



AMENDMENT #4 TO
AMENDED AND RESTATED
IT SERVICES WORK ORDER #CY8-012
SSA WAREHOUSE SUPPORT SPECIALIST STAFF AUGMENTATION

IT SERVICES WORK ORDER #CY8-012

This Amendment #4 to Type 2 Work Order #CY8-012 ("**Amendment #4**") amends Work Order #CY8-012, with an original Effective Date of March 7, 2022, by replacing, amending and restating in its entirety Work Order #CY8-012 with the following amended and restated IT Services Type 2 Work Order #CY8-012 for the purposes of extending the period of performance from June 30, 2024, to June 30, 2025, and increasing authorized funding for CY11/FY2024-2025 by \$104,728, from a cumulative of \$234,512 to a not to exceed amount of \$339,240.

This IT Services Work Order #CY8-012 ("**Work Order**") is an attachment and addition to the IT Services Agreement dated as of the Effective Date (hereinafter "**Agreement**") entered into by and between County of Orange ("**County**") and Science Applications International Corporation ("**Vendor**") and is incorporated into the Agreement by reference hereof. In the event of conflicting terms between the Agreement and this Other Services Work Order, the terms of the Agreement shall prevail and nothing in this Other Services Work Order shall modify or amend any provisions of the Agreement (including all components such as Statements of Work, Service Level Requirements, Schedules, etc.) unless such modifications or amendments and the provisions of the Agreement which they modify or amend are specifically identified in this Work Order and are approved by County. This Work Order includes any attachments hereto. Any capitalized terms not defined in this Work Order shall have the same meanings as used in the Agreement. Changes to this Work Order will be processed in accordance with the change control process as outlined in the Agreement.

All of the tasks, subtasks, Deliverables, goods, and other services required or requested by County below are included as part of the Services. This Work Order provides a description of the nature of the work required, but does not provide an exhaustive list of every task or subtask necessary for completion of this IT Services Work Order #CY8-012.

1. WORK ORDER NUMBER

CY8-012

2. EFFECTIVE DATE

This Work Order shall be effective March 7, 2022, once it is fully executed by authorized representatives of both Parties.

3. PROJECT NAME

SSA Warehouse Support Specialist Staff Augmentation

4. PROJECT SUMMARY

County requests Vendor assist County by providing one (1) full time Junior Warehouse Support Specialist to perform the Services specified in Section 9.2

5. BUSINESS CASE / BUSINESS OBJECTIVES SUPPORTED

County requires onsite support at the SSA warehouse.

6. WORK ORDER TYPE

Other Services only Work Order (for Work Orders that do not include base Services elements)

- Other Services and base Services combination Work Order (for Work Orders that include both Other Services and base Services elements)

As to Other Services and base services combination Work Orders, provide a description of each of the Other Services and base Services components of this Work Order:

N/A

6.1. Staffing Resource Order

- Staffing Resource Order Services. Notwithstanding any other provision of the Agreement, County agrees that overtime, as required by applicable law, will be paid by County for Vendor Personnel performing staff augmentation Services, only upon prior written approval by County to Vendor for overtime eligible Services to be performed by Vendor Personnel.

Resource Title	Name	Contact Information	Responsibilities	Location of Services Performance
Warehouse Support Specialist	Anthony Johns	Anthony.johns@saic.ocgov.com	Warehousing tasks (1/3/2022 – 11/16/2023)	1505 E. Warner Ave Santa Ana, CA 92705
Warehouse Support Specialist	Jordan Fe	fordan.fe@saic.ocgov.com	Warehousing tasks (11/27/2023 – present)	1505 E. Warner Ave Santa Ana, CA 92705

7. COUNTY SPONSOR, ORIGINATING SERVICE REQUEST, AND COUNTY BUDGET INFO

County Sponsor	Ray O'Grady
Service Request Number	REQ0067081
County Budget Info	SS011

8. VENDOR ROLES AND RESPONSIBILITIES

Resource Title	Name	Contact Information	Responsibilities
Warehouse Support Specialist	Anthony Johns	Anthony.johns@saic.ocgov.com	Warehousing tasks
Warehouse Support Specialist	Jordan Fe	Jordan.Fe@saic.ocgov.com	Warehouse tasks

9. PROJECT SCHEDULE & SERVICES

9.1. Schedule

No.	Services	Start Date	End Date	Estimated Duration
1.	Provide Warehouse Support Specialist staff support	3/1/2022	6/30/2025	Approximately 40 months

