



**AMENDMENT NO. 1
TO
CONTRACT NO. MA-042-19010159
FOR
HOMELESS BRIDGE HOUSING SERVICES**

This Amendment (“Amendment No. 1”) to Contract No. MA-042-19010159 for Homeless Bridge Housing Services is made and entered into on April 1, 2020 (“Effective Date”) between Grandma’s House of Hope (“Contractor”), with a place of business at 1505 E. 17th Street, Suite 116, Santa Ana, CA 92705 and the County of Orange, a political subdivision of the State of California (“County”), through its Health Care Agency, with a place of business at 405 W. 5th St., Ste. 600, Santa Ana, CA 92701. Contractor and County may sometimes be referred to individually as “Party” or collectively as “Parties”. This Amendment, along with the original Agreement, shall continue to be administered by the County of Orange Health Care Agency (ADMINISTRATOR).

RECITALS

WHEREAS, the Parties executed Contract No. MA-042-19010159 for Homeless Bridge Housing Services, for the period July 1, 2018 through June 30, 2021, in an amount not to exceed \$3,635,276 (“Contract”); and

WHEREAS, on April 1, 2020, ADMINISTRATOR would like to authorize via this First Amendment an increase in the Maximum Obligations for Period Two and Period Three in the amount of \$500,000 for each of those Periods, revising the Maximum Obligation for Period Two and Period Three from \$1,160,062 to \$1,660,062, for a revised Total Maximum Obligation of \$4,635,276; and

WHEREAS, Contractor desires to accept the additional funding and agrees to provide additional services pursuant to the terms and conditions of the original Agreement and scope of work;

NOW THEREFORE, Contractor and County agree to amend the Contract as follows:

1. The Period Two Maximum Obligation and the Period Three Maximum Obligation are each increased by \$500,000 from \$1,160,062 to \$1,660,062, for a new Total Maximum Obligation of \$4,635,276.

2. Page 4, lines 8 through 12 of the Agreement is deleted in its entirety and replaced with the following:

“Maximum Obligation:	
Period One Maximum Obligation:	\$ 1,315,152
Period Two Maximum Obligation:	1,660,062
Period Three Maximum Obligation:	<u>1,660,062</u>
TOTAL MAXIMUM OBLIGATION:	<u>\$ 4,635,276”</u>

3. Subparagraph II.A. of Exhibit A to the Agreement is deleted in its entirety and replaced with the following:

“A. COUNTY shall pay CONTRACTOR in accordance with the Payments Paragraph of this Exhibit A to the Agreement and the following budget, which is set forth for informational purposes only and may be adjusted by mutual agreement, in writing, by ADMINISTRATOR and CONTRACTOR.

	<u>PERIOD</u>	<u>PERIOD</u>	<u>PERIOD</u>	<u>TOTAL</u>
	<u>ONE</u>	<u>TWO</u>	<u>THREE</u>	
PROGRAM COSTS				
Salaries	\$ 595,248	\$ 592,070	\$ 844,978	\$ 2,032,296
Benefits	196,720	144,212	191,498	532,430
Services & Supplies	361,854	774,815	617,346	1,754,015
Subcontractors	6,240	6,240	6,240	18,720
Start-up Costs	<u>155,090</u>	<u>142,725</u>	<u>0</u>	<u>297,815</u>
SUBTOTAL PROGRAM COSTS	\$ 1,315,152	\$ 1,660,062	\$ 1,660,062	\$ 4,635,276
TOTAL GROSS COSTS	\$ 1,315,152	\$ 1,660,062	\$ 1,660,062	\$ 4,635,276
REVENUE				
MHSA	<u>\$ 1,315,152</u>	<u>\$ 1,660,062</u>	<u>\$ 1,660,062</u>	<u>\$ 4,635,276</u>
TOTAL REVENUE	\$ 1,315,152	\$ 1,660,062	\$ 1,660,062	\$ 4,635,276
TOTAL MAXIMUM OBLIGATION	\$ 1,315,152	\$ 1,660,062	\$ 1,660,062	\$ 4,635,276”

4. Subparagraph III.A. of Exhibit A to the Agreement is deleted in its entirety and replaced with the following:

“A. COUNTY shall pay CONTRACTOR monthly, in arrears, at the provisional amount of \$109,596 per month for Period One, and \$138,338 per month for Period Two and Period Three. All payments are interim payments only, and subject to Final Settlement in accordance with the Cost Report Paragraph of the Agreement for which CONTRACTOR shall be reimbursed for the actual cost of providing the services hereunder; provided, however, the total of such payments do not exceed the Maximum Obligation as specified in the Referenced Contract Provisions of the Agreement, and provided further, CONTRACTOR’s costs are reimbursable pursuant to COUNTY, state, and federal regulations. ADMINISTRATOR may, at its discretion, pay supplemental invoices for any month for which the provisional amount specified above has not been fully paid.”

5. Subparagraph V.B.1. of Exhibit A to the Agreement is deleted in its entirety and replaced with the following:

“1. CONTRACTOR shall provide and maintain at least one (1) shared home site for Clients at the following locations, or any other location approved, in advance, in writing, by ADMINISTRATOR.

830/832 N. Lemon St.
Anaheim, CA 92805

11712 Paloma Avenue
Garden Grove, CA 92843

623 N. Zeyn Street
Anaheim, CA 92805”

6. Subparagraph VI.G. of Exhibit A to the Agreement is deleted in its entirety and replaced with the following:

“G. CONTRACTOR shall, at a minimum, provide the following staffing pattern expressed in Full-Time Equivalents (FTEs) continuously throughout the term of the Agreement. One (1) FTE shall be equal to an average of forty (40) hours work per week.

PROGRAM	<u>FTEs</u>
Executive Director	0.30
Director of Finance	0.30
Director of Operations/Property Management	0.30
Housing Locator	1.50
Director of Housing	0.35
Program Manager	1.50
Community Leader	5.00
Housing Navigator	2.50
Case Manager/Advocate	3.00
Operations Administrator	0.10
Bookkeeper	0.10
Billing Specialist	0.10
Data Analyst	0.10
Facility Specialist	0.20
Intake Specialist	0.75
Resident Services Coordinator	<u>8.95</u>
SUBTOTAL PROGRAM	25.05
SUBCONTRACTOR	
Counselor Supervision - IAS	<u>0.05</u>
SUBTOTAL SUBCONTRACTOR	0.05
TOTAL FTEs	25.10”

This Amendment No. 1 modifies the Contract only as expressly set forth herein. Wherever there is a conflict in the terms or conditions between this Amendment No. 1 and the Contract, the terms and conditions of this Amendment No. 1 prevail. In all other respects, the terms and conditions of the Contract not specifically changed by this Amendment No. 1 remain in full force and effect.

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 1. If the company is a corporation, Contractor shall provide two signatures as follows: 1) the first signature must be either the Chairman of the Board, President, or any Vice President; 2) the second signature must be that of the Secretary, an Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution or by-laws demonstrating the legal authority of the signature to bind the company.

Contractor: Grandma's House of Hope

Je'net Kreitner

Executive Director

Print Name

Title

DocuSigned by:
Je'net Kreitner

3/10/2020

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Date

County of Orange, a political subdivision of the State of California

Purchasing Agent/Designee Authorized Signature:

Print Name

Title

Signature

Date

APPROVED AS TO FORM

Office of the County Counsel
Orange County, California

Massoud Shamei

Deputy County Counsel

Print Name

Title

DocuSigned by:
Massoud Shamei

3/11/2020

79055CA571A94F8...

Date