

FEE CHECKLIST FOR ASR SUBMISSION

DEPT./AGENCY: OC Public Works DATE: 05/7/2018

DEPT./AGENCY: AUTHORIZED SIGNATURE: Tam Vu

DEPT./AGENCY: CONTACT & PHONE NO.: Tam Vu (714) 667-9753

Description of proposed fee contained in ASR: Fee to supplement a property tax shortfall in County Service Area (CSA) No. 13

Amount of annual revenue related to this proposal: \$6,832.60 based on 127 Sewer Connections at \$53.80 each.

Answer the following questions and check yes or no answers:

Check One

YES NO N/A

- 1. Is this a new fee? [] [X] []
2. Is this a revision of existing fee? [X] [] []
3. Does this fee meet Proposition 26's exceptions (Note 1)? [X] [] []

If "NO" is checked, please contact your CEO Budget Analyst.

If "Yes" is checked, please list the exception(s).

Article XIII C- 1) a charge imposed for a specific benefit conferred or privilege granted directly to the payor that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege, and 2) assessments and property related fees in accordance with the provisions of Article XIII D (Proposition 218)

4. When was the fee last revised? July 11, 2017

Attach a fee schedule that includes a comparison between current and proposed fees.

5. List other county agencies/ departments impacted by this fee.

6. Has the fee been coordinated with them? [] [] [X]

7. List non-county government agencies/ organizations, and/or communities impacted by this fee.

a. Property Owners in CSA #13 Have they been notified? [X] [] []

Has the fee been coordinated with them? [] [X] []

b. Have they been notified? [] [] []

Has the fee been coordinated with them? [] [] []

Check One

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- 8. Have all advisory board and public hearing concurrences been finalized?
9. Is full cost recovery planned in the fee calculation? Property Tax to Subsidize
10. Is agency/ department indirect cost included in the fee calculation?
11. Is County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation?
12. Has legal authority for the fee been reviewed?
13. Is the fee request consistent with the legal authority to levy?
14. Identify the legal authority of the fee.
15. Is the proposed Board Resolution or ordinance (if required) attached?

16. When will the new fee be implemented?
FY 2018-19 Property Tax Bill

17. Identification of the costs related to this fee proposal:
Table with 2 columns: Item, Amount. Rows include Personnel (S.E.B.), Services and Supplies (\$ 6,603.50), Equipment, Department/Agency Indirect Costs (\$ 1,000.00), County General support service costs (CWCAP) (\$ 800.00), Other, Total (\$ 8,403.50).

18. *Current Fiscal Year vs Annual Fiscal Year comparison table. Columns: *Current Fiscal Year, Annual Fiscal Year. Rows: Costs, Revenue, Net Revenue, Net Revenue to Build Up the Reserve to Subsidize Fee & Other Expenses.

* Costs, revenue, and NCC from implementation through the end of the current fiscal year.

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19. Revenue Coding:

FUND - DEPT - BUDGET CONTROL - UNIT - REVENUE SOURCE - DEPT REVENUE SOURCE
468-080-468-0950-7600-0000

Two weeks prior to filing the ASR with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to review. The review is limited to an evaluation of the documentation supporting the proposed fee. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

CEO Concurrence:	<u>Therese Stoney</u>	Date:	<u>5/11/18</u>
Auditor-Controller Concurrence:	<u>Myra L. ...</u>	Date:	<u>05-10-2018</u>

Note 1: California Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)
Requires a fee or charge that does not fall within the seven exceptions listed in proposition 26 is deemed a tax which must be approved by the voter.