



**AMENDMENT NO. 12
TO
CONTRACT MA-017-22011908
FOR
YALE NAVIGATION CENTER SHELTER OPERATIONS AND SERVICES**

This Amendment to Contract MA-017-22011908 for Yale Navigation Center Shelter Operations and Services is made and entered into upon execution of all necessary signatures between PATH, a California nonprofit corporation (CONTRACTOR) and the County of Orange, a political subdivision of the State of California (COUNTY). Contractor and County may sometimes be referred to individually as “Party” or collectively as “Parties”.

RECITALS

WHEREAS, the Parties executed Contract MA-042-21010673 for Yale Shelter Operator Services effective November 17, 2020, through June 30, 2023, in an amount not to exceed \$18,000,000 (Contract); and

WHEREAS, the Parties executed Amendment No. 1 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 2 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 3 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 4 to change the administering agency from OC Health Care Agency (HCA) to the County Executive Office (CEO), to change the Contract number from MA-042-21010673 to MA-017-22011908, change all references from HCA to CEO, replace Notices to County and Contractor, delete Paragraph IV. Compliance; and

WHEREAS, the Parties executed Amendment No. 5 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 6 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 7 to renew the Contract for one additional fiscal year, effective July 1, 2023 through June 30, 2024, in the amount of \$6,800,000 for a new Contract not to exceed amount of \$24,800,000, replace Referenced Contract Provisions, replace the Acronyms Section, replace Licenses and Laws Section, replace Minimum Wage Laws Section, replace the Nondiscrimination section, remove the Revenue Section, amend Exhibit A of the Contract to replace the Common Terms and Definitions section, replace the Budget section, replace the Payments Section, replace the Services Section, replace the Staffing section and replace Exhibit B, Lease Agreement; and

WHEREAS, the Parties executed Amendment No. 8 to amend Exhibit A of the Contract; and

WHEREAS, the Parties executed Amendment No. 9 to increase the Contract in the amount of \$1,071,976, upon Board of Supervisor approval, for a new Contract not to exceed amount of \$25,806,744, amend the Maximum Obligation in the Referenced Contract Provisions Section, and amend Exhibit A of the Contract to replace the budget table in Section II. Budget; and

WHEREAS, the Parties executed Amendment No. 10 to renew the Contract for one additional year, effective July 1, 2024 through June 30, 2025, in the amount of \$9,645,416, for a new Contract not to exceed amount of \$35,452,160, correct the official name of the Contract, replace the Witnessst Section of the Contract Cover Page, replace the Table of Contents Section, replace the Referenced Contract Provisions, add Drug-Free Workplace to the Contract Terms and Conditions, amend Exhibit A of the Contract to replace the Budget Table, replace the Payments Section, replace the Reports Section, replace the Services Section, replace the Staffing Section, replace Exhibits B and C, and add Exhibits E, F and G; and

WHEREAS, the Parties executed Amendment No. 11 to amend Exhibit A, Section II. Budget, Subparagraph A.; and

WHEREAS, the Parties now desire to enter into Amendment No. 12 to renew the Contract for one additional year, effective July 1, 2025, through June 30, 2026, in the amount of \$9,645,416, for a new Contract not to exceed amount of \$45,097,576, amend PATH’s legal name throughout the Contract, replace the Table of Contents Section, add Federal Contract Provisions, amend the Referenced Contract Provisions, amend Exhibit A of the Contract to replace the Budget Table, amend the Payments Section, replace the Services Section, and amend the Staffing Section to replace the Staffing Table and replace Exhibit G;

NOW THEREFORE, CONTRACTOR and COUNTY agree to amend the Contract as follows:

- 1. PATH’s legal name has been amended from (PEOPLE ASSISTING THE HOMELESS) PATH to PATH wherever referenced in the Contract.
- 2. Table of Contents shall be amended and hereby replaced in its entirety as follows:

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3. Federal Contract Provisions shall be added as follows:

