

RISK ASSESSMENT OR MODIFICATION OF INSURANCE TERMS

Use this form to request a risk assessment and determine proper insurance requirements when developing a contract. *Please attach contract and prior Risk Management approval(s) if any*****

DATE: 12/30/2025

TO: RiskMgmtInsurance@ocgov.com

FROM: Vanessa Rooke

(714) 245-6056

Social Services Agency

County Employee

Phone #

County Department

CONTRACT	<input type="checkbox"/> Commodities	<input type="checkbox"/> Public Works	<input checked="" type="checkbox"/> Services
TYPE	<input type="checkbox"/> Lease/License	<input type="checkbox"/> A & E	<input type="checkbox"/> Other

Vendor Name: Orange County Superintendent of Schools, Orange County Dept. of Education

IFB: Yes No

Contract or RFP #:

Contract Amount:

Insurance Type to Reviewed for Waiver or Modification of Terms

<input type="checkbox"/> Commercial General Liability (CGL)	<input type="checkbox"/> Workers' Compensation (W/C)	<input type="checkbox"/> Property Insurance
<input type="checkbox"/> Commercial Auto Liability (AL)	Employer's Liability	<input type="checkbox"/> Indemnification
<input type="checkbox"/> Professional Liab. (Errors & Omissions)	<input checked="" type="checkbox"/> Sexual Misconduct	<input type="checkbox"/> Limitation of Liability
<input type="checkbox"/> Network Security & Privacy Liab.	<input type="checkbox"/> Technology Error & Omissions	<input type="checkbox"/> High Risk
<input type="checkbox"/> Other: _____		

Request and Justification (add another page if necessary):

Contractor has Claims Made insurance for Sexual Misconduct Liability

To Be Completed by CEO/Risk Management

 Approved Denied Approved as Modified

Comments

Acceptable for OCDE as this agreement is mainly to set parameters and duties of the parties. OCDE has a very limited hands on exposure to minors. Also, OCDE is onsite at SSA.

CEO/Risk Management:

DocuSigned by:
Calvin Wong
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Date: 12/31/2025

Note: CEO Risk Management acts as an advisory to departments regarding risk assessment. Any changes to a contract requires a formal modification.