



FIRST AMENDMENT
TO CONTRACT NO. MA-012-22011317
FOR THE PROVISION OF
DOMESTIC VIOLENCE SHELTER-BASED SERVICES PROGRAM
(DV)
BETWEEN
COUNTY OF ORANGE
AND
WOMEN'S TRANSITIONAL LIVING
CENTER, INC (WTLC) DBA RADIANT
FUTURES

This Amendment to Contract No. MA-012-22011317 (as amended "Contract"), hereinafter referred to as "First Amendment," is made and entered into or upon execution of all necessary signatures between the County of Orange, a political subdivision of the State of California, hereinafter referred to as "County" and the Women's Transitional Living Center, Inc. (WTLC) dba Radiant Futures, D-U-N-S No. 627226723, a California, Non-Profit Organization, with a place of business at P.O. Box 916, Fullerton, CA. 92836-0916 (hereinafter referred to as "Subrecipient"), with a County and Subrecipient sometimes referred to as "Party" or collectively as "Parties".

RECITALS:

WHEREAS, The Board of Supervisors approved Contract No. MA-012-22011317 (hereinafter referred to as "Contract") with Women's Transitional Living Center, Inc. (WTLC) dba Radiant Futures for the provision of Domestic Violence Shelter-Based Services Program (DV) on May 24, 2022, with an approved allocation of \$710,454 and services commencing July 1, 2022 through June 30, 2025; and

WHEREAS, the Parties now desires to enter into this First Amendment to renew Contract for an additional one year period beginning July 1, 2025 through June 30, 2026 with an annual maximum obligation of \$192,718; and replace Attachment A- Scope of Services with Attachment A-1, replace Attachment B- Payment Compensation with Attachment B-1, replace Attachment C- Budget Schedule with Attachment C-1, replace Attachment D- Staffing Plan with Attachment D-1, replace Attachment E- Performance Standards with Attachment E-1; and replace Exhibit 5 – OC Community Resources Contract Reimbursement Policy with Exhibit 5-1; and add Exhibit 6 – Homeless Service System Pillars Attestation

WHEREAS, the Parties also desire to amend the contract to update the Subrecipient's dba name to Radiant Futures; and to replace Article BB – Contingency of Funds from the Contract's General Terms and Conditions; and

NOW, THEREFORE, in consideration of the mutual obligations set forth herein, both Parties mutually agree to amend the Contract as follows:

County of Orange
Orange County Community Resources

1 of 3

WTLC dba Radiant Futures
Contract No.MA-012-22011317

1. Renew Contract for an additional one-year period beginning July 1, 2025 through June 30, 2026 with an annual maximum obligation of \$192,718.
2. Amend the Contract to update the Subrecipient's dba name to Radiant Futures.
3. Replace Article BB – Contingency of Funds as follows:

BB. Contingency of Funds: Subrecipient acknowledges that funding or portions of funding for this Contract may be contingent upon State or Federal budget approval; receipt of funds from, and/or obligation of funds by, the State of California or Federal government to County; and inclusion of sufficient funding for the services hereunder in the budget approved by County's Board of Supervisors for each fiscal year covered by this Contract. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, County may terminate upon ten (10) days written notice or modify this Contract without penalty. County's obligation to pay Subrecipient, and Subrecipient's rights to be paid and/or retain amounts paid under this Contract, are contingent on the applicable funding source funding the amounts Subrecipient submits for reimbursement under this Contract. If the County, a state or federal agency, or other funding source deems any amount paid under this Contract to be disallowed or ineligible, or if any amount paid to Subrecipient is not funded by the funding source, or if the County is required to repay any amount to the funding source, at any time including following any audit(s), Subrecipient shall repay the County within 30 days' after receiving the County's written demand for repayment.

4. Attachment A, Scope of Services is hereby replaced with Attachment A-1.
5. Attachment B, Payment Compensation is hereby replaced with Attachment B-1.
6. Attachment C, Budget Schedule is hereby replaced with Attachment C-1.
7. Attachment D, Staffing Plan is hereby replaced with Attachment D-1.
8. Attachment E, Performance Standards is hereby replaced with Attachment E-1.
9. Exhibit 5 – OC Community Resources Contract Reimbursement Policy is hereby replaced with Exhibit 5-1
10. Add Exhibit 6 – Homeless Service System Pillars Attestation
11. Except as otherwise expressly set forth herein, all terms and conditions contained in the Contract, including any amendments/modifications, are hereby incorporated herein by this reference as if fully set forth herein and shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment on the dates with their respective signatures:

***WOMEN’S TRANSITIONAL LIVING CENTER dba RADIANT FUTURES**

By:	<div><div>Signed by:</div><div>Mark Lee</div><div>F336998AE4034DC...</div></div>	By:	
Name:	Mark Lee	Name:	
Title:	CEO	Title:	
Dated:	4/23/2025	Dated:	

*For Subrecipients that are corporations, signature requirements are as follows: 1) One signature by the Chairman of the Board, the President or any Vice President; and 2) One signature by the Secretary, any Assistant Secretary, the Chief Financial Officer or an Assistant Treasurer.

For Subrecipients that are not corporations, the person who has authority to bind the subrecipient to a contract, must sign on one of the lines above.

COUNTY OF ORANGE
A Political Subdivision of the State of California
COUNTY AUTHORIZED SIGNATURE:

By:		Dated:	
	Jennifer Martinez, DPA OC Community Resources		

**APPROVED AS TO FORM
OFFICE OF THE COUNTY COUNSEL**

By:	<div><div>DocuSigned by:</div><div>John Cleveland</div><div>C1711D9968EE418...</div></div> John Cleveland	Dated:	4/23/2025
	DEPUTY COUNTY COUNSEL		

ATTACHMENT A-1



SCOPE OF SERVICES AND GENERAL REQUIREMENTS

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

I. PURPOSE

The purpose of this Contract is to provide domestic violence shelter-based services programs that are consistent with the California Welfare and Institution Code, Sections 18294-18298, that provide direct emergency crisis shelter services to victims of domestic violence and their children. The California Welfare and Institution Code, Sections 18294-18298, were revised by Assembly Bill (AB) 2084. The vision of the Domestic Violence Shelter-Based Services Program is to strengthen and increase the services available to the victims of domestic violence and their children.