FEDERAL CONTRACT PROVISIONS

- I. Contractor's UEI Number:** J8T8GCB291E9
- II. Federal Award Identification Number (FAIN):** E-20-DW-06-0001
- III. Federal Award Date:** June 25, 2020, and November 25, 2020, County of Orange ESG-CV
- IV. Amount of Federal Funds Obligated by this Action:** \$664,457.68
- V. Total amount of Federal Funds Obligated including this Action:** \$20,625,601
- VI. Total amount of Federal Award committed to subrecipient:** \$1,589,722.95
- VII. Federal award project description, as required to be response to the Federal Funding Accountability and Transparency Act (FFATA):** Emergency Solutions Grant CARES Act (ESG-CV)
- VIII. Name of Federal awarding agency, pass-through entity, and contact information forwarding official of pass-through entity:** U.S. Department of Housing and Urban Development (HUD)
- IX. Assistance Listings number and Title:** 14.231 Emergency Solutions Grant Program / CARES Act
- X. Identification of whether the award is R&D:** Not applicable. This was not a Research & Development Contract
- XI. Indirect cost rate for the Federal award (including if the de minimis rate is charged):** 10% at Contract Award
- XII. Federal program requirements:** ESG (24 CFR Part 576) such as Duplication of Benefits (Notices and Waivers)
- XIII. Federal cross-cutting requirements:** Uniform Administrative Requirements (2 CFR Part 200), Labor Standards, Economic Opportunities – Section 3 (24 CFR Part 75)
- XIV. Pass-through entity requirements:**
 - Contract, Paragraph VIII. Cost Report.
 - Contract, Paragraph XVI. Inspection and Audits.
 - EXHIBIT A of Contract, Section IV. Reports:

Paragraph B.1., Monthly Expenditure & Revenue (E&R) Reports
 Paragraph B.2., Monthly Year-End Projection Reports
 Paragraph C. Monthly Staffing Reports
 Paragraph D. Programmatic Reports
 Paragraph E. Additional Reports as reasonably requested by Administrator.
 Paragraph F. Special Incident Reports

XV. Period of Retention – All records pertaining to each fiscal year of ESG funds must be retained for the greater of five (5) years or the period specified below. Copies made by microfilming, photocopying, or similar methods may be substituted for the original records.

- A. Documentation of each program participant's qualification as a family or individual at risk of homelessness or as a homeless family or individual and other program participant records must be retained for five (5) years after the expenditure of all funds from the grant under which the program participant was served;
- B. Where ESG funds are used for the renovation of an emergency shelter involves costs charged to the ESG grant that exceed 75 percent of the value of the building before renovation, records must be retained until 10 years after the date that ESG funds are first obligated for the renovation; and
- C. Where ESG funds are used to convert a building into an emergency shelter and the costs charged to the ESG grant for the conversion exceed 75 percent of the value of the building after conversion, records must be retained until 10 years after the date that ESG funds are first obligated for the conversion.

Additional Contract References: Contract, Paragraph XXVII. Records Management and Maintenance

XVI. Access to Records:

- A. Federal Government rights. Notwithstanding the confidentiality procedures established under paragraph (XVII) of this section, the recipient and its subrecipients must comply with the requirements for access to records in 2 CFR 200.336.
- B. Public rights. The recipient must provide citizens, public agencies, and other interested parties with reasonable access (consistent with state and local laws regarding privacy and obligations of confidentiality and the confidentiality requirements in this part) to records regarding any uses of ESG funds the recipient received during the preceding 5 years.

Additional Contract References: Contract, Paragraph XVI. Inspection and Audits. Contract, Paragraph XXVII. Records Management and Maintenance

XVII. Confidentiality:

- A. The recipient and its subrecipients must develop and implement written procedures to ensure:
 - 1. All records containing personally identifying information (as defined in HUD's standards for participation, data collection, and reporting in a local HMIS) of any

individual or family who applies for and/or receives ESG assistance will be kept secure and confidential;

2. The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter; and
3. The address or location of any housing of a program participant will not be made public, except as provided under a preexisting privacy policy of the recipient or subrecipient and consistent with state and local laws regarding privacy and obligations of confidentiality.

B. The confidentiality procedures of the recipient and its subrecipients must be in writing and must be maintained in accordance with this section.

XVII. Closeout Terms and Conditions:

Contract, Paragraph, VIII. Cost Report

Contract, Paragraph, XIII. Equipment

Contract, Paragraph XVI. Inspections and Audits

Contract, Paragraph, XXVII. Records Management and Maintenance

Contract, Attachment A., Sections III. Payments and V. Reports.

The Contractor's obligation to the County shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the County), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Contractor has control over ESG funds, including program income.

