



EXHIBIT IV FEE CHECKLIST FOR ASR SUBMISSION

DESCRIPTION

County Agencies & Departments are generally responsible for all aspects of their fees. Three weeks prior to filing the ASR for proposed fee updates with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to perform a limited review. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

DEPT./AGENCY: SHERIFF CORONER DEPARTMENT DATE: 09/03/2020
 DEPT./AGENCY CONTACT: NOMA M. CROOK PHONE NO.: 714-834-6681

Description of proposed fee contained in ASR:

Combine administrative cost fee from \$50 for licensed vehicle and \$152 for unlicensed vehicle to \$144 for vehicle removal, impound, storage, or release. The new fee will be inclusive of one rate as the time spent to process a licensed and unlicensed release are the same. The fee affects the Unincorporated areas of Orange County and Contract Cities.

Amount of annual revenue related to this proposal:

\$284,832

Answer the following questions and check appropriate boxes.

Check One
YES NO N/A

BACKGROUND:

1. Is this a revision of existing fee(s)? If YES, when were the fee(s) last revised?

March 28, 2000

Attach a fee schedule that includes a comparison between current and proposed fees.

2. Are there any new fee(s)?

3. When will the fee(s) be effective?

Date: 11/03/2020

LEGAL CONSIDERATIONS:

4. Has legal authority for the fee been reviewed?

5. Is the fee request consistent with the legal authority to levy?

6. Cite the legal authority of the fee and attach a copy of the reference code(s).

Resolution No. 00-96, dated March 28, 2000, implemented administrative cost of (a) \$152 fee when a vehicle is impounded due to driving without a license or with a suspended or revoked license (b) \$50 fee when a vehicle is impounded pursuant to other specific Vehicle Code violations.

7. Does the fee(s) meet one of Proposition 26's exceptions (Note 1)?

If "NO" is checked, please contact your CEO Budget Analyst.

If "YES" is checked, please list the exception(s). If necessary, please provide attachments. California Constitution Section 1 of Article XIII (C): (E) (5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government as a result of a violation of law.

8. Is the drafted Board Resolution or ordinance language (if required) attached?

COMMUNICATIONS

9. List county and non-county departments, agencies, organization and/or communities impacted by the fee(s), if applicable

Owners of licensed and unlicensed vehicle of
Unincorporated areas of Orange County and

- a. Contract Cities whose councils adopt the fee Have they been notified?

Has the fee been coordinated with them?

10. Have all advisory board and public hearing concurrencies been finalized?



EXHIBIT IV **FEE CHECKLIST FOR ASR SUBMISSION**

FEE CALCULATIONS

11. Is full cost recovery planned in the fee calculation? If not, Please provide an explanation. ☒ ☐ ☐
12. Are the proposed fee(s) derived from a cost basis analysis? If YES, Please complete questions 13 through 16. If NO, please provide explanation. ☒ ☐ ☐
13. Is agency/department indirect cost included in the fee calculation? ☒ ☐ ☐
14. Is the County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation? ☒ ☐ ☐

15. Identification of the costs related to this fee proposal:

Personnel (Salaries & Employee Benefits)	\$	127.00
Services and Supplies	\$	4.00
Equipment	\$	
Department/Agency Indirect Costs	\$	11.00
County General support service costs (CWCAP)	\$	2.00
Other	\$	
Total	\$	144.00

16. *Initial Fiscal Year

Costs:	\$	284,832.00
Revenue:	\$	113,690.00
NCC:	\$	171,142.00

***Projected Fiscal Year**

Costs:	\$	284,832.00
Revenue:	\$	284,832.00
NCC:	\$	

* Costs, revenue, and NCC including cost and revenue related to this fee update.

17. Revenue Coding:

FUND	DEPT	BUDGET CONTROL	UNIT	REVENUE SOURCE	DEPT REVENUE SOURCE
13B	060	13B	1413	6510	TV00
13B	060	13B	1413	6510	TV03
13B	060	13B	1413	6510	TV04
13B	060	13B	1413	6510	TV05
13B	060	13B	1413	6510	TV06
13B	060	13B	1413	6510	TV07
13B	060	13B	1413	6510	TV08
13B	060	13B	1413	6510	TV09
13B	060	13B	1413	6510	TV10
13B	060	13B	1413	6510	TV11
13B	060	13B	1413	6510	TV14
13B	060	13B	1413	6510	TV26
13B	060	13B	1413	6510	TV27
13B	060	13B	1413	6510	TV82



EXHIBIT IV
FEE CHECKLIST FOR ASR SUBMISSION

Dept./Agency
Authorized Signature Noma M. Crook Print Name: Noma M. Crook Date: 9/8/20

Auditor-Controller
Signature Stephanie Chen Print Name: Stephanie Chen Date: 10/1/20

CEO Signature Oana Cosma Print Name: Oana Cosma Date: 10/5/2020

Note 1: California State Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)
Requires a fee or charge that does not fall within the seven exceptions listed in Proposition 26 is deemed a
tax which must be approved by the voter.