II. BACKGROUND

California Welfare and Institutions Code, Section 18290, provides the background information for the Domestic Violence Shelter-Based Services Program:

The Legislature hereby finds and declares that there is a present and growing need to develop innovative strategies and services to ameliorate and reduce the trauma of domestic violence. There are hundreds of thousands of persons in California who are regularly abused. In many cases, the acts of domestic violence lead to the death of one of the involved parties. Victims of domestic violence come from all socioeconomic classes and ethnic groups, though it is the poor who suffer most from domestic violence, since they have no immediate access to private counseling and shelter for themselves and their children. Children, even when they are not physically assaulted, very often suffer deep and lasting emotional effects.

The Legislature further finds and declares that there is a high incidence of death and injury sustained by law enforcement officers in the handling of domestic disturbances. Police arrests for domestic violence are low, and victims are reluctant to press charges or make citizens arrests. Furthermore, instances of domestic violence are considered to be the single most unreported crime in the state. It is the intention of the Legislature to begin to explore and determine ways of achieving reductions in serious and fatal injuries to the victims of domestic violence and begin to clarify the problems, causes, and cures of domestic violence. In order to achieve these results, it is the intent of the Legislature that the State shall support projects in several areas throughout the state for the purpose of aiding victims of domestic violence by providing them a place to escape the destructive environment in an undisclosed and secured location, on a 24-hour basis, where staff meet the requirements set forth in Section 1037.1 of the Evidence Code.

III. DEFINITIONS

The following definitions from the Domestic Violence Shelter-Based Programs Act, Welfare & Institutions Code Section 18291 apply to this Contract:

1. **Domestic Violence:** Abuse committed against an adult or a minor who is a spouse, former spouse, cohabitant, former cohabitant, or person with whom the suspect has had a child or

ATTACHMENT A-1



SCOPE OF SERVICES AND GENERAL REQUIREMENTS

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
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Domestic Violence Shelter-Based Services Program (DV)

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is having or has had a dating or engagement relationship.

2. **Cohabitant:** Two unrelated adult persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to, all of the following:
 - a) Sexual relations between the parties while sharing the same living quarters.
 - b) Sharing of income or expenses.
 - c) Joint use or ownership of property.
 - d) Whether the parties present themselves as spouses.
 - e) The continuity of the relationship.
 - f) The length of the relationship.
3. **Domestic Violence Shelter:** A shelter for domestic violence victims that meets all of the following requirements:
 - a) Provides shelter in an undisclosed and secured location
 - b) Provides staff that meets the requirements set forth in Section 1037.1 of the Evidence Code
 - c) Meets the requirements set forth in Section 18294 of the California Welfare and Institutions Code
4. **Undisclosed:** A location that is not advertised or publicized.

IV. GOALS AND OBJECTIVES

The goals and objectives for Domestic Violence Services are, but not limited to, as follows:

1. Goals:
 - a) To provide temporary emergency and crisis services to victims of domestic violence and their children.
 - b) To provide resource connections for victims of domestic violence and their children so they can make an appropriate transition into a long-term, safe living environment.
2. Objectives:
 - a) Provide an immediate, safe environment for victims of domestic violence and their children, including but not limited to:
 - i. Shelter
 - ii. Food
 - iii. Clothing
 - iv. Mental health services
 - b) Provide information to victims on the array of services that are available and provide education and counseling on topics pertaining to domestic violence and recovery, including but not limited to:
 - i. Individual counseling
 - ii. Group counseling/Educational classes
 - iii. Case work
 - iv. Parenting skills

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)**

Domestic Violence Shelter-Based Services Program (DV)

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- c) Establishing collaborative working relationships with the following entities:
 - i. Law enforcement personnel: To ensure domestic violence victim referral processes from law enforcement personnel to domestic violence shelters are effective
 - ii. Court personnel: To ensure victims of domestic violence have access to current information on domestic violence-related court processes
 - iii. Mental health providers
 - iv. Social service agencies
 - v. Medical facilities
 - vi. Education institutions
 - vii. Community-based organizations

V. TARGET POPULATION

1. Domestic Violence Shelters provide services for victims of domestic violence and their children, regardless of gender, age, language or disability.
2. Shelters must provide staff members who are multicultural, multilingual, and are able to work effectively with non-English monolingual clients and their children.
3. Geographical/Regional Service Area – Subrecipient must be located in Orange County and provide services to domestic violence victims who reside anywhere in Orange County or other areas as appropriate.

VI. SERVICE DELIVERY

1. Community Resource and Referral - Subrecipient will be responsible for actively linking program participants with other needed services and follow-up to ensure that the linkage was successful. The Subrecipient must establish itself as an active participant in the local social service network and advocate within such network for the timely and comprehensive response to the needs of victims of domestic violence and their children.
2. Service Duration – Shelter services provided under this Contract are not to exceed forty-five (45) days for each family or household member in a fiscal year unless otherwise approved in writing by County.
 - a) Subrecipient must identify substance abuse problems among participants and make appropriate referrals.
 - b) Subrecipient must pursue other funding support beyond the County Domestic Violence Fund.
3. If Subrecipient does not have enough available beds to accommodate the domestic violence victim(s), the Subrecipient agrees to:
 - a) Provide referrals to other County-funded domestic violence shelters; or
 - b) Provide direct referrals to other appropriate shelters to ensure the safety of the victim(s).

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
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Domestic Violence Shelter-Based Services Program (DV)

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VII. DATA COLLECTION AND REPORTING REQUIREMENTS

1. An annual report shall be prepared for submission to the county by the twentieth (20th) of January of each contract year. The report shall be made available to the public upon request, and shall include all the following elements:
 - a) The total number of persons requesting services of the domestic violence shelter-based services programs.
 - b) The number of persons served in the domestic violence shelter-based services programs, by each type of service provided.
 - c) A description of the social and economic characteristics of persons receiving services, by type of service provided.
2. Monthly Invoices are due the twentieth (20th) of the month following the month the expenditures were made.
3. Program-Generated Revenue Report is due the twentieth (20th) of the month, or as required by the County that at a minimum contains the following information:
 - a) Revenue
 - i. Client Fees
 - ii. Contributions
 - iii. Interest on Domestic Violence grant funds from the County of Orange
 - iv. Domestic Violence related grant funds
 - v. Other Income
 - b) Program Expenditures
 - i. Salaries and Benefits
 - ii. Other Operating Expenditures
 - iii. Professional Services
 - iv. Property – Equipment
 - v. Insurance & Bond
 - c) Unspent Revenue
4. Quarterly Reports – Subrecipient must provide Quarterly Reports to the County which are due on the twentieth (20th) of the first subsequent month following the end of each quarter or as required by the County: At a minimum the Reports must contain the following information in a County approved format:
 - a) Customer Demographic Information
 - i. Ethnicity
 - ii. Age
 - iii. Family Status
 - iv. Family Size

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)**

Domestic Violence Shelter-Based Services Program (DV)

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- v. Monthly Income
- b) Program Statistics
 - i. Number of persons requesting services
 - ii. Number of adult residents and number of child residents
 - iii. Total number of adult and child bed days
 - iv. Number of adult residents previously sheltered at any shelter
 - v. Number of child residents who received counseling of any kind
 - vi. Number of hotline calls received
 - vii. Number of safety transfer referrals
 - viii. Number of referrals to One-Stop Centers/Youth Providers
 - ix. Number of persons that received referrals to other existing services within community
 - x. Number of Safety Net Motel Voucher Nights
 - xi. Number of persons that received supportive services through Drop-in Center
 - xii. Number of persons that received emergency transportation
- 5. Monitoring Requirements – In order for the County to monitor the domestic violence shelter-based services programs, Subrecipients must collect and provide the following information:
 - i. Number of persons requesting services
 - ii. Number of persons receiving services according to the type of services provided
 - iii. Need, if any, for additional services or staffing
- 6. Subrecipients must collect for submission to the County when requested:
 - a) Board Minutes
 - b) Quarterly Customer Satisfaction Surveys
- 7. The County reserves the right to modify the categories, data submission criteria and format of the reports at any time.
- 8. Quarterly Domestic Violence Team Meetings – Subrecipients will be required to attend quarterly meetings with the OC Community Resources/OC Community Services designated Domestic Violence Shelter-Based Programs Act Coordinator.

VIII. PROGRAM DESIGN

Consistent with California Welfare and Institutions Code Sections 18294-18298:

1. Funding shall be given to agencies and organizations whose primary function is to administer domestic violence shelter-based services programs.
2. In order to be eligible for funding, a domestic violence shelter-based services program shall demonstrate its ability to receive and make use of any funds available from governmental, voluntary, philanthropic, or other sources that may be used to augment any Domestic Violence Program state or county funds.

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
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3. Domestic violence shelter-based services programs shall provide, but not limited to the following basic services to victims of domestic violence and their children:
 - a) Shelter 24 hours a day, seven (7) days a week;
 - b) A 24 hours a day, seven (7) days a week switchboard for crisis calls;
 - c) Temporary housing and food facilities.
 - d) Psychological and mental health support and peer counseling provided in accordance with section 1037.1 of the Evidence Code;
 - e) Referrals to existing services in the community;
 - f) A drop-in center that operates during normal business hours to assist victims of domestic violence who have a need for supportive services;
 - g) Arrangements for school-age children to continue their education during their stay at the domestic violence shelter-based program;
 - h) Emergency transportation as feasible.
4. To the extent possible, and in conjunction with already existing community services, the domestic violence shelter-based services programs shall provide a method of obtaining the following additional services for victims of domestic violence:
 - a) Medical care;
 - b) Legal assistance;
 - c) Psychological and other mental health support and counseling;
 - d) Information regarding other social services.
5. Programs that receive funding shall, to the extent feasible, provide services to persons with a physical disability who are victims of domestic violence. If the program cannot provide the services, then the program staff, to the extent feasible, shall assist in referring the person with a physical disability to other programs and services in the community where assistance may be obtained.
6. The staff of the domestic violence shelter-based program shall work with social service agencies, health care agencies, schools, and law enforcement agencies in an advocacy capacity for those served by the domestic violence shelter-based programs.
7. The staff of each domestic violence shelter-based program shall attempt to achieve community support and acceptance of the program by advocating the program to community representatives and groups within the community.
8. Volunteers shall be trained and used to maximum capacity in the delivery of services.
9. Staff and volunteers shall meet the training requirements set forth in Section 1037.1 of the Evidence Code.
10. Inasmuch as domestic violence shelter-based programs are to serve a variety of cultural backgrounds, to the extent feasible, a portion of the domestic violence shelter-based program's personnel shall be bilingual.
11. An effort shall be made to recruit formerly battered persons as staff members.
12. Data collection and reports will be prepared and submitted as required and requested by county staff.

IX. ADDITIONAL REQUIREMENTS

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)**

Domestic Violence Shelter-Based Services Program (DV)

July 1, 2025 – June 30, 2026

1. Reports – Subrecipient shall adhere to all County reporting requirements, in the format determined by the County, including reporting requirements specified in Attachment A-1, Section VII of this Contract.
2. Resource Development – Subrecipient shall demonstrate their ability to receive and make use of any funds available from government, voluntary, philanthropic or other sources which may be used to augment any county funds appropriated.
3. Subrecipient will develop strategies for long term financial planning; program resource development; innovation in expansion and coordination of new funding, services and educational programs to serve domestic violence victims.

X. PERFORMANCE ACCOUNTABILITY

Subrecipient shall meet or exceed required program and regulatory standards and measures. Subrecipient shall satisfy specific program components and activities to be performed as indicated in Attachments A-1, D-1, and E-1 of this Contract. Lack of compliance with regulatory and program compliance may be grounds for reducing payment.

XI. SYSTEM SECURITY AND CONFIDENTIALITY

1. Unless otherwise provided for in this Contract, or authorized by law, Subrecipient agrees to maintain the confidential nature of individual records related to services and referrals. Subrecipient shall abide by the current confidentiality provisions of respective statutes when sharing information necessary for the provision of services under this Contract. No person or employee shall otherwise publish or disclose, use, or permit, cause to be published, disclosed or used, any confidential information pertaining to clients overall.
2. The Subrecipient shall submit to the County, the State of California and/or the United States Government or their representatives, all records requested for administrative purposes (including audit, monitoring, exams, and verification or records, costs incurred, and services rendered).

XII. GRIEVANCE PROCEDURES

1. In the event individuals file a grievance, the process for filing grievances shall be determined by the services the individual received and the matter about which the grievance is filed.
2. Subrecipient agrees to process and resolve grievances regarding their own programs. Individuals, who seek to file a grievance with respect to services funded under this Contract about program services, or file a grievance against the Subrecipient, shall be subject to the County grievance procedures.

X. SITE VISITS

The County reserves the right to make additional site visits throughout the duration of the contract.

XI. DOMESTIC VIOLENCE COUNTY VICTIM SERVICES

ATTACHMENT A-1**SCOPE OF SERVICES AND GENERAL REQUIREMENTS**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)**

Domestic Violence Shelter-Based Services Program (DV)

July 1, 2025 – June 30, 2026

1. On March 1, 2016, Cal OES issued a Request for Application for a new County Victim Services Program to provide one-time, federal VOCA funding to help fill victim services gaps and or needs over the period of July 1, 2016 to June 30, 2018. The grant required a Steering Committee be established with mandatory representation from several County departments, specific Cal OES funded projects, courts, and local law enforcement. The Committee collaboratively identified several existing gaps and needs with services provided to the County's crime victims and approved several projects to meet their needs to be facilitated through an expansion of county and contracted services.
2. Purpose:
 - a. Provide assistance with Criminal Justice and other legal proceedings, improve access for crime victims who are elderly, have transportation issues, special needs, or those who cannot access services during normal working hours by:
 - i. Increase access for in-house emergency legal and criminal justice advocacy
 - ii. Provide accompaniment for domestic violence victims coming into the shelter and walk-in centers.
 - b. Emergency Housing Assistance
 - i. Provide additional shelter bed nights, emergency hotel vouchers, food and/or transportation for domestic violence victims.
 - ii. Make needed repairs and/or upgrades to existing shelter to allow for increased capacity.
 - c. Enhanced Mental Health Services. Address demand for mental health services for adult and youth victims of domestic violence and increase capacity to offer services in additional languages to culturally underserved victims.
 - i. Expand individual and group counseling and therapy for adult and youth victims of domestic violence
 - ii. Increase capacity to offer counseling and mental health services to culturally underserved domestic violence victims
 - iii. Increase the number of sessions and/or locations to meet the demand that exists.
3. Subrecipient Compliance
 - a. Funds awarded are considered to be Federal funds and reportable under the OMB's Uniform Guidance. Compliance with the Cal-OES Subrecipient Handbook is required. The awarding agency and reportable DUNS# is as follows:
County of Orange County Executive Office
DUNS#: 00-965-7602

XII. FISCAL REQUIREMENTS

Subrecipients are required to adhere to strict fiscal and accounting standards, which include:

1. Establishment of minimum accounting records for cash receipts and value of in-kind resources as earned, expenditure checks, unpaid obligations, payroll data and disbursements, and non-expendable property.
2. Establishing and maintaining of a sound financial management system, based upon generally accepted accounting principles.
3. Establishment of a system of internal fiscal control to safeguard assets, checks the



ATTACHMENT A-1

SCOPE OF SERVICES AND GENERAL REQUIREMENTS

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

accuracy and reliability for accounting data, and promote operational efficiency.

XIII. BILINGUAL REQUIREMENTS

Subrecipients must, to the extent feasible, ensure that portion of the domestic violence shelter-based services program's personnel be bilingual.

XIV. COUNTY OPERATING HOURS

The County of Orange hours of operation shall be from 8:00 a.m. to 5:00 p.m.; Monday through Friday, excluding County observed holidays.

The Subrecipient must ensure service delivery is available throughout the holiday seasons. Closures are only authorized on County observed holidays.

County Observed Holidays	
Independence Day	Christmas Day
Labor Day	New Year's Day
Native American Day	Martin Luther King Jr. Day
Veteran's Day	Lincoln's Day
Thanksgiving Day	President's Day
Day after Thanksgiving	Memorial Day

**ATTACHMENT B-1****PAYMENT/COMPENSATION**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

1. COMPENSATION:

This is a cost reimbursement Contract between the County and the Subrecipient for up to: \$192,718 for the period (July 1, 2025 – June 30, 2026), as set forth in Attachment A-1 (Scope of Services and General Requirements) attached hereto and incorporated herein by reference. The Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder. The County shall have no obligation to pay any sum exceeding the total Contract amount specified unless authorized by an amendment in accordance with Paragraphs C and P of the County's General Terms and Conditions.

2. FIRM DISCOUNT AND PRICING STRUCTURE:

Subrecipient guarantees that prices quoted are equal to or less than prices quoted to any other local, State or Federal government entity for services of equal or lesser scope. Subrecipient agrees that no price increases shall be passed along to the County during the term of this Contract not otherwise specified and provided for within this Contract.

3. PAYMENT TERMS:

Invoices are to be submitted in arrears for the reimbursement of costs and shall be submitted by following the invoice submission instructions specified below, upon the completion of the services/activities. Payment will be net 30 days after receipt of an invoice in a format acceptable to the County of Orange and verified and approved by OC Community Services and subject to routine processing requirements of the County. The responsibility for providing an acceptable invoice rest with the Subrecipient.

Billing shall cover services not previously invoiced. The Subrecipient shall reimburse the County for any monies paid to the Subrecipient for services not provided or when services do not meet the Contract requirements and/or are not eligible for reimbursement or an allowable costs under all applicable laws, regulations, and requirements set forth in Paragraph T (Compliance with Law) of this Contract.

Payments made by the County shall not preclude the right of the County from thereafter disputing any items or services involved or billed under this Contract and shall not be construed as acceptance of any part of the services. In the event a cost is disputed and/or disallowed, the County will make partial payment to recoup disputed/disallowed monies in the following billing cycle. If a state or federal agency, or other funding source for this Contract, deems an amount paid under this Contract ineligible or disallowed, demands the County repay amounts previously paid to Subrecipient, or does not fund amounts paid to Subrecipient, Subrecipient shall promptly repay the County for all such amounts. The Subrecipient will reimburse the County for disputed/disallowed monies identified after July 10th in one lump sum.

4. INVOICING INSTRUCTIONS:

The Subrecipient will provide a monthly invoice for services rendered. Each invoice will be numbered and will include the following information:

1. Subrecipient's name and address

**ATTACHMENT B-1****PAYMENT/COMPENSATION**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
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2. Subrecipient's remittance address (if different from 1 above)
3. Name of County Agency/Department
4. County Contract Number
5. Service Date(s) – Month of Service
6. Rates
7. Delivery Order (DO) / Subordinate Agreement Number
8. Deliverables / Service description (in accordance with Attachment A-1)
9. Subrecipient's Federal Tax I.D. number
10. Total

The Subrecipient shall use the Invoice Workbook template created and provided by the County in Excel format. Subrecipients are required to enter data in the following tabs within the workbook: Provider Information, Staffing Plan, Transactions, Salaries and Benefits, and Invoice. All transactions and expenditures made during the invoice month will auto populate into the Subrecipient's invoice tab. After the Subrecipient verifies the expenditures on the invoice tab, the Subrecipient must print, sign, and upload the monthly invoice utilizing the links provided within the workbook, invoice tab. The Subrecipient may also use a digital signature using DocuSign prior to submitting the final invoice.

Subrecipient will be required to upload documents during two periods. (1) At the time the invoice is submitted (abbreviated) and (2) After the invoice has been processed (comprehensive). The subrecipient, at their discretion, may upload both abbreviated and comprehensive documentation upon initial invoice submission. Further instructions regarding invoicing/reimbursement requirements as set forth in Exhibit 5-1, OC Community Resources Contract Reimbursement Policy, are attached hereto and incorporated herein by reference.

Subrecipient's invoice(s) must be submitted virtually and uploaded to the links within the invoice tab of Subrecipient's Invoice Workbook provided by the County, for this Contract. Subrecipient shall upload all necessary documents with each invoice including, but not limited to, the required supporting documentation for expenditures reported in the respective month's invoice and monthly data or deliverable reports of services provided within the month invoiced.

Subrecipient will follow County instructions to upload comprehensive back-up documentation to designated files for monthly expenses after the monthly invoice has been approved and payment received. Comprehensive back-up documentation must be received for the prior month before payment is released for the subsequent month.

5. SUPPLEMENTAL INVOICE SUBMISSIONS:

Subrecipients will be allowed a one-month grace period to submit expenditures incurred in a prior month that were not reported due to impossibility or no fault of Subrecipient, in the following month's invoice for reimbursement. All supporting documentation for the expenditure(s) that were not submitted in the prior month should be included with the required support documentation in Subrecipient's submission for the subsequent month. Expenditures incurred, but not reported, within the month, or the subsequent month, due to impossibility or no fault of Subrecipient must be reported in one final supplemental invoice before the end of the term of the Contract with the final close-out invoice. Approval of any additional

**ATTACHMENT B-1****PAYMENT/COMPENSATION**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
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July 1, 2025 – June 30, 2026

supplemental invoices within the Contract term due to extenuating and justifiable circumstances, may be reviewed and approved by the County in its sole and absolute discretion.

Expenditures incurred in a prior month, but not reported until the subsequent month's invoice, must be for expenditures that were allowable at the time of purchase, or at the time the cost was incurred, under the Subrecipient's approved budget. Reporting expenditures in a subsequent month, cannot be utilized to circumvent the budget revision or budget modification process by spending funds that have not been fully approved by the County.

6. MONTHLY OPERATING COSTS:

Payments for monthly work completed shall be made as follows:

- A. Subrecipient shall timely transmit to County all data required pursuant to this Contract. Subrecipient also shall submit an invoice(s) and such other substantiating reports as County may require, all in a form satisfactory to the County, by the tenth (10th) day of each month, showing the prior month's actual expenditures. If the 10th falls on a weekend or holiday, the invoice/data report is due the next business day. If Subrecipient receives funds pursuant to this Contract for more than one program, each such program shall be invoiced separately from all other programs, and separate substantiating reports shall be submitted for each program, unless otherwise approved by the County. County shall make monthly payments based on Subrecipient's data, invoice(s), and substantiating reports, unless otherwise approved by the OOA/WEDD Director and/or OCCS Director or OCCS Deputy Director.
- B. In cases where errors or disallowed costs are identified by County, County will return invoice(s) for revision. Subrecipient must resubmit revised invoice(s) within five (5) business days of notification from County, excluding the 11th month invoice and the 12th month close-out invoice. Unsupported or disallowed cost identified in the 11th and 12th month invoices will not be paid.
- C. No payments will be made if any preceding months' data, reports, or invoices are outstanding, unless otherwise approved by the County.
- D. No payments will be made for costs incurred by Subrecipient which are not "allowable costs" applicable to Subrecipient under 2 CFR Part 200.31 and 45 CFR 75.2.
- E. Whenever Subrecipient is not in compliance with any provision of this Contract, the County, may withhold payment or a portion thereof until such time as Subrecipient comes into compliance.
- F. Any late submission for the July thru April invoices will result in a finding during program monitoring. A Corrective Action Plan (CAP) will be required to address this finding.
- G. The County, also reserves the right to refuse and withhold payment to Subrecipient for later disallowed costs; or for any expenditure determined by the County, not to be in compliance with this Contract, or unrelated to activities for which this Contract provides, or for any other activities not authorized by this Contract; or for which there is inadequate supporting documentation presented; or for which prior approval was required but was either not requested or not granted. Payment to Subrecipient may be refused until County

**ATTACHMENT B-1****PAYMENT/COMPENSATION**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)**

Domestic Violence Shelter-Based Services Program (DV)

July 1, 2025 – June 30, 2026

receives reimbursement from Subrecipient for any Subrecipient outstanding disallowed costs.

- H. Total Monthly Costs may exceed one-twelfth of the Maximum Obligation of the Contract, provided such payment is approved by the County as described in the following sentence. Upon receipt of sufficient written justification and documentation from the Subrecipient, as determined in the sole and absolute discretion of the County has the discretion, in any given month, to pay over the monthly one-twelfth of the contract maximum obligation.

7. BUDGET REVISIONS & BUDGET MODIFICATIONS:

- A. Budget Revisions are changes made to the detailed negotiated budget by the approved parties and submitted to the County. Detailed budgets contain all details to the budget and including but not limited to the major cost categories listed in Attachment C-1 of this Contract. Budget Revisions are only applicable to Contract funding changes, e.g. budget increases or decreases. A Budget Revision will require an amendment to the Contract. The execution and approval of a Contract amendment is required prior to the Subrecipient expending funds under the modified budget. Until the required Contract amendment is executed to approve the Budget Revision, the terms of the existing budget shall continue to govern Subrecipient. Expenditures made prior to approval of the Contract amendment and new budget will be the responsibility of the Subrecipient and will not be reimbursed by the County.
1. The County shall have the right but not the obligation to initiate a Budget Revision at the County's sole and absolute discretion.
- B. The term "Budget Modification(s)" shall mean changes made to the approved budgeted line-items that result from Subrecipient's submission of a request for funds to be transferred within and/or across cost categories in the budget. Budget modifications within cost categories will require an approved Budget Modification Request Form signed by the County. A Budget Modification across cost categories listed in Attachment C-1 (Budget Schedule) of this Contract, will require an amendment to the Contract. The execution and approval of a Budget Modification or Contract amendment is required prior to the Subrecipient expending funds under the modified budget. Until the required Contract amendment is executed to approve the Budget Modification, the terms of the existing budget shall continue to govern Subrecipient. Expenditures made prior to approval of the Contract amendment and new budget will be the responsibility of the Subrecipient and will not be reimbursed by the County.
1. Budget Modifications initiated by the Subrecipient are limited to no more than three (3) times per program, per Fiscal Year.
 2. Budget Modification requests will not be allowed after the third quarter of the Contract's fiscal year term. Modification requests must be submitted no later than March 31st of each fiscal year, however, third quarter ending may vary based on contract term.



PAYMENT/COMPENSATION

ATTACHMENT B-1

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

3. Additional Budget Modification requests initiated by Subrecipient will be denied. Special consideration may be made for extenuating circumstances, but approval is not guaranteed.

8. FULL COMPENSATION:

Subrecipient agrees to accept the specified compensation as set forth in this Contract as full remuneration for performing all services and furnishing all staffing and materials required, for any reasonably unforeseen difficulties which may arise or be encountered in the execution of the services until acceptance, for risks connected with the services, and for performance by the Subrecipient of all its duties and obligations hereunder.

9. CLOSE-OUT DEADLINES:

- A. The 11th month invoice is due on the 10th of June without exceptions. In cases of returned invoices due to errors or Disallowed costs, Subrecipient must resubmit revised invoice(s) within two (2) business days of notification from County.
- B. The 12th month close-out invoice and any supplemental invoice(s) is due on the 10th of July without exceptions. In cases of returned invoices due to errors or Disallowed costs, Subrecipient must resubmit revised invoice(s) within two (2) business days of notification from County.
- C. Subrecipient must submit June invoice estimates by the 10th of June. Estimates must be projected based on anticipated actual expenditure.
- D. Any late submission for the May and June invoices will result in a finding during monitoring, without any exceptions. All requests for late submissions or due date extensions will not be granted. A Corrective Action Plan (CAP) will be required to address this finding.
- E. The close-out payment will be held until all supporting documentation has been submitted to the County for the prior (12) months invoicing.

10. INTEREST EARNED:

- A. If Subrecipient earns interest on funds received pursuant to this Contract, that interest shall be identified as income to the program(s) for which this Contract provides and shall be used and expended only for said program(s). Subrecipient shall maintain in its file's full documentation of such interest earnings and expenditures.
- B. If Subrecipient is a nonprofit, it shall maintain any advances of funds or contributions received under this Contract in interest-bearing accounts, unless "a" or "b" below apply:
 - i. The best reasonably available interest-bearing account would not be expected to earn interest in exceeding \$500 per year on the funds deposited pursuant to this Contract combined with other federal cash balances, if any, maintained by Subrecipient; or

**ATTACHMENT B-1****PAYMENT/COMPENSATION**

**WOMEN'S TRANSITIONAL LIVING CENTER, INC.,
DBA RADIANT FUTURES (WTLC)
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

- ii. The depository would require an average or minimum balance so high that it would not be feasible within the expected cash resources Subrecipient expects to receive under this Contract.

**ATTACHMENT C-1****BUDGET SCHEDULE**

**Women's Transitional Living Center dba Radiant Futures
Domestic Violence Shelter-Based Services Programs (DV)
July 1, 2025 – June 30, 2026**

1. Subrecipient's Budget:

Cost Categories	FY 2025-26	TOTAL
Basic Services / Bed Nights / Safety Net	\$192,718	\$192,718
Program Subtotal	\$192,718	\$192,718
Total Budget	\$192,718	\$192,718

2. Budget(s) contained in Attachment C-1 of this Contract are high-level budgets. Upon approval by the Orange County Board of Supervisors – but prior to submission of August 2025 invoice(s), the negotiated detailed budget must be submitted to the County for final approval. Budget template(s) will be provided by the County. In support of the monthly invoice, Subrecipient shall submit monthly Expenditure Reports on a form provided by, the Contract Administrator and will report actual costs. Invoices shall be submitted based upon the approved detailed budget(s).
3. Subrecipient may request to shift funds between programs, or between budgeted line items within a program, for the purpose of meeting specific program needs by utilizing a Budget/Staffing Modification Request Form provided by the Contract Administrator must include a justification narrative specifying the purpose of the request, the amount of said funds to be shifted, and the sustaining annual impact of the shift as may be applicable to the current Fiscal Year Budget and/or future Fiscal Year Budgets. Subrecipient shall obtain written approval of Budget/Staffing Modification Request(s) from Contract Administrator prior to implementation by Subrecipient.
4. **Invoicing:**
 - a. All invoices are to be submitted monthly by the 20th of the following month the services were rendered along with all supporting documentation.

**ATTACHMENT D-1****STAFFING PLAN**

**Women's Transitional Living Center dba Radiant Futures
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025 – June 30, 2026**

Domestic Violence Shelter-Based Services Program Staffing Plan and Required Match:

STAFFING PLAN AGENCY MATCH	
Title	FTE*
Accountant	0.15
Advancement Specialist	0.25
Chief Advancement Officer	0.15
Chief Executive Officer	0.15
Chief Program Officer	0.20
Contracts & Compliance Manager	0.15
Director of Housing	0.50
Facilities Coordinator	0.50
Housing Advocates	2.00
Housing Navigator	1.00
Housing Supervisor	1.00
Life Skills Coordinator	0.50
Transitional Housing Advocate	1.00
TOTAL:	7.55

*1.00 FTE = Full-Time Equivalent

The substitution or addition of other key individuals in any given category or classification shall be allowed only with prior written pre-approval of the County Project Manager.

The Parties agree that the County has the right to require other or additional personnel to perform services under the Contract, as required. The specific individuals will be assigned based on the need and time of the service/class required. Assignment of additional key personnel shall be subject to County approval.

Subrecipient must provide at least 30% cash and/or in-kind match share of the Shelter-Based Contract amount. Other funding from the County cannot be used to meet this match, as specified in Attachment C-1 - Budget Schedule.

AGENCY MATCH					
Period	Salaries	Benefits	Salary Match	Benefits Match	Total Agency Match (30% Minimum of Shelter-Based Contract Total)
July 1, 2025 – June 30, 2026	\$444,675	\$96,794	\$47,088	\$10,728	\$57,816

ATTACHMENT E-1



PERFORMANCE STANDARDS

**Women's Transitional Living Center dba Radiant Futures
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025– June 30, 2026**

PERFORMANCE SUMMARY		
PROVIDER NAME: Women's Transitional Living Center dba Radiant Futures	FY 2025-26	TOTAL
1. SERVICES: a) Projected total requesting information (not requiring services)	1,510	1,510
1. SERVICES: b) Projected total persons served (breakdown by type of service provided)	1,200	1,200
2.SHELTER RESIDENCE: Projected total adult or children residents served	225	225
7. HOTLINE: Projected total intervention calls served on the crisis hotline	1,920	1,920
9. SAFETY NET: Projected total safety net vouchers	150	150
10. ONE-STOP REFERRALS: Minimum job ready clients referred to One-Stop	50	50

I. Service Performance

- 1) **Services:** Provision of services reported by including information regarding the: a) projected total number of persons requesting (not requiring) services, and b) projected total number of persons served according to the type of service they were provided with.
- 2) **Shelter Residence – Adults or Children:** Provision of 24-hour care, supervision and shelter of individuals. Includes provision of food and food supplements for meal preparation on-site including. Adults or children are housed at \$70 per night, for an average of 30 days per client, and provided three (3) meals a day.
- 3) **Individual Counseling:** Available provision of counseling techniques by a licensed clinician, a professional counsel or an intern whose work is directly supervised by a licensed clinician in a group setting.
- 4) **Group Counseling/Educational Classes:** Available provision of counseling techniques by a licensed clinician, a professional counselor, domestic violence victim advocate, field professional, or an intern whose work is directly supervised by a licensed clinician in a group setting; and/or provision of on-going, regularly scheduled classes on topics such as, but not limited to: health,

ATTACHMENT E-1



PERFORMANCE STANDARDS

**Women's Transitional Living Center dba Radiant Futures
Domestic Violence Shelter-Based Services Program (DV)
July 1, 2025– June 30, 2026**

nutrition, English, and basic skills.

- 5) **Case Work:** In conjunction with available counseling, this available activity includes but is not limited to: writing case summaries, making incidental contacts to parents or other agencies on behalf of client, legal assistance referrals, arranging appointments, reviewing lab results, etc.
- 6) **Parent Education:** Available instruction for parents which includes information on child development, child services, enrichment activities or the teaching of practical skills for child-rearing such as basic health care procedures for infants. May include specialized course or communication (such as P.E.T.), child discipline, etc.
- 7) **Hotline Crisis Intervention Telephone:** Telephone referrals and counseling services for suicide prevention or crisis intervention. Includes referral of individuals to appropriate agencies offering services not provided by the program. Number of annual calls received are based on usage.
- 8) **School Enrollment:** All school-aged children being housed at the shelter will be enrolled in school.
- 9) **Safety Net / Motel Voucher Program (If Applicable):** The provision of short-term emergency residence in a predetermined and approved motel until space becomes available at one of the contracted shelters. Includes counseling and meals. Client motel voucher/safety net adult bed nights are calculated at a cost of \$75 per night.
- 10) **Referrals of Job-Ready Clients to One Stop Centers:** Referrals for One-Stop Center services and/or programs for job-ready clients. A minimum of two clients per month shall be referred to the One-Stop System.



**Subject: OC Community Resources
Contract Reimbursement Policy**

Effective: July 1, 2010
Revised: July 1, 2024

PURPOSE:

This policy contains updated fiscal documentation requirements for contract reimbursement for OC Community Services and OC Housing & Community Development. The procedures provide instructions for submitting reimbursement demand letter or invoice.

REFERENCES:

Executed County Board of Supervisors approved contract
Budget included in contract or presented as an attachment
48 CFR Part 31 Contract Cost Principles and Procedures
24 CFR Parts 85, 570.502, 570.201, 576.21, 576.51 and 576.61: For OC Housing & Community Development Contracts only.
2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)

BACKGROUND:

The executed Board of Supervisors approved contract is the authorization for all aspects of payment, including the maximum amount to be paid, the payee, and the scope of services and work. Payments are made in strict accordance with the contract terms. Allowable costs are identified in referenced Uniform Guidance and Code of Federal Regulations (CFR).

ATTACHMENTS:

Reimbursement Policy Status Form (RPS-1)

POLICY:

Contractor/Subrecipient is responsible for the submission of accurate claims. This reimbursement policy is intended to ensure that the Contractor/Subrecipient is reimbursed based on the code or codes that correctly describe the services provided. This information is intended to serve only as a general reference resource regarding OC Community Services' and Housing & Community Development reimbursement policy for the services described and is not intended to address every aspect of a reimbursement situation. Accordingly, OC Community Services and OC Housing & Community Development may use reasonable discretion in interpreting and applying this policy to services provided in a particular case. Other factors affecting reimbursement may supplement, modify or, in some cases, supersede this policy. These factors may include, but are not limited to: legislative mandates and County directives. OC Community Services and OC Housing & Community Development may modify this reimbursement policy at any time by publishing a new version of the policy. However, the information presented in this policy is accurate and current as of the date of publication.

Cost incurred by Contractor/Subrecipient must be substantiated and incurred during the contract period. Total of all reimbursements cannot exceed the amount of the contract. Cost must be allowable under applicable Code of Federal Regulations (CFR) or Uniform Guidance. All supporting documentation for reimbursement must be submitted with demand letter or invoice. If contract requires matching contribution, documentation substantiating contribution match must be submitted with demand letter or invoice.

At any time, based on County's business needs and/or Contractor's/Subrecipient's performance, the County may designate Contractor/Subrecipient to submit "abbreviated" or "comprehensive" documentation, as identified in the respective sections. Upon designation, Contractor/Subrecipient will be notified, in writing via Reimbursement Policy Status Form, of which requirements are in full force. When Contractor/Subrecipient is required to submit Abbreviated Documentation Requirements, this does not preclude the County from requesting additional documentation. When Contractor/Subrecipient is required to submitting comprehensive documentation, in addition to the items identified in the Abbreviated Documentation Requirements Section, Contractor/Subrecipient must also provide the documentation identified in the Comprehensive Documentation Requirements Section.

