

Contract Summary Form

OC Expediter Requisition #: 1595473

BIT California LLC DBA Document Fulfillment Services

SUMMARY OF SIGNIFICANT CHANGES

1. Increased Contract by \$1,300,000 through December 31, 2023. Page 1

SUBCONTRACTORS

This contract does not currently include subcontractors or pass through to other providers.

This contract, due to the nature of the services, could require the addition of subcontractors. In order to add subcontractor(s) to the contract, the provider/contractor must seek express consent from the department. Should the addition of a subcontractor impact the scope of work and/or contract amount, the department will bring the item back to the Board of Supervisors for approval. In the past (if there is information available), subcontractor(s) have/have not been used for this contract.

CONTRACT OPERATING EXPENSES

A. PAYMENT SCHEDULE

The contract obligation amount of \$1,300,000

For the period of November 1, 2021, to December 31, 2023

Budget Items	Unit Price	Unit of Measure
BW Printing PCL5 Files	\$0.03195	Image
BW Printing PDF Files	\$0.03195	Image
Collateral Material Printing	\$0.03195	Image
Full Color Printing	\$0.03960	Image
Inserting by Machine per 1,000	\$ 7.00	Per 1000
Inserting by Hand per 1,000	\$ 20.00	Per 1000
Folding Supplied Material	\$ 0.01	Each
IT Changes Enhancements per hour	\$ 85.00	Hour
PO Box 1532 extract, index and FTP	\$0.02200	Image
CASS/NCOA Processing Fee per Record	\$ 0.00600	Record
Letter Size Postage (AADC)	0.403	Mail Piece
Flat Size Postage (3 digit)	1.65	Mail Piece