4. Referenced Contract Provisions Section shall be amended to revise the Term and Maximum Obligation as follows, with all other terms remaining unaltered:

REFERENCED CONTRACT PROVISIONS

Term: November 17, 2020 – June 30, 2026

Period 1: November 17, 2020, to June 30, 2021

Period 2: July 1, 2021, to June 30, 2022

Period 3: July 1, 2022, to June 30, 2023,

Period 4: July 1, 2023, to June 30, 2024

Period 5: July 1, 2024, to June 30, 2025

Period 6: July 1, 2025, to June 30, 2026

Maximum Obligation: \$45,097,576

5. Exhibit A, Section II. Budget, Subparagraph A. of the Contract is deleted in its entirety and replaced with the following:

A. COUNTY shall pay CONTRACTOR in accordance with the Payments Paragraph of this Exhibit

A to the Agreement and the following budget, which is set forth for informational purposes only and may be adjusted by mutual agreement, in writing, by ADMINISTRATOR and CONTRACTOR.

	<u>PERIOD 1</u>	<u>PERIOD 2</u>	<u>PERIOD 3</u>	<u>PERIOD 4</u>	<u>PERIOD 5</u>	<u>PERIOD 6</u>
ADMINISTRATION COSTS						
Indirect	<u>\$386,017</u>	<u>\$579,026</u>	<u>\$579,026</u>	<u>\$786,661</u>	<u>\$876,856</u>	<u>\$876,856</u>
SUBTOTAL ADMINISTRATION COSTS	<u>\$386,017</u>	<u>\$579,026</u>	<u>\$579,026</u>	<u>\$786,661</u>	<u>\$876,856</u>	<u>\$876,856</u>
PROGRAM COSTS						
Salaries	\$1,654,834	\$2,135,000	\$2,129,153	\$3,018,183	\$3,701,229	\$3,701,229
Benefits	\$446,805	\$448,000	\$304,863	\$536,226	\$888,295	\$888,295
Services and Supplies	\$1,758,536	\$3,207,262	\$3,356,246	\$3,530,906	\$4,179,036	\$4,179,036
Start-up Costs	<u>\$950,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
SUBTOTAL PROGRAM COSTS	<u>\$4,810,175</u>	<u>\$5,790,262</u>	<u>\$5,790,262</u>	<u>\$7,085,315</u>	<u>\$8,768,560</u>	<u>\$8,768,560</u>
TOTAL GROSS COSTS	<u>\$5,196,192</u>	<u>\$6,369,288</u>	<u>\$6,369,288</u>	<u>\$7,871,976</u>	<u>\$9,645,416</u>	<u>\$9,645,416</u>
TOTAL CONTRACT AMOUNT:						\$45,097,576

6. Exhibit A, Section III. Payments, Paragraph A. of the Contract shall be replaced in its entirety as follows, with all Subparagraphs to Paragraph A. remaining unaltered:

A. COUNTY shall pay CONTRACTOR monthly, in arrears. Upon execution of the Contract, the provisional amount of \$530,774, for one month of service may be invoiced by CONTRACTOR and paid by COUNTY during Period One. Upon execution of Amendment No. 10 to the Contract, CONTRACTOR may invoice for a provisional payment amount of \$1,607,569.33 for two months of services, may be invoiced by the CONTRACTOR and paid by the COUNTY at the beginning of Period Five. Upon execution of Amendment No. 12 to the Contract, CONTRACTOR may invoice for a provisional payment amount of \$1,607,569.33 for two months of services, may be invoiced by the CONTRACTOR and paid by the COUNTY at the beginning of Period Six. All payments are interim payments only, and subject to auditing by COUNTY and/or other regulatory body with auspices over ARPA funding and maybe subject to recoupment in the event said expenditures cannot be substantiated by source documentation collected and maintained by CONTRACTOR, to include but not be limited to receipts, purchase orders, ledgers, books, check stubs, invoices, records, etc. confirming expenses

incurred and paid out (expended). Lack of supporting source documentation of any expenditure claimed to COUNTY and reimbursed to CONTRACTOR under this Agreement shall be immediately subject to recoupment by COUNTY. All payments are interim payments only, and subject to Final Settlement in accordance with the Cost Report Paragraph of the Agreement for which CONTRACTOR shall be reimbursed for the actual cost of providing the services hereunder; provided, however, the total of such payments do not exceed the Maximum Obligation as specified in the Referenced Contract Provisions of the Agreement, and provided further, CONTRACTOR's costs are reimbursable pursuant to COUNTY, state, and federal regulations. ADMINISTRATOR may, at its discretion, pay supplemental invoices for any month for which the provisional amount specified above has not been fully paid.

7. Exhibit A, Section III. Payments, Paragraph E. of the Contract shall be replaced in its entirety as follows:

E. Administrator shall begin to reconcile the provisional payment in September 2025 by deducting no more than fifty percent (50%) of the provisional payment each month.

