



EXHIBIT IV
FEE CHECKLIST FOR ASR SUBMISSION

DESCRIPTION

County Agencies & Departments are generally responsible for all aspects of their fees. **Three weeks** prior to filing the ASR for proposed fee updates with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to perform a limited review. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

DEPT./AGENCY: SHERIFF CORONER DEPARTMENT DATE: 03/01/2024
DEPT./AGENCY CONTACT: NOMA M. CROOK PHONE NO.: 714-834-6681

Description of proposed fee contained in ASR:

Update administrative cost fee from \$144 to \$174 for licensed and unlicensed vehicle for removal, impound, storage, or release. The fee affects the unincorporated areas of Orange County and in the cities of Orange County that contract for Sheriff's law enforcement services.

Amount of annual revenue related to this proposal:
\$310,068

Answer the following questions and check appropriate boxes.

Check One
YES NO N/A

BACKGROUND:

1. Is this a revision of existing fee(s)? If YES, when were the fee(s) last revised?

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11/17/2020

Attach a fee schedule that includes a comparison between current and proposed fees.

2. Are there any new fee(s)?

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3. When will the fee(s) be effective?

Date: 07/01/2024

LEGAL CONSIDERATIONS:

4. Has legal authority for the fee been reviewed?

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5. Is the fee request consistent with the legal authority to levy?

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6. Cite the legal authority of the fee and attach a copy of the reference code(s).

Resolution No. 20-161, dated November 17, 2020, approved new administrative fee of \$144 for licensed and unlicensed vehicle for the removal, impound, storage or release of vehicles properly impounded pursuant to the Vehicle Code section 22850.5.

7. Does the fee(s) meet one of Proposition 26's exceptions (Note 1)?

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If "NO" is checked, please contact your CEO Budget Analyst.

If "YES" is checked, please list the exception(s). If necessary, please provide attachments.
California Constitution Section 1 of Article XIII (C): (E) (5) A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government as a result of a violation of law.

8. Is the drafted Board Resolution or ordinance language (if required) attached?

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COMMUNICATIONS

9. List county and non-county departments, agencies, organization and/or communities impacted by the fee(s), if applicable

Owners of licensed and unlicensed vehicle of
unincorporated areas of Orange County and cities

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- a. whose councils adopt the fee Have they been notified?

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Has the fee been coordinated with them?

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10. Have all advisory board and public hearing concurrences been finalized?



EXHIBIT IV FEE CHECKLIST FOR ASR SUBMISSION

FEE CALCULATIONS

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 11. Is full cost recovery planned in the fee calculation? If not, Please provide an explanation. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Are the proposed fee(s) derived from a cost basis analysis? If YES, Please complete questions 13 through 16. If NO, please provide explanation. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Is agency/department indirect cost included in the fee calculation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Is the County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

15. Identification of the costs related to this fee proposal:

Personnel (Salaries & Employee Benefits)	\$	153.00
Services and Supplies	\$	5.00
Equipment	\$	
Department/Agency Indirect Costs	\$	14.00
County General support service costs (CWCAP)	\$	2.00
Other	\$	
Total	\$	174.00

16. *Initial Fiscal Year

Costs:	\$	310,068.00
Revenue:	\$	256,608.00
NCC:	\$	53,460.00

*Projected Fiscal Year

Costs:	\$	310,068.00
Revenue:	\$	310,068.00
NCC:	\$	

* Costs, revenue, and NCC including cost and revenue related to this fee update.

17. Revenue Coding:

FUND	DEPT	BUDGET CONTROL	UNIT	REVENUE SOURCE	DEPT REVENUE SOURCE
13B	060	13B	1413	6510	TV00
13B	060	13B	1413	6510	TV03
13B	060	13B	1413	6510	TV04
13B	060	13B	1413	6510	TV05
13B	060	13B	1413	6510	TV06
13B	060	13B	1413	6510	TV07
13B	060	13B	1413	6510	TV08
13B	060	13B	1413	6510	TV09
13B	060	13B	1413	6510	TV10
13B	060	13B	1413	6510	TV11
13B	060	13B	1413	6510	TV14
13B	060	13B	1413	6510	TV26
13B	060	13B	1413	6510	TV27
13B	060	13B	1413	6510	TV82



EXHIBIT IV
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Dept./Agency
Authorized Signature Noma M. Chark Print Name: Noma M. Chark Date: 3/5/24

Auditor-Controller
Signature DocuSigned by:
Stephanie Chen
069B8B44D06A42E... Print Name: Stephanie Chen Date: 4/3/2024

CEO Signature Diana Chepi Print Name: Diana Chepi Date: 4/4/24

Note 1: California State Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)
Requires a fee or charge that does not fall within the seven exceptions listed in Proposition 26 is deemed a
tax which must be approved by the voter.

