

## Contract Summary Form

OC Expediter Requisition #: 1607631

Townsend Public Affairs, Inc.

### SUMMARY OF SIGNIFICANT CHANGES

New Contract for Federal Legislative Advocacy Services

### SUBCONTRACTORS

**This contract does not currently include subcontractors or pass through to other providers.**

### CONTRACT OPERATING EXPENSES

Compensation: This is a usage Contract between County and Contractor to provide Federal Legislative Advocacy Services, as needed and as set forth in Attachment A, "Scope of Work." Contractor agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing, labor, vehicles, equipment, tools, materials, overhead, travel, etc. required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by Contractor of all its duties and obligations hereunder. There will be no up-front fees and Contractor shall only be compensated as set forth herein below for work performed in accordance with the Scope of Work.

Monthly fee of \$20,000, is to be billed monthly in arrears.

- YEAR ONE – \$240,000
- YEAR TWO – \$240,000
- YEAR THREE – \$240,000

This Contract is for a term of three years, for a total contract amount of \$720,000.

Contractor's Expense: Included in the monthly fee listed in above, are all expenses, including but not limited to office, office furnishings, computers, staff, mail, travel, and telephone. The County will not provide free parking for any service in the County Civic Center. If Contractor hosts or stages conferences or seminars to which County officials or employees are invited, this shall not entitle Contractor to any additional compensation or reimbursement of costs beyond the compensation allowed by Section II above. To the extent Contractor provides County officials or employees with free admission to a conference or seminar, or travel to and from such event, the parties will comply with the provisions of Title 2, Sections 18950.1 et seq. of the California Code of Regulations, and any other applicable law or regulation or County ordinance concerning the provision of services or gifts to public officers or employees