8. Exhibit A, Section III. Payments, Paragraph F. of the Contract shall be deleted as follows:

F. RESERVED

9. Exhibit A, Section V. Services of the Contract shall be replaced in its entirety as follows:

I. SERVICES

A. SCOPE OF SERVICES

1. Overview

a. The Yale Navigation Center located at 2229 S. Yale Street, Santa Ana, will provide emergency shelter services for up to 425 men, women, adult households and couples experiencing homelessness in the Central Service Planning Area (SPA). The Yale Navigation Center will include a multi-service center that provides supportive and stabilizing services that meet the complex need of Participants. The Yale Navigation Center will provide a trauma informed, and evidence-based sheltering program that re-integrates Participants back into the community through case management and linkage to permanent housing.

b. Contractor shall perform all services set forth in the Program description and will be responsible for administering the Program funded with federal, state and local funds, described as follows, in a manner satisfactory to the County and consistent with any required funding standards. All work shall be performed in accordance to compliance with all latest applicable codes, standards, and regulations and guidelines established within the County of Orange's Standards of Care for Emergency Shelters (Standards of Care). The Contractor of the Yale Navigation Center shall:

1) Enter into a one (1) year operational renewal Contract with the County to operate and provide services associated with the Yale Navigation Center.

2) Maintain a lease agreement with the County for the Yale Navigation Center. The lease shall be for one (1) year with a one-year extension period on the same terms and conditions of the lease unless the County or Contractor gives the other written notice of its intention to not extend the lease.

3) Leverage County funds with other private funding and/or resources for operations and may also include services received on an in-kind basis by Contractor and/or other community partners. PATH's contract with CalOptima Health for Community Supports will be leveraged to provide two (2) full time equivalent (FTE) Case Managers and two (2) FTE Clinical Case Managers to serve 100 Participants of the Yale Navigation Center.

2. Program Description Summary

a. The Yale Navigation Center Emergency Shelter Operations and Services (Program) should be designed to be low barrier by having minimal eligibility criteria required at Program entry. The Program should be equipped to serve Participants who may have extensive behavioral, physical or medical issues, and as a result, may face significant barriers to housing. This may require having extensive staffing with appropriate training to better support general management, case management, and security services at the Program. The Program will assist Participants experiencing homelessness in accessing the most appropriate services and resources across the System of Care, including behavioral health, healthcare, benefits and mainstream services, housing, navigating application and enrollment processes, and providing advocacy and support as necessary. The Program will follow Housing First principles and incorporate evidenced-based approaches such as Motivational Interviewing, Critical Time Intervention, Progressive Engagement, Trauma-Informed Care, Harm Reduction and Risk Management, to address barriers to housing and economic stability. The Program is to be implemented in a manner that increases equitable service access across Orange County, regardless of where a person is experiencing homelessness. The Emergency Shelter Operations and Services for Individuals shall include the following services at minimum:

b. Receive referrals from the Coordinated Entry System (CES) Bed Reservation System and from County approved referral agencies such as law enforcement, street outreach teams, and other County departments. There shall be at minimum one (1) staff member dedicated to overseeing and answering the referral contact number at all times. Referral contact number shall be communicated to all referring agencies and will be answered 24 hours a day, 7 days a week.

c. Intake and assessment to engage and enroll persons referred by CES and County approved referral agencies, who would benefit from an emergency shelter intervention to overcome their homelessness, understanding the history of participation in other homeless service assistance programs and collection of needed demographic information from Participants. Program must be able

to assess and re-evaluate the Participant's service needs and make recommendations to appropriate and eligible housing and/or supportive services that best meets the Participant's needs.

d. Provision of essential services at the Program must include a safe sleeping location and amenities to meet basic personal needs.

e. Housing-focused case management to support Participants with locating housing options that meet the Participant's needs. Case management services will be focused on furthering the progress towards the goals and objectives as outlined in the Individualized Housing and Service Plan. Case management services will be provided to Participants with a goal of once weekly and a minimum of once every two weeks. Case management services, attempts to meet with the Participants and pertinent notes will be documented in the Homeless Management Information System (HMIS).

f. Housing navigation services to support the Participants in identifying available housing units and resources, completing needed forms and applications for housing, as well as providing support through in-person or teleconference meetings relating to housing search and placements. Housing Navigation services will be documented in the Homeless Management Information System (HMIS).

