



**EXHIBIT IV
FEE CHECKLIST FOR ASR SUBMISSION**

DESCRIPTION

County Agencies & Departments are generally responsible for all aspects of their fees. **Three weeks** prior to filing the ASR for proposed fee updates with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to perform a limited review. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

DEPT./AGENCY: OCPW/MATERIAL LABORATORY DATE: 03/03/2021
 DEPT./AGENCY CONTACT: TAM VU PHONE NO.: 714-667-9753

Description of proposed fee contained in ASR:
Material Labs Testing and Geotechnical Services

Amount of annual revenue related to this proposal:
72,327.50

Answer the following questions and check appropriate boxes.

Check One
YES NO N/A

BACKGROUND:

1. Is this a revision of existing fee(s)? If YES, when were the fee(s) last revised?
10/31/2017
Attach a fee schedule that includes a comparison between current and proposed fees.
2. Are there any new fee(s)?
3. When will the fee(s) be effective?
 Date: 07/01/2021

LEGAL CONSIDERATIONS:

4. Has legal authority for the fee been reviewed?
5. Is the fee request consistent with the legal authority to levy?
6. Cite the legal authority of the fee and attach a copy of the reference code(s).
California Public Resources Code Section 21080
7. Does the fee(s) meet one of Proposition 26's exceptions (Note 1)?
 If "NO" is checked, please contact your CEO Budget Analyst.
 If "YES" is checked, please list the exception(s). If necessary, please provide attachments.
Exception No.1, Section 1(e)(2): A charge imposed for a specific government service or product provided directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or the product
8. Is the drafted Board Resolution or ordinance language (if required) attached?

COMMUNICATIONS

9. List county and non-county departments, agencies, organization and/or communities impacted by the fee(s), if applicable
 - a. Orange County Cities Have they been notified?
 - Has the fee been coordinated with them?
10. Have all advisory board and public hearing concurrencies been finalized?

FEE CALCULATIONS

11. Is full cost recovery planned in the fee calculation? If not, Please provide an explanation.
12. Are the proposed fee(s) derived from a cost basis analysis? If YES, Please complete questions 13 through 16. If NO, please provide explanation.



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13. Is agency/department indirect cost included in the fee calculation?
14. Is the County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation?

15. Identification of the costs related to this fee proposal:

Personnel (Salaries & Employee Benefits)	\$	<u>53,838.41</u>
Services and Supplies	\$	<u>7,162.93</u>
Equipment	\$	<u>133.18</u>
Department/Agency Indirect Costs	\$	<u>10,740.38</u>
County General support service costs (CWCAP)	\$	<u>471.77</u>
Other	\$	<u> </u>
Total	\$	<u>72,346.67</u>

16. *Initial Fiscal Year			*Projected Fiscal Year		
Costs:	\$	<u>72,346.67</u>	Costs:	\$	<u>72,346.67</u>
Revenue:	\$	<u>72,327.50</u>	Revenue:	\$	<u>72,327.50</u>
NCC:	\$	<u>0.00</u>	NCC:	\$	<u>0.00</u>

* Costs, revenue, and NCC including cost and revenue related to this fee update.

17. Revenue Coding:

FUND	DEPT	BUDGET CONTROL	UNIT	REVENUE SOURCE	DEPT REVENUE SOURCE
115	080	115	5870	7590	0102

Dept./Agency Authorized Signature *Tam Vu* Print Name: TAM VU Date: 4/6/21

Auditor-Controller Signature *Stephanie Chen* Print Name: Stephanie Chen Date: 04/06/2021

CEO Signature *Steven Pilon* Print Name: Steven Pilon Date: 04/06/21

Note 1: California State Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)
Requires a fee or charge that does not fall within the seven exceptions listed in Proposition 26 is deemed a tax which must be approved by the voter.