

# RISK ASSESSMENT OR MODIFICATION OF INSURANCE TERMS

Use this form to request a Risk Assessment and determine Proper Insurance Requirements  
when developing an RFP-RFB, RFI or Contract/Agreement

DATE SUBMITTED: 8/8/2019

TO: CEO/Risk Management/600 W. Santa Ana Blvd., Suite 105 Fax: 714-285-5599  
or e-mail this form to RiskMgmtInsurance@ocgov.com with Scope of Work and Contract/Agreement  
Insurance Provisions. **If this is a renewal, attach prior Risk Management Approval(s).**

FROM: Molly Yriarte Registrar of Voters  
County Employee (Contact For Questions) County Department

<u>Molly.Yriarte@rov.ocgov.com</u>	<u>714-567-5126</u>	<u>N/A</u>
County E-Mail Address	Phone # (inc. area code)	Fax # (inc. area code)

**Note: The above action is advisory to departments as to risk assessment and protection. Any change in a current contract/agreement requires formal modification unless contract/agreement specifically delegates to County Risk Manager authority to modify insurance requirements.**

**CONTRACT TYPE:** ☒ Commodities ☐ Public Works ☒ Service ☐ Human Services

☐ Consultant Svcs. ☐ Fixed Asset ☐ A & E ☐ Other \_\_\_\_\_

Vendor Name: Hart InterCivic Inc. Contract ID/RFP I.D. Number: MA-031-20010105

Bid: YES ☒ NO ☐ Contract Amount: \$16,500,000.00

## Insurance Type To Be Reviewed for Waiver or Modification of Terms

<input type="checkbox"/> Commercial General Liability	<input type="checkbox"/> Workers' Compensation	<input type="checkbox"/> Property Insurance
<input type="checkbox"/> Commercial Auto Liability	<input type="checkbox"/> Employer's Liability	<input type="checkbox"/> Sexual Misconduct
<input type="checkbox"/> Contractual Liability	<input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> Indemnification
<input type="checkbox"/> Professional Liability (Errors & Omissions)	<input checked="" type="checkbox"/> Limitation of Liability <u>(LOL)</u>	

**Request and Justification:** (add another page if necessary)

This contract will be provided via 3<sup>rd</sup> party delivery services. Similar agreements with the same

Indemnification and LOL have been previously approved by Risk Mgmt and the Board of Supervisors in

2008, 2010, 2012, 2014, 2016, 2017 and 2019. Please see attached documents.

## To Be Completed By CEO/Risk Management

☒ Approved ☐ Denied ☐ Approved as Modified

Comments: Same indemnity and Lol provisions as in  
prior contracts. LOLs are standard in software  
contracts.

Phongy Marshall  
Manager/CEO/Risk Management

8/9/19  
Date