



EXHIBIT IV FEE CHECKLIST FOR ASR SUBMISSION

Attachment I

DESCRIPTION

County Agencies & Departments are generally responsible for all aspects of their fees. **Three weeks** prior to filing the ASR for proposed fee updates with the Clerk of the Board, the department/agency must submit the ASR, Fee Checklist, and appropriate documentation to allow adequate time for the CEO and Auditor-Controller to perform a limited review. The Fee Checklist signed by both the CEO and Auditor-Controller must be attached to the ASR.

DEPT./AGENCY: OC PUBLIC WORKS DATE: 03/13/2024
 DEPT./AGENCY CONTACT: ANISHA JOHN PHONE NO.: 714-667-1664
 Description of proposed fee contained in ASR:
Pesticide Business Registration Fees
 Amount of annual revenue related to this proposal:
\$148,820

Answer the following questions and check appropriate boxes.

Check One
YES NO N/A

BACKGROUND:

1. Is this a revision of existing fee(s)? If YES, when were the fee(s) last revised?
07/14/2020
Attach a fee schedule that includes a comparison between current and proposed fees.

☒ ☐ ☐
2. Are there any new fee(s)? ☐ ☒ ☐
3. When will the fee(s) be effective?
 Date: 07/01/2024

LEGAL CONSIDERATIONS:

4. Has legal authority for the fee been reviewed? ☒ ☐ ☐
5. Is the fee request consistent with the legal authority to levy? ☒ ☐ ☐
6. Cite the legal authority of the fee and attach a copy of the reference code(s).
Food and Agricultural Code Section 11701-11711, 15201-15206.6, 12034, 11731-11734, 11920-11924
Government Code Title 5 Division 2 Part 1 Chp. 12.5 Section 54985 - 54988
Business and Professions Code 8698-8698.6
7. Does the fee(s) meet one of Proposition 26's exceptions (Note 1)? ☒ ☐ ☐
 If "NO" is checked, please contact your CEO Budget Analyst.
 If "YES" is checked, please list the exception(s). If necessary, please provide attachments.
Exception No. 3, Section 1(e)(3) Exception for Permitting and Inspection Fees: A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof
8. Is the drafted Board Resolution or ordinance language (if required) attached? ☒ ☐ ☐

COMMUNICATIONS

9. List county and non-county departments, agencies, organization and/or communities impacted by the fee(s), if applicable
 - a. Pest Control Businesses Have they been notified? ☒ ☐ ☐
 - Has the fee been coordinated with them? ☐ ☒ ☐
10. Have all advisory board and public hearing concurrencies been finalized? ☒ ☐ ☐

FEE CALCULATIONS



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11. Is full cost recovery planned in the fee calculation? If not, Please provide an explanation. ☐ ☒ ☐
8 out of 10 fees are limited by State maximums. The remaining two fees are full cost recovery.
12. Are the proposed fee(s) derived from a cost basis analysis? If YES, Please complete questions 13 through 16. If NO, please provide explanation. ☒ ☐ ☐
13. Is agency/department indirect cost included in the fee calculation? ☒ ☐ ☐
14. Is the County General support service costs as determined by the County Wide Cost Allocation Plan (CWCAP) included in the fee calculation? ☒ ☐ ☐
15. Identification of the costs related to this fee proposal:

Personnel (Salaries & Employee Benefits)	\$	<u>1,847,020.67</u>
Services and Supplies	\$	<u>87,262.72</u>
Equipment	\$	<u>6,550.55</u>
Department/Agency Indirect Costs	\$	<u>335,775.19</u>
County General support service costs (CWCAP)	\$	<u>16,892.80</u>
Other	\$	<u></u>
Total	\$	<u>2,293,501.93</u>

16. *Initial Fiscal Year		*Projected Fiscal Year	
Costs:	\$ <u>2,293,501.93</u>	Costs:	\$ <u>2,293,501.93</u>
Revenue:	\$ <u>1,402,920.25</u>	Revenue:	\$ <u>1,402,920.25</u>
NCC:	\$ <u>890,581.68</u>	NCC:	\$ <u>890,581.68</u>

* Costs, revenue, and NCC including cost and revenue related to this fee update.

17. Revenue Coding:

FUND	DEPT	BUDGET CONTROL	UNIT	REVENUE SOURCE	DEPT REVENUE SOURCE
100	080	080	4921	6920	G400
100	080	080	4921	6920	G401
100	080	080	4921	6920	G402
100	080	080	4921	6920	G403
100	080	080	4921	6920	G404
100	080	080	4921	6920	G405
100	080	080	4921	6920	G406
100	080	080	4921	6920	G407
100	080	080	4921	6920	G408
100	080	080	4921	7590	G409
100	080	080	4921	6920	G001
100	080	080	4920	6920	G002
100	080	080	4920	6920	G008
100	080	080	4920	7590	0102



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Dept./Agency Authorized Signature  DocuSigned by: 0730CC7A5BCE49B Print Name: Zac Henson Date: 3/14/2024

Auditor-Controller Signature  DocuSigned by: 7855E7C8B98746B Print Name: Jessie Zhu Date: 3/14/2024

CEO Signature  DocuSigned by: 83BE214CBA954A9 Print Name: Robin Hinds Date: 3/21/2024

Note 1: California State Constitution, Article XIII C, § 1 (e), 2(d), (Proposition 26, November 3, 2010)
Requires a fee or charge that does not fall within the seven exceptions listed in Proposition 26 is deemed a tax which must be approved by the voter.