



AMENDMENT NO. 3
TO
CONTRACT NO. MA-042-20010826
FOR
CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM
(ACTIVITY #2 – FLEXIBLE HOUSING SUBSIDY)

This Amendment (“Amendment No. 3”) to Contract No. MA-042-20010826 for California Emergency Solutions and Housing Program (Activity #2 – Flexible Housing Subsidy) is made and entered into upon execution of all necessary signatures between Families Forward, a private non-profit corporation (“Contractor”), with a place of business at 8 Thomas, Irvine, CA 92618, and the County of Orange, a political subdivision of the State of California (“County”), through its Health Care Agency, with a place of business at 405 W. 5th St., Ste. 600, Santa Ana, CA 92701. Contractor and County may sometimes be referred to individually as “Party” or collectively as “Parties”.

RECITALS

WHEREAS, Contractor and County, through OC Community Resources (“OCCR”), executed Contract No. 19-23-0069-CESH for California Emergency Solutions and Housing Program (Activity #2 – Flexible Housing Subsidy), effective November 1, 2019 through June 30, 2021, in an amount not to exceed \$250,000 (“Contract”); and

WHEREAS, the Parties executed Amendment No. 1 to change the administrating agency from OCCR to OC Health Care Agency, to change the Contract Number from 19-23-0069-CESH to MA-042-20010826, to delete Exhibit 1 (OC Community Resources Contract Reimbursement Policy), to replace Attachment B (Payment/Compensation) with Attachment B-1 (Payment/Compensation), to add Paragraph DD. Compliance, to replace Paragraph AA. Audits/Inspections with Paragraph AA. Inspections and Audits, and to replace Paragraph 24.B. Records Retention with Paragraph 24.B. Record Management and Maintenance; and

WHEREAS, the Parties executed Amendment No. 2 to replace Attachment A with Attachment A-1 (Scope of Services); and

WHEREAS, the Parties now desire to enter into this Amendment No. 3 to renew the Contract for one year for County to continue receiving and Contractor to continue providing the services set forth in the Contract and to replace Attachment C (Budget Schedule) with Attachment C-1 (Budget Schedule) and Attachment D with Attachment D-1 (Staffing Plan).

NOW THEREFORE, Contractor and County agree to amend the Contract as follows:

1. The Contract is renewed for a term of one year, effective July 1, 2021 through June 30, 2022, in an amount not to exceed \$150,000 for this renewal period, for a new amount not to exceed \$400,000; on the amended terms and conditions.
2. Attachment C (Budget Schedule) of the Contract is deleted in its entirety and replaced with Attachment C-1 (Budget Schedule).

3. Attachment D of the Contract is deleted in its entirety and replaced with Attachment D-1 (Staffing Plan).
4. This Amendment No. 3 modifies the Contract, including all previous amendments, only as expressly set forth herein. Wherever there is a conflict in the terms or conditions between this Amendment No. 3 and the Contract, including all previous amendments, the terms and conditions of this Amendment No. 3 prevail. In all other respects, the terms and conditions of the Contract, including all previous amendments, not specifically changed by this Amendment No. 3 remain in full force and effect.

ATTACHMENT C-1
BUDGET SCHEDULE

Families Forward – CESH Activity #2 Flexible Housing Subsidy

PROGRAM ADMINISTRATION COSTS	2021-2022
Salaries	\$10,733.00
Benefits	\$1,610.00
SUBTOTAL ADMINISTRATION COSTS	\$12,343.00
PROGRAM COSTS	
Salaries	\$79,352.00
Benefits	\$11,903.00
Services & Supplies	\$46,402.00
SUBTOTAL PROGRAM COSTS	\$137,657.00
TOTAL COSTS	\$150,000.00

ATTACHMENT D-1**STAFFING PLAN****Families Forward – CESH Activity #2 Flexible Housing Subsidy**

	FTE
DIRECT PROGRAM ADMINISTRATION	
Director of Programs	0.12
SUBTOTAL DIRECT PROGRAM ADMINISTRATION	0.12
PROGRAM	
Supportive Services Manager	0.50
Supportive Services Coordinator	0.95
SUBTOTAL PROGRAM	1.45
TOTAL	1.57

*FTE = Full-Time Equivalent

Project Manager will direct Contractor's efforts in fulfilling Contractor's obligations under this Contract.

The substitution or addition of staff/key personnel in any given category or classification shall be allowed only with prior written approval of the County Project Manager.

County reserves the right to involve other staff/key personnel, as their services are required. The specific staff/key personnel shall be assigned based on the need and time of the service/class required. Assignment of additional staff/key personnel is subject to County approval.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have executed this Amendment No. 3. If Contractor is a corporation, Contractor shall provide two signatures as follows: 1) the first signature must be either the Chairman of the Board, the President, or any Vice President; 2) the second signature must be that of the Secretary, an Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution or by-laws demonstrating the legal authority of the signature to bind the company.

Contractor: FAMILIES FORWARD

Madelynn Hirneise	CEO
_____ Print Name	_____ Title
DocuSigned by: <i>Madelynn Hirneise</i> _____ E15EAF175F57440...	4/21/2021
	_____ Date
_____ Print Name	_____ Title
_____ Signature	_____ Date

County of Orange, a political subdivision of the State of California

Purchasing Agent/Designee Authorized Signature:

_____ Print Name	Deputy Purchasing Agent
	_____ Title
_____ Signature	_____ Date

APPROVED AS TO FORM
Office of the County Counsel
Orange County, California

Brittany McLean	Deputy County Counsel
_____ Print Name	_____ Title
DocuSigned by: <i>Brittany McLean</i> _____ 9713A4061D4343D...	4/22/2021
	_____ Date