STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov

WILL LIGHTBOURNE
DIRECTOR

EDMUND G. BROWN JR.
GOVERNOR

January 2, 2018

County of Orange Social Services Agency
Attn: Hong Lin
500 N. State College Boulevard
Orange, CA 92868

SUBJECT: AGREEMENT 16-6014 A-1

Dear Contractor:

Please note in the enclosed Agreement that the General Terms and Conditions are available on the Internet site *www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx* and may be downloaded and printed for your files. If you do not have Internet capabilities, please call me for a hard copy of the document.

     Resolution from the Board of Supervisors (or appropriate governing body) authorizing the designated official to enter into and sign this Agreement.

     Certification Regarding Lobbying and/or Debarment Certification.

     California Civil Rights Laws Certification

     Initial the marked changes on the enclosed copies. Must be initialed by an individual authorized to sign the Agreement.

     A copy of your insurance certification, in accordance with Exhibit E, which includes the State of California, its officers, agents, and employees as additionally insured (see attached sample).

     The enclosed Agreement is signed on behalf of CDSS and is being returned to you for further processing. When approved, send one original to the CDSS Contracts and Purchasing Bureau at the above address.

X   The enclosed fully executed Agreement is for your records.

This Agreement cannot be considered binding on either party until approved by appropriate authorized State agencies. No services should be provided prior to approval, as the State is not obligated to make any payments on any agreement prior to final approval. Expeditious handling of this Agreement is appreciated. *No alteration of these documents will be accepted without prior State approval.* If you need further information, please call me at (916) 657-3301.

Rebecca Taylor, Contracts Analyst
Contracts and Purchasing Bureau

Enclosure(s)