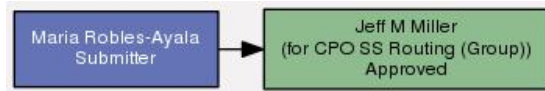


#### Release Bid Workflow

Name: Maria Robles-Ayala  
Phone: 714-834-6360  
Email: MMayala@ocsd.org  
Status: Submitter May 20, 2022 7:50:36 AM PDT



#### Bid Information

**Bid Number:**[060-C021539-MA-SS](#)**Bid Title:**

SS- Stancil Corporation

#### Status

**Status:**

Approved

**Comments:**

Commodity Contracts \$250k Or Less Do Not Require  
CPO Approval Per 2021 CPM.

[View Workflow History](#)[Close](#)

Questions? Contact a Periscope Source representative: 800-990-9339 or email: [source-support@periscopeholdings.com](mailto:source-support@periscopeholdings.com)



# OC Procurement

## Sole Source Request Form

Attachment B

Sole Source Bidsync #060-C021539-MA-SS

### SECTION II – DEPARTMENT INFORMATION (Complete in its entirety)

Department: Orange County Sheriff's Department		Date: 2/23/2022	
Vendor Name: Stancil Corporation		Sole Source BidSync Number: 060-C021539-MA-SS	
<p>Is the above named vendor a retired employee of the County of Orange? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If "Yes", review and Approval is required from CEO Human Resource Services prior to contract execution.</p>			
Contract Term (Dates): 10/9/2022-10/8/2023	Is Agreement Grant Funded? Funding Source <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Percent Funded:	Proprietary? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Contract Amount? \$9538		Is this renewable? If yes, how many years? Yes, one year	
<p>Type of Request:</p> <p><input type="checkbox"/> New <input type="checkbox"/> Multi-Year <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Amendment <input type="checkbox"/> Increase</p>			
Renewal Year: 10/9/22-10/8/23		Did vendor provide a sole source affidavit? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach	
Board Date: TBD	ASR Number: TBD	If not scheduled to go to the Board explain why?	
Does Contract include Non-Standard Language? If yes, explain in detail. No			
Was Contract Approved by Risk Mgmt.? No		Was Contract Approved by County Counsel? No	
Were any exceptions taken? If yes, explain in detail.			
<input checked="" type="checkbox"/> DPA certifies that they have read and verified that the information is true and satisfies the sole source requirements listed in the County Contract Policy Manual.			
<input type="checkbox"/> Solicitation Exemption <i>(For purchases with special circumstances, and/or when it is determined to be in the best interest of the County.)</i>			



# Procurement

## Sole Source Request Form

Sole Source Bidsync #

**SECTION III – SOLE SOURCE JUSTIFICATION**

1. Provide a description of the type of contract to be established. *(For example: is the contract a commodity, service, human service, public works, or other – please explain.) Attach additional sheet if necessary.*

This is an ongoing service contract for hardware maintenance and software license support.

2. Provide a detailed description of services/commodities and how they will be used within the department. If this is an existing sole source, please provide some history of its origination, Board approvals, etc. *(This information may be obtained from the scope of work prepared by the County and the vendor's proposal that provides a detailed description of the services/supplies.) Attach additional sheet if necessary.*

Stancil provides proprietary hardware and software for the existing Voice Recorders at Dispatch. The two-part software is loaded on the voice recorders and on the NAS (Network-Attached Storage) device to provide an interface for extended storage. Under this contract, the hardware is maintained and parts replaced if they fail. The software is also maintained to remain compatible with the operating system. Both telephone and on-site technical support are provided when needed.

3. Explain why the recommended vendor is the only one capable of providing the required services and/or commodities. How did you determine this to be a sole source and what specific steps did you take? Please list all sources that have been contacted and explain in detail why they cannot fulfill the County's requirements. Include vendor affidavit and/or other documentation which supports your sole source. *(Responses will include strong programmatic and technological information that supports the claim that there is only one vendor that can provide the services and/or commodities. Your response will include information pertaining to any research that was conducted to establish that the vendor is a sole source, include information pertaining to discussions with other potential suppliers and why they were no longer being considered by the County.) Attach additional sheet if necessary.*

Due to the proprietary nature of the Voice Recording system, Stancil is the only vendor authorized to work on and support this hardware and software. No other businesses are authorized for support. Voice recording systems are typically proprietary by nature.



# Procurement

## Sole Source Request Form

Sole Source Bidsync #

4. How does recommended vendor's prices or fees compare to the general market?

Attach quotes for comparable services or supplies. Attach additional sheet if necessary.

Stancil's support/maintenance costs have been about \$9,600 annually. The new vendor's support/maintenance costs for a somewhat larger system are expected to be several times this cost. Also, the maintenance of the existing Stancil system is much less than the cost of replacing the system.

5. If the recommended vendor was not available, how would the County accomplish this particular task?

Attach additional sheet if necessary.

A new voice recording system was implemented, which can provide recordings. Without this Stancil contract, however, if the software failed, we would be unable to access the historical recordings we are required to maintain. The format of the recordings only works with Stancil software.

6. Please provide vendor history – name change, litigation, judgments, aka, etc. for the last 7 years.

Through the normal County of Orange vetting process, Stancil Corporation has had no name change within the last seven(7) years and no judgements, liens or litigation on public record.

7. If vendor is a retired, former employee, has the vendor previously been rehired as a contractor within the last three years? ☐ Yes ☒ No

If yes, provide explanation/support for hiring the retired, former employee as a vendor and provide contract dates, scope of work, and total amounts paid under each contract.

8. Explain (in detail) why a request for Solicitation Exemption is needed. *(Only applicable for Solicitation Exemption)*

Attach additional sheet if necessary.



## Sole Source Request Form

Sole Source Bidsync #

### SECTION IV – AUTHOR/REQUESTOR

Signature: 	Print Name: Captain Aaron Brady	Date: 02/23/2022
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### SECTION V – CEO Human Resource Services APPROVAL (Review and approval is required when vendor is a Retired, Former Employee.)

Signature:	Print Name:	Date:
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### SECTION VI – DEPUTY PURCHASING AGENT CONCURRENCE

Signature: 	Print Name: Frederick Lyle Rossow	Date: 5/19/2022
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### SECTION VII – DEPARTMENT HEAD APPROVAL

Signature: 	Print Name: Commander Brent Benson	Date: 02/23/2022
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### SECTION VIII – COUNTY PROCUREMENT OFFICE

Prior to execution of a contract, the County Procurement Officer or designee shall approve All Sole Source requests for Commodities that exceed \$250,000, Capitol Assets and services exceeding \$75,000, and All other Sole Source requests that require Board approval despite the amount. Approvals are obtained electronically through the County's online bidding system.

#### SOLICITATION EXEMPTION – CEO USE ONLY:

Board of Supervisor Notification Date:			
Comments:			
CPO:	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	CFO:
			<input type="checkbox"/> Approved <input type="checkbox"/> Denied
CPO Authorized Signature:	Date:	CFO Authorized Signature:	Date: