

RISK ASSESSMENT OR MODIFICATION OF INSURANCE TERMS

Use this form to request a Risk Assessment and determine Proper Insurance Requirements when developing an Agreement. ****Please attach Agreement and prior Risk Approval(s) if any****

Date: 6/29/21

TO: RiskMgmtInsurance@ocgov.com

FROM: Christina Morlaes

Registrar of Voters

County Employee (Contact for Questions)

County Department

Phone# (Including area code): 714-567-5169

CONTRACT TYPE: ☐ Commodities ☐ Public Works ☒ Service ☐ Lease/License

☐ A & E ☐ Other _____

Vendor Name: APLPD HOLDCO Inc. & Subsidiary
DBA

Contract#/RFP#: MA-031-21011799

IFB: Yes ☐ No ☒

Contract Amount: NTE \$580,000 annually

Insurance Type to be Reviewed for Waiver or Modification of Terms

- | | | |
|--|---|---|
| <input type="checkbox"/> Commercial General Liability (CGL) | <input type="checkbox"/> Workers' Compensation (W/C) | <input type="checkbox"/> Property Insurance |
| <input type="checkbox"/> Commercial Auto Liability (AL) | <input type="checkbox"/> Employer's Liability | <input checked="" type="checkbox"/> Indemnification |
| <input type="checkbox"/> Professional Liab. (Errors & Omissions) | <input type="checkbox"/> Sexual Misconduct | <input checked="" type="checkbox"/> Limitation of Liab. |
| <input type="checkbox"/> Network Security & Privacy Liab. | <input type="checkbox"/> Technology Error & Omissions | |
| <input type="checkbox"/> Other _____ | | |

Request and Justification: The risk created by these non-standard provisions is minimal because the Contractor is experienced

(Add another page if necessary)

with their product and services. ROV employees will only be loading and unloading the contents into the PODS container.

Contractor's employees will be handling the PODS container movement and delivery on County property & Vote Center locations.

The benefit of having the Contractor provide these containers for delivering Vote Center supplies reduces the number of hands on

the equipment and reduces the number or times the equipment is moved, thus helping to ensure all equipment needed makes it to

the Vote Center. These containers have serial numbers and are tracked by both Parties and with the equipment inside having to

To Be Completed By CEO/Risk Management

☒ Approved

☐ Denied

☐ Approved as Modified

Comments: _____


Manager/CEO/Risk Management

6-29-21
Date

Note: CEO Risk Mgmt. acts as an advisory to departments regarding Risk Assessment. Any changes to a contract requires formal modification.

be tracked per election codes, this service provides additional security. Furthermore, the Contractor has successfully provided services for the County and other election officials, so they have a great grasp and understanding of the scope of work. The Limitation of Liability of \$25,000 per container is sufficient for the item value being stored in the PODS containers.