PROCEDURES:

Abbreviated Documentation Requirements

Compile and submit:

1. Supporting documentation includes, but is not limited to:
 - a. General ledger/expense transaction report
 - b. Payroll register or labor distribution report
 - c. Payroll allocation plan
 - d. Personnel Documentation
 - e. Benefit plan and calculation of benefit
 - f. Employer-employee contract for non-customary benefits (if applicable)
 - g. Pre-approval documentation for equipment purchases equal to or greater than \$5,000
2. The following is required with the first month's invoice only:
 - a. Cost allocation plan for rent, utilities, etc.
 - b. Indirect rate approved by cognizant agency (if applicable)
3. Summary of leveraged resources (if applicable)
4. Demand letters must contain the following certification (if required by Contract):

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31 Sections 3729-3730 and 3801-3812)"
5. Grantee Performance Report (if required by Contract)
6. Supporting documentation shall be on single-sided sheets
7. Please redact employees' Social Security Number from payroll reports
8. Demand letter or invoice, along with supporting documentation shall be submitted to:

For OC Housing & Community Development:

OC Community Resources Accounting
601 N. Ross St., 6th Floor
Santa Ana, CA 92701

For OC Community Services:

Via virtual folder designated and provided by OC Community Services. The virtual folder will include a customized Budget Expenditure Workbook for each contract.

Comprehensive Documentation Requirements

In addition to abbreviated documentation, compile and submit:

9. Purchase orders, invoices, and receipts

10. Cashed checks
11. Check register
12. Consultant/sub-contractor invoices (with description of services)
13. Travel expense documentation: mileage reimbursement, hotel bill, meal reimbursement

ACTION:

Distribute this policy to all appropriate staff

INQUIRIES: Inquiries related to OC Housing & Community Development may be directed to OCCR Accounts Payable at: OCCRAccountsPayable@occr.ocgov.com. Inquiries related to OC Community Services may be directed to the designated Program Manager or to OCCS Contract Monitoring & Program Compliance (CMPC) at: OCCS.CMPC@occr.ocgov.com.

EXHIBIT 6

Commission to End Homelessness

Homeless Service System Pillars Attestation

**Background:**

The Commission to End Homelessness developed the Homeless Service System Pillars Report, which includes four pillars - Prevention, Outreach & Supportive Services, Shelter, and Housing- that provide key interventions to assist individuals and families at risk of homelessness or experiencing homelessness. The Homeless Service System Pillars Report provides a definition and goal for each pillar thus establishing a collective understanding of the interventions, programming and outcomes expected for each pillar. Additionally, the Homeless Service System Pillars Report identifies the best practices, principles, and commitments to be followed by each Pillar.



On October 18, 2022, the Orange County Board of Supervisors received the Commission to End Homelessness' Homeless Service System Pillars Report and also directed the Homeless Service System Pillars Report be utilized as a framework in the design and development of programs that address the needs of individuals and families at risk of homelessness or experiencing homelessness across the County of Orange.

The Homeless Service System Pillars Report can be found here:

- Full Report - <https://ceo.ocgov.com/sites/ceo/files/2022-11/CEO-DCEO22-000856%20Attachment%20A.pdf>
- Summary Document - <http://ceo.ocgov.com/sites/ceo/files/2023-02/Pillars.pdf>

Commission to End Homelessness
Homeless Service System Pillars Attestation



Providers shall Complete, Sign, and Submit with Contract Renewal:

Please select which of the Homeless Service System Pillar(s) that applies to the services being renewed:

- ☐ **PREVENTION**
- ☐ **OUTREACH & SUPPORTIVE SERVICES**
- ☒ **SHELTER**
- ☐ **HOUSING**

Please provide a brief description to outline how your contract renewal meets the best practices and guiding principles of the selected Homeless Service System Pillar(s). If additional space is needed, please attach separate pages to this form.

Radiant Futures offers comprehensive housing programs designed to support survivors of domestic violence and human trafficking. Radiant Futures' Emergency Shelter program provides immediate, short-term shelter, including motel stays, to individuals and families of any gender actively fleeing from the person who causes harm. Residents receive essential provisions such as food, clothing, and toiletries during their stay. By offering a safe and supportive environment, the program addresses the urgent needs of survivors, ensuring their immediate safety and well-being. Radiant Futures' also offers a transitional housing program which facilitates survivors' progression from emergency shelter to long-term stability. These programs provide extended support, including long-term housing placements for up to two years, to empower survivors in achieving and maintaining an independent life free from violence. Radiant Futures shelters are inclusive and welcomes individuals of all genders, including males, females, gender non-conforming, non-binary, and transgender people. We also recognize the importance of companionship and welcome pets as well and by focusing on both immediate safety and long-term stability, Radiant Futures ensures a comprehensive approach to survivor support. Through these initiatives, Radiant Futures embodies the goals of the Homeless Service System Pillars by delivering essential shelter and housing services that promote safety, stability, and empowerment for survivors in Orange County.

Commission to End Homelessness
Homeless Service System Pillars Attestation



1. Provider recognizes the Commission to End Homelessness as an advisory body to the Orange County Board of Supervisors, was created to advise on policy and direction related to addressing homelessness in Orange County.

Initial ML

2. Provider acknowledges that the Commission to End Homelessness created the Homeless Service System Pillars Report with the assistance of local and national industry experts and people with lived experience to establish a collective understanding of the interventions, programming and outcomes expected for each pillar. Additionally, the Homeless Service System Pillars Report also identifies the best practices, principles, and commitments to be followed by each Pillar.

Initial ML

3. Provider acknowledges that the Homeless Service System Pillar Report was received and filed by the Orange County Board of Supervisors during the October 16, 2022, meeting. The Orange County Board of Supervisors directed the use of the Homeless Service System Pillars Report be utilized as a framework in the design and development of programs that address the needs of individuals and families at risk of homelessness or experiencing homelessness across the County of Orange.

Initial ML

4. Provider recognizes that through the solicitation process for the proposed project, services must clearly demonstrate and meet the definition, goal, best practices, and guiding principles of the above checked Homeless Service System Pillar(s), based on the Commission to End Homelessness' Homeless Service System Pillars Report.

Initial ML

5. Provider attests the contract renewal submitted meets the standards of identified best practices and guiding principles defined in the Commission to End Homelessness' Homeless Service System Pillar Report. Provider also acknowledges that they may be asked to report and/or demonstrate their adherence to the above stated at any point during the duration of the Contract.

Signed by:
Mark Lee
(Signature Required) F336998AF54034DC...

3/27/2025

(Date)