9.2. Services

Vendor will, on an hourly time and materials (“**T&M**”) basis provide, by way of, one (1) full time Junior Warehouse Support Specialist, Vendor Personnel augmentation Services, to perform the Services described below:

- Identify, inventory and prepare obsolete computer Equipment for surplus that is in the Social Services Agency (“**SSA**”) warehouse
- Organize warehouse/Equipment
- Pull requested Equipment from stock and prepare it for delivery
- General warehousing activities
- Work with Vendor Desktop Services to prepare monitors for deployment
- Any other related activities as assigned by OCIT

9.3. Training

N/A

9.4. Software

None.

9.5. Equipment and Other Assets

None.

9.6. Risks and Risk Mitigation

No.	Potential Risk	Mitigation Strategy / Contingency Plan	Probability of Risk (%)	Consequence	Amount at Risk
1.	N/A				

10. PRICING SUMS

PRICING SUMS	
Maximum Project Fees	\$339,240
Key Milestone Fees	N/A

11. ACCEPTANCE**11.1. Acceptance Criteria**

The Acceptance Criteria shall be as described in Section 14 (Deliverables) below as to each Deliverable under this Work Order and pursuant to the terms of the Agreement.

11.2. Acceptance Testing

Unless explicitly provided in this Work Order, the Acceptance Tests shall be as described in this Work Order and as otherwise defined in the Agreement.

11.3. Final Acceptance

Final Acceptance by the County shall be as defined in Section 8.3 of the Agreement.

11.4. Final Acceptance Sign-Off Procedure

N/A

12. PROJECT REPORTS

Provide the following Reports, as applicable:

- Weekly Project status reports
- Project kickoff event summary report
- Project close-out cost and key learning report
- As needed written reports as may be reasonably requested by County to monitor the status of the Services under this Work Order
- Other (provide description):

None.

13. ADDITIONAL REQUIREMENTS

N/A

[Remainder of page intentionally left blank]

14. DELIVERABLES

DELIVERABLES			
No.	Deliverable Name	Deliverable Date	Acceptance Criteria
1.	Provision of Services	N/A	▪ Provision of Services

* The sum of this column should equal one-hundred percent (100%).

15. MILESTONES

MILESTONES									
No.	Milestone Name	Key Milestone? (Y/N)	Milestone Date	Included Deliverables	Key Milestone Allocation (Percentage)*	Key Milestone Allocation (Dollars)	Holdback Amount	Key Milestone Scheduled Duration (Months)	Monthly Key Milestone Payment
1.	Provide Warehouse Support Specialist staff support	N/A	N/A	▪ Deliverable #1	N/A	N/A	N/A	40 Months	N/A

* The sum of this column should equal one-hundred percent (100%).

16. KEY MILESTONES PAYMENTS TABLE

N/A

17. INVOICING

17.1. Fees

[Option 1 – Fixed Fee]

The total Fees to be paid by County to Vendor for the Deliverables and other Services to be provided by Vendor pursuant to this Work Order shall be \$_____ (the “Fixed Fee Fees”). For the avoidance of doubt, Vendor agrees that this is a Fixed Fee arrangement in which Vendor, subject to the other limitations in this Work Order and the Agreement, will provide all services necessary to provide the Services described in this Work Order for the Fixed Fee specified herein, regardless of the actual number of hours required or actually worked by Vendor to provide such Services.

Vendor shall specify the percentage and dollar allocations of the Fixed Fee Fees and estimated hours for each Milestone.

No.	Milestone	Est. Rate	Est. Hours	Est. Proportion	Est. Total
1.					
		Est. Total Labor			
		Fixed Fee Fees			

Option 2 – Time and Materials

County will be billed on an hourly basis pursuant to the rates and Approved pricing set forth in Appendix 3.1 to Schedule 3 based upon the actual hours worked by Vendor Personnel to provide the Services and in accordance with the payment schedule provided below or attached. Vendor estimates that the Fees for all Time and Materials to complete the Services under this Work Order are **\$339,240**. The foregoing represents Vendor’s best, good faith estimate of the Fees required to perform the Services described in this Work Order. In the event it is anticipated that the estimate set forth above will be exceeded, Vendor will provide written notice to County and obtain County’s written approval in advance of incurring such excess cost. County has no obligation with respect to any amounts (1) invoiced by Vendor for work rendered in excess of the above estimate prior to the County’s written approval of additional Fees in excess of Vendor’s estimate, or (2) in excess of the Maximum Project Fees.

