

1. Page 3, Lines 7 through 9 of the Agreement are amended to read as follows:

[illegible]

2. Paragraph II.A. of Exhibit A to the Agreement is amended to read as follows:

“A. The following budget is set forth for informational purposes only and may be adjusted by mutual agreement, in writing, of ADMINISTRATOR and CONTRACTOR.

ADMINISTRATIVE COSTS	Period One	Period Two
Salaries	\$ 33,026	\$ 49,240
Benefits	8,453	8,517
Service and Supplies	<u>4,557</u>	<u>10,466</u>
SUBTOTAL	\$ 46,036	\$ 68,233
PROGRAM COSTS		
Salaries	\$143,954	\$ 809,031
Benefits	35,301	194,167
Services and Supplies	253,798	603,579
Subcontractors	50,000	0
Start-up	<u>96,450</u>	<u>0</u>
SUBTOTAL	\$579,503	\$1,606,777
TOTAL GROSS COSTS	\$625,539	\$1,675,000
REVENUES		
Federal/EPSTD Medi-Cal Maximum	\$ 17,597	\$ 42,197
MHSA	<u>607,942</u>	<u>1,632,803</u>
TOTAL REVENUE	\$625,539	\$1,675,000
TOTAL CONTRACT MAXIMUM	\$625,539	\$1,675,000”

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3. Subparagraph IV.A. of Exhibit A to the Agreement is amended as follows:

“A. COUNTY shall pay CONTRACTOR monthly, in arrears, at the provisional amount of \$125,108 per month for Period One. For Period Two, CONTRACTOR shall be reimbursed \$124,998 per month from July 2008 through March 2009 and \$183,340 per month from April 2009 through June 2009. All payments are interim payments only, and subject to Final Settlement in accordance with the Cost Report paragraph of this Agreement for which CONTRACTOR shall be reimbursed for the actual cost of providing the services hereunder; provided, however, the total of such payments does not exceed COUNTY's Total Maximum Obligation, and, provided further, CONTRACTOR's costs are reimbursable pursuant to Federal, State and County regulations. ADMINISTRATOR may, at its discretion, pay supplemental billings for any month for which the provisional amount specified above has not been fully paid.”

4. Subparagraph VII.B.7. of Exhibit A to the Agreement is amended as follows:

“7. CONTRACTOR shall maintain caseloads as approved by CONTRACT CONSULTANT with annual expected enrollment of ninety (90).”

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5. Subparagraph VIII.A. of Exhibit A to the Agreement is amended to read as follows:

“A. CONTRACTOR shall provide the following staffing for Period One and Period Two, expressed in Full-time Equivalents (FTEs), which shall be equal to an average of forty (40) hours per week, to provide Full Service Wraparound services:

	PERIOD ONE	PERIOD TWO
ADMINISTRATION	<u>FTEs</u>	<u>FTEs</u>
Executive Director	0.10	0.10
Accounting Specialist	1.00	0.80
Human Resource Specialist	<u>0.50</u>	<u>0.50</u>
SUBTOTAL ADMINISTRATIVE FTEs	1.60	1.40
PROGRAM		
Program Director	0.75	1.00
Case Management Supervisor	1.00	2.00
Behavioral Coach	2.00	0.00
Service Coordinators	0.00	6.00
Personal Service Coordinator	2.00	0.00
Transition Coordinators	0.00	6.00
Clinician (Bilingual)	0.00	2.00
Facilities Supervisor	0.00	1.00
Employment Coordinator	0.00	1.00
Medi-Cal Administrator	0.00	1.00
QA Assurance Specialist I	0.00	1.00
QA Assurance Specialist II	1.00	1.00
QA Manager	1.00	0.00
Information & Referral Specialist	<u>1.00</u>	<u>1.00</u>
SUBTOTAL PROGRAM FTEs	7.75	23.00
TOTAL FTEs	9.35	24.40

1. CONTRACTOR shall include bilingual/bicultural services to meet the needs of threshold languages as determined by ADMINISTRATOR. Whenever possible, bilingual/bicultural therapists should be retained. Any clinical vacancies occurring at a time when the bilingual and bicultural composition of the clinical staffing does not meet the above requirement must be filled with bilingual and bicultural staff unless ADMINISTRATOR consents, in writing, to the filling of those positions with

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1 non-bilingual staff. Salary savings resulting from such vacant positions may not be used to cover costs
2 other than salaries and employee benefits unless otherwise authorized in writing, in advance, by
3 ADMINISTRATOR.

