services, legal services, adult education, housing resources, senior services and family support services. In addition, the goal for 30 percent of referrals resulting in linkages to supportive services was exceeded; O&E services had a 48 percent linkage rate.

Program outcomes for the proposed Amendments will be consistent with current year goals and will demonstrate: 1) increase in participants' well-being and quality of life; 2) increase in behavioral health competencies such as readiness for change and ability to access resources and seek help; and 3) reduction in behavioral health symptoms. Outcome data is measured by pre-and post-tests and reported in average scores.

FY 2018-19 outcome data indicated that O&E services demonstrated success in achieving its intended goals. A majority of participants reported improvements in their well-being and quality of life, and their behavioral health symptoms. Almost all participants reported improvement in their readiness to change and ability to access resources and seek help (see Table 1 below).

**Table 1: FY 2018-19 Performance Outcomes**

<b>Goal</b>	<b>Indicators</b>	<b>Percentage Improvement</b>
Wellbeing and quality of life will improve in adults	Improved overall health and wellbeing	66%
Wellbeing and quality of life will improve in children	Improved overall health and wellbeing	59%
Behavioral Health competencies	Readiness for change, ability to access resources and seek help	99%
Behavioral health symptoms	Reduction in symptoms	61%

The Contractors' performance has been confirmed as satisfactory. HCA has verified there are no concerns that must be addressed with respect to Contractors' ownership/name, litigation status or conflicts with County interests.

Amendments No. 1 includes subcontractors. See Attachments D, E and F for information regarding subcontractors and Contract Summary Forms.

HCA requests the Board approve Amendments No. 1 with OCAPICA, TPC, and WYS for provision of Outreach and Engagement as referenced in the Recommended Actions.

**FINANCIAL IMPACT:**



Appropriations for this Contract will be included in Budget Control 042 FY 2020-21 Budget.

Should services need to be reduced or terminated due to lack of funding, the First Amendments contains language that allows HCA to give a 30-day notice to either terminate or renegotiate the level of services to be provided. The notice will allow HCA adequate time to transition or terminate services to clients, if necessary.

**STAFFING IMPACT:**

N/A

**ATTACHMENT(S):**

Attachment A – Amendment No. 1 to Contract MA 042 – 18010275 for Outreach and Engagement Services with Orange County Asian and Pacific Islander Community Alliance, Inc.

Attachment B – Amendment No. 1 to Contract MA 042 - 1801067 for Outreach and Engagement Services with The Priority Center, Ending the Generational Cycle of Trauma Inc.

Attachment C – Amendment No. 1 to Contract MA 042 – 18010266 for Outreach and Engagement Services with Western Youth Services

Attachment D - Contract Summary Form for Attachment A

Attachment E - Contract Summary Form for Attachment B

Attachment F - Contract Summary Form for Attachment C

Attachment G - Redline Version to Attachment A

Attachment H - Redline Version to Attachment B

Attachment I - Redline Version to Attachment C