Vendor shall specify the percentage and dollar allocations for the Time and Materials estimate and estimated hours for each Milestone by role. Vendor’s hourly rates must be consistent with rates set forth under Appendix 3.1 to Schedule 3.

No.	Milestone	Level	Location	Rate	Est. Hours	Est. Proportion	Est. Total
Milestone 1 – Provide Warehouse Support Specialist staff support							
1.	Warehouse Support Specialist (CY8)	Junior	Onsite (Customer)	\$49.00	656	N/A	\$32,144
2.	Warehouse Support Specialist (CY9 & CY10)	Junior	Onsite (Customer)	\$51.00	3,968	N/A	\$202,368
3.	Warehouse Support Specialist (CY11)	Junior	Onsite (Customer)	\$53.00	1,976	N/A	\$104,728

No.	Milestone	Level	Location	Rate	Est. Hours	Est. Proportion	Est. Total
Milestone 1 Totals					6,600	N/A	\$339,240
Est. Total Labor					6,600	N/A	\$339,240
Fixed Fee Fees					N/A	N/A	N/A

[Option 3 – Pass Through Plus Mark-Up]

County will be billed on a pass through plus Mark-Up basis, pursuant to Section 3.1.7. of Schedule 3, for third party goods and services acquired on behalf of County by Vendor. Vendor estimates that the Fees for all pass through plus mark-up Deliverables are collectively \$_____. The foregoing represents Vendor’s best, good faith estimate of the Fees required to perform the Services described in this Work Order. In the event it is anticipated that the estimate set forth above will be exceeded, Vendor will provide written notice to County and obtain County’s Approval in advance of incurring such excess cost. County has no obligation with respect to any amounts invoiced by Vendor for work rendered in excess of the above estimate prior to the County’s Approval of additional Fees in excess of Vendor’s estimate.

Vendor shall specify the percentage and dollar allocations for the pass through plus mark-up Fees by line item as provided in the sample below. Vendor’s hourly rates must be consistent with rates set forth under Appendix 3.1 to Schedule 3.

No.	Line Item	Quantity	Pass Through Cost (Each)	Pass Through Cost (Total)	Total Including Mark-Up (7%)
1.					
Total Pass Through Plus Mark-Up Fees					

17.2. Invoices

Invoices will be sent to County in accordance with the invoicing Requirements described in Section 11.3 of the Agreement.

17.3. Pass Through Expenses

No.	Line Item	Pass Through Expenses
1.		
Total Pass Through Expenses Fees		

18. ATTACHMENTS

N/A

19. CHANGES

No changes to a Type 1 Work Order shall be effective without prior County Approval. Any change in price to a Type 1 Work Order that increases the price of a Type 1 Work Order to an amount greater than the then current County Contract Policy Manual §3.3-102(1)(a) will require written approval from the County's Board.

No changes to a Type 2 Work Order shall be effective without prior County Approval. Any increase in price to a Type 2 Work Order will require written approval from the County's Board.

20. VENDOR PERSONNEL COSTS

Pursuant to Schedule 3, there shall be no Fees to County under this Work Order for any entertainment, vacation, sick time, holidays, paid time off, or other similar costs or expenses in connection with the Vendor Personnel.

21. TERMINATION

Pursuant to Section 14.2 (Termination by the County for Convenience) of the Agreement, County may terminate this Work Order for convenience upon providing Vendor with three (3) Business Days prior written notice. Upon any such termination of this Work Order, County's sole liability shall be the payment of any undisputed Fees incurred through the effective date of termination. For the avoidance of doubt, there shall be no termination fee for County's termination of this Work Order pursuant to Section 14.2 (Termination by the County for Convenience) of the Agreement.

[Signatures provided on the following page]

IN WITNESS WHEREOF, the undersigned have caused this Amendment #4 to be duly executed and effective as of the Effective Date.

Science Applications International Corporation

County of Orange

Signature: Mark Holt
Authorized Representative

Signature: _____
Authorized Representative

Name: Mark Holt

Name: KC Roestenberg

Title: Contracts, Senior Principal

Title: Chief Information Officer

Date: 4/8/24

Date: _____

APPROVED AS TO FORM
COUNTY COUNSEL



David Obrand, Deputy County Counsel