**ORANGE COUNTY SHERIFF DEPARTMENT
TRAFFIC VIOLATOR APPREHENSION PROGRAM (TVAP) - FUND 13B
FY 2023-24 COST ESTIMATE**

REVENUE BY FISCAL YEAR									
DEPT REV	FY 2022-23				Total Estimated			Total Revenue at	Revenue
6510	Paid Tow		Current Fee		Revenue at	Proposed Fee		Proposed Fee	Increase
		<i>a</i>		<i>b</i>	<i>c = (a*b)</i>	<i>d</i>		<i>e = (a*d)</i>	<i>f = (e-c)</i>
LICENSED / UNLICENSED	1,782	\$	144	\$	256,608	\$	174	\$	53,460

SHERIFF-CORONER DEPARTMENT
TRAFFIC VIOLATOR APPREHENSION PROGRAM (TVAP) - FUND 13B
FY 2023-24 COST PROJECTION

SUMMARY OF POSITIONS CHARGED TO FUND 13B

Number of Position

Total Paid TOW **1,782****Salary**

	Total	\$ to Charge 13B
Salary	\$ 348,275	\$ 154,436
Bilingual - BL	2,719	1,618
MART Pay	2,760	276
Holiday	10,285	3,290
ST Pay	-	-
OT	26,523	6,113
On Call	46,692	4,669
POST	13,984	1,398
Education Incentive Pay	2,423	242
PMBS	269	147
TOTAL SALARY =	\$ 453,930	\$ 172,191

Benefits

	Total	
Retirement	\$ 203,588	\$ 66,289
Retirement Rebate	-	-
Retire. Defined Cont.	7,569	757
Retire. Star Cola	132	59
Medical Ins.	58,832	27,740
H&W	2,496	1,310
Dental/Hr.	-	-
W/C	16,690	2,513
Unemp.	-	-
AD&D	24	2
Annual Mgmt Physical	-	-
Medicare	6,582	2,497
TOTAL BENEFITS =	\$295,913	\$101,167

TOTAL SALARIES & EMPLOYEE BENEFITS =

	\$ 749,843	\$ 273,358
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Service & Supplies

Liability Insurance	\$ 14,812	\$ 7,776
ILJAO	127	13
Transportation	5,009	501
TOTAL S&S =	\$ 19,949	\$ 8,290

Overhead (SWORN):

	Total	
CWCAP	\$ 8,488	\$ 3,220
Department OH	36,960	19,404
Training	4,525	452
Commander	8,217	4,230
Watch Commander	3,740	374
TOTAL OVERHEAD =	\$ 61,930	\$ 27,681

GRAND TOTAL =	\$ 831,722	\$ 309,328
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Funded Positions:

Sergeant	0.10	\$ 45,550
Staff Specialist	1.00	151,334
Office Specialist	0.50	55,950
Office Specialist	0.50	56,495
Total # positions =	2.10	\$ 309,328

\$ 174.00	Proposed Fee, Go To "Presentation", E77,
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Fee Checklist for ASR Submission

Combined Office Specialist		
Sergeant	Staff Specialist	Specialist
0.10	1.00	1.00
Worker's Compensation Code		
"03"	"05"	"05"
\$ 8.49	\$ 45.84	\$ 32.31
\$ 0.03	\$ 0.52	\$ 0.36
\$ 0.15		
\$ 0.39	\$ 1.06	\$ 0.40
\$ -	\$ -	\$ -
\$ 1.25	\$ 1.95	\$ 0.23
\$ 2.62		\$ -
\$ 0.78		
\$ 0.14		
	\$ 0.01	\$ 0.07
\$ 13.86	\$ 49.38	\$ 33.37
\$ 7.18	\$ 17.59	\$ 12.42
\$ -	\$ -	\$ -
\$ 0.42	\$ -	\$ -
\$ 0.00	\$ 0.02	\$ 0.01
\$ 1.14	\$ 7.21	\$ 7.21
\$ 0.04	\$ 0.35	\$ 0.35
\$ -	\$ -	\$ -
\$ 0.86	\$ 0.33	\$ 0.22
\$ -	\$ -	\$ -
\$ 0.00	\$ -	\$ -
\$ -	\$ -	\$ -
\$ 0.20	\$ 0.72	\$ 0.48
\$ 9.84	\$ 26.22	\$ 20.70
\$ 23.70	\$ 75.60	\$ 54.08
\$ 0.21	\$ 2.08	\$ 2.08
\$ 0.01		
\$ 0.28		
\$ 0.50	\$ 2.08	\$ 2.08
\$ 0.26	\$ 0.92	\$ 0.62
\$ 0.52	\$ 5.18	\$ 5.18
\$ 0.25	\$ -	\$ -
\$ 0.12	\$ 1.12	\$ 1.12
\$ 0.21	\$ -	\$ -
\$ 1.36	\$ 7.23	\$ 6.93
\$ 25.56	\$ 84.91	\$ 63.09

Agrees to "Sergeant-PAID Tow", K56

Agrees to "Staff Spec-PAID Tow", K51

Agrees to "Total Office Spec-PAID Tow", X51