4 2. CONTRACTOR shall recruit, hire, train and maintain staff who are clients, former clients
5 or their family members and who are qualified for the position(s) sought. Documentation may include,
6 but not be limited to, the following: records attesting to efforts made in recruitment and hiring practices,
7 and identification of measures taken to enhance accessibility for potential staff in these categories.

8 3. CONTRACTOR may augment the above paid staff with volunteers or interns upon written
9 approval of ADMINISTRATOR.

10 a. CONTRACTOR shall meet minimum requirements for supervision of each student
11 intern as required by the state Licensing Board and/or school program descriptions or work contracts.

12 b. A student intern is a person enrolled in an accredited graduate program or a person with
13 a counseling or other human services related degree, accumulating clinically supervised work experience
14 hours as part of field work, internship, or practicum requirements. Acceptable graduate programs
15 include all programs that assist the student in meeting the educational requirements in becoming either a
16 Marriage and Family Therapist, a Licensed Clinical Social Worker, or a licensed Clinical Psychologist.
17 Persons with graduate degrees and who have two (2) years full-time experience in a mental health
18 setting, either post-degree or as part of the program leading to the graduate degree, shall not be
19 considered as students.

20 4. CONTRACTOR shall maintain personnel files for each staff person, which shall include,
21 but not be limited to, an application for employment, qualifications for the position, applicable licenses,
22 waivers, registrations, documentation of bicultural/bilingual capabilities, pay rate, training, and
23 evaluations justifying pay increases.

24 5. All positions are required to maintain a log delineating hours worked and allocated to each
25 program of CONTRACTOR.

26 6. CONTRACTOR shall submit a staff vacancy report to ADMINISTRATOR within five (5)
27 working days following the termination, resignation, or notice of resignation of any clinical employee.
28 The report shall include the employee's name, position title, date of resignation, and a description of the
29 recruitment activity to replace the employee.

30 7. CONTRACTOR shall provide a minimum of 16 hours of training annually on the
31 wraparound model, as exemplified by WOC, its applications and related topics to direct service staff in
32 the FSW. This training shall be coordinated with WOC and may include such other topics identified by
33 the COUNTY.

34 8. CONTRACTOR shall provide a minimum of one (1) hour of individual or two (2) hours of
35 group supervision weekly to FSW direct service staff covering suicide assessment and crisis
36 intervention, developing safety plans, maintaining healthy boundaries, reporting child abuse, dealing
37 with difficult clients, meeting facilitation and medication, confidentiality, identification of strengths,

promoting life skills and such other topics identified by the ADMINISTRATOR. Formal training sessions may also be used to cover these topics but cannot substitute for weekly supervision hours.”

6. Subparagraph VIII.B. of Exhibit A to the Agreement is amended as follows:

“B. WORKLOAD STANDARDS - CONTRACTOR shall maintain a minimum client load of twenty-five (25) clients during Period One. During Period Two CONTRACTOR shall maintain a minimum client load of ninety (90) clients. CONTRACTOR shall provide FSW services as specified in the Services paragraph of Exhibit A to this Agreement. Workload standards will be prorated during the first year of service in accordance with a mutually agreed upon phase-in schedule. CONTRACTOR understands and agrees that this is a minimum standard and shall make every effort to exceed this minimum.”

In all other respects, the terms of the Agreement not specifically changed by this First Amendment shall remain in full force and effect.

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IN WITNESS WHEREOF, the parties have executed this First Amendment to Agreement, in the
County of Orange, State of California.

COMMUNITY SERVICE PROGRAMS, INC.

BY: Margaret R. Carlson DATED: March 16, 2009

TITLE: CSP Executive Director

COUNTY OF ORANGE

BY: _____ DATED: _____

PATRICIA C. BATES
CHAIR OF THE BOARD OF SUPERVISORS

SIGNED AND CERTIFIED THAT A COPY
OF THIS DOCUMENT HAS BEEN DELIVERED
TO THE CHAIR OF THE BOARD PER G.C. SEC. 25103, RESO 79-1535
ATTEST:

DARLENE J. BLOOM
Clerk of the Board of Supervisors
Orange County, California

DATED: _____

APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL
ORANGE COUNTY, CALIFORNIA

BY: [Signature] DATED: 3/16/09
DEPUTY

If the contracting party is a corporation, two (2) signatures are required: one (1) signature by the Chairman of the Board, the President or any Vice President; and one (1) signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or any Assistant Treasurer. If the contract is signed by one (1) authorized individual only, a copy of the corporate resolution or by-laws whereby the board of directors has empowered said authorized individual to act on its behalf by his or her signature alone is required by HCA.