**SHERIFF-CORONER DEPARTMENT
TRAFFIC VIOLATOR APPREHENSION PROGRAM (TVAP) - FUND 13B
FY 2020-21 ESTIMATED COST**

SUMMARY OF POSITIONS CHARGED TO FUND 13B				Fee Checklist for ASR Submission		
				Sergeant	Staff Specialist	Office Specialist
Number of Position				0.10	1.00	1.00
Total Paid Tow	1978			W/C	W/C	W/C
		Total	\$ to Charge 13B	code 03	code 05	code 05
Salary						
Salary		\$ 270,292	\$ 140,815	\$ 7.27	\$ 37.29	\$ 26.62
Bilingual - BL		2,822	1,927	0.78	2.28	0.93
MART Pay		2,760	276	0.28	1.43	0.31
Holiday		8,944	3,983	-	0.09	0.06
ST Pay		303	303	0.05	0.47	0.45
OT		21,734	7,890	0.14	-	-
On Call		40,938	4,094	2.07	-	-
POST		13,485	1,349	0.68	-	-
TOTAL SALARY =		\$ 361,278	\$ 160,636	\$ 11.27	\$ 41.56	\$ 28.38
Benefits						
Retirement		\$ 180,543	\$ 60,721	\$ 6.73	\$ 13.96	\$ 10.01
Retirement Rebate		-	-	-	-	-
Retire. Defined Cont.		7,193	719	0.36	-	-
Retire. Star Cola		111	58	0.00	0.02	0.01
Medical Ins.		39,054	23,244	0.89	5.43	5.43
H&W		1,872	1,310	0.03	0.32	0.32
Dental/Hr.		-	-	-	-	-
W/C		18,054	2,664	0.86	0.29	0.20
Unemp.		-	-	-	-	-
AD&D		24	2	0.00	-	-
Annual Mgmt Physical		-	-	-	-	-
Medicare		5,239	2,329	0.16	0.60	0.41
TOTAL BENEFITS =		\$252,090	\$91,048	\$ 9.05	\$ 20.61	\$ 16.37
TOTAL SALARIES & EMPLOYEE BENEFITS =		\$ 613,368	\$ 251,683	\$ 20.32	\$ 62.17	\$ 44.75
Service & Supplies						
Expenditure		\$ -	\$ -	\$ -	\$ -	\$ -
Liability Insurance		9,693	6,785	0.16	1.63	1.63
ILJAO		107	11	0.01	-	-
Transportation		10,526	1,053	0.53	-	-
TOTAL S&S =		\$ 20,326	\$ 7,848	\$ 0.70	\$ 1.63	\$ 1.63
Overhead (SWORN):						
CWCAP		\$ 7,912	\$ 3,518	\$ 0.25	\$ 0.91	\$ 0.62
Department OH		23,021	16,115	\$ 0.39	\$ 3.88	\$ 3.88
Training		3,732	373	\$ 0.19	\$ -	\$ -
Captain		5,901	4,091	\$ 0.10	\$ 0.98	\$ 0.98
Watch Commander		2,777	278	\$ 0.14	\$ -	\$ -
TOTAL OVERHEAD =		\$ 43,343	\$ 24,375	\$ 1.07	\$ 5.77	\$ 5.48
GRAND TOTAL =		\$ 677,036	\$ 283,907	\$ 22.08	\$ 69.58	\$ 51.87
Funded Positions:						
Sergeant	0.10	\$ 43,681				
Office Specialist	1.00	102,596				
Staff Specialist	1.00	137,629				
Total # positions =	2.10	\$ 283,907				

(a) Hourly rates are based on top step per FY 2020-21 LEC study.

(b) Benefits are based on FY 2020-2021 Budget Instructions.

(c) CWCAP rate is based on the current updated rate of FY 2016-17 CWCAP study.

**ORANGE COUNTY SHERIFF DEPARTMENT
TRAFFIC VIOLATOR APPREHENSION PROGRAM (TVAP) - FUND 13B
FY 2020-21 COST ESTIMATE**

REVENUE BY FISCAL YEAR								
DEPT REV 6510	FY 2019-20 Paid Tow	Current Fee		Total Estimated Revenue at Current Fee		Proposed Fee		Total Revenue at Proposed Fee
	<i>a</i>	<i>b</i>		<i>c = (a*b)</i>		<i>d</i>		<i>e = (a*d)</i>
								<i>f = (e-c)</i>
Licensed	1833	\$	50	\$	91,650	\$	144	\$ 263,952
Unlicensed	<u>145</u>	\$	152	\$	<u>22,040</u>	\$	144	<u>\$ 20,880</u>
Total	1978			\$	113,690			\$ 284,832
								\$ 171,142