g. Function as a CES Access point to support Participants in accessing the CES through the completion of an assessment and the collection of required documentation to verify length of homelessness, homelessness status and/or disabling condition.

h. Case conference, coordinate and collaborate with the other components of the System of Care, Orange County CoC, and key stakeholders in Orange County to employ a multi-disciplinary approach to assisting the Participant in accessing services and/or programs.

i. Services will be recorded in the HMIS in accordance with the adopted Homeless Management Information System (HMIS) Policies and Procedures.

j. The Program will operate twenty-four (24) hours a day, seven (7) days a week with in-person staff coverage.

k. The Program will be required to execute all items and reporting timeframes within the Standards of Care.

l. Contractor will develop and implement a pet policy that accommodates Participants with pets. The pet policy should detail the Participants' responsibilities related to the handling and caring of the pet.

m. Contractor, pursuant to requirements set forth in this Scope of Services and consistent with federal and/or state funding requirements shall provide Emergency Shelter Operations and Services for Individuals experiencing homelessness in the Central SPA of Orange County for the term of this Contract.

3. Eligible Population to be Served

a. Contractor is to provide services to individuals experiencing homelessness in the Central SPA of Orange County and meet the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act definitions of homeless. The target population for Yale Navigation Center will be defined by U.S. Department of Housing and Urban Development (HUD) criteria for defining homelessness, Categories 1 and 4, per the Final Rule on “Defining Homeless” (24 CFR parts 91, 576 and 578) or would be experiencing homelessness upon exiting an institution.

4. Referrals and Bed Reservations

a. Referrals to the Yale Navigation Center will be made utilizing the Homeless Management Information System (HMIS) Bed Reservation System and from County approved referral agencies such as law enforcement, street outreach teams, and other County departments. Individuals seeking shelter will be screened for open felony warrants and status as a registered sex offender during the referral process.

b. The Contractor shall maintain an active alternative referral process using a phone number and e-mail, 7 days per week at any given moment to ensure additional referrals and intakes for those not matched through the Bed Reservation System. There shall be at all times, a minimum of one (1) dedicated staff member to oversee the alternative referral process, which includes the phone line and e-mail responses and communication. Responses and further intake coordination should be provided to referring agencies within a 30-minute window to ensure successful referrals into the Program.

c. The Contractor shall be flexible with referrals and completing intakes 24 hours a day, 7 days a week to ensure potential referrals enter shelter upon need. The Contractor shall schedule no less than 10 potential referrals per day based on bed availability and/or any mitigating circumstances such as illness outbreak, etc., as previously communicated and approved by the County. Although there is consideration for multiple intakes at one time, potential new Participants are welcomed on-site and if intakes need to be delayed, those potential new Participants shall be allowed to access the site and services until Contractor is ready to complete the intake. Intake needs to be completed within a reasonable time of arriving on-site to avoid referring agencies and potential new Participants from waiting.

d. The Contractor shall maintain open communication with all referring agencies to ensure a smooth process into the Program for those eligible individuals.

e. The Contractor will track all established set aside, direct referral and Bed Reservation referrals and provide an update to the County daily.

5. Use of Funds

a. The funds allocated to the Contractor through this contract will support the provision of emergency shelter services and enhanced supportive services to increase linkages to permanent housing. The funds for this contract may include federal, state and local funds which eligible activities

would align with the provision of services and operations of the Yale Navigation Center. Contractor will leverage housing navigation services, to reduce the budget burden on the County by utilizing other funding sources, included but not limited to any provided in reimbursement basis by CalOptima Health funded housing navigation, to cover the cost of onsite case management. The Contractor shall engage and actively enroll at minimum 100 eligible program Participants to CalOptima Health's housing navigation and/or other services and ensure services are documented and reimbursement is eligible for such services. If the housing navigation funding and benefits provided by CalOptima Health to the Contractor stop being reimbursed during the timeframe of the contract, or if it is agreed by the Contractor and the County that there were not enough eligible and willing Participants to sign up for the benefit; the County will reimburse the cost incurred by the Contractor to operate the Program that for housing navigation services that CalOptima Health is unable to reimburse for.

b. Funds shall be used to provide contracted services and operations of the Program. The Program and eligible costs have been informed by best practices frameworks focused on providing emergency shelter services to Participants and assist in transitioning to permanent housing as quickly as possible.

c. The Program shall be administered in an equitable manner by providing culturally responsive services and having multicultural outreach advocates to engage and guide underserved Participants throughout the housing process. Program staff shall operate in accordance with non-discrimination policies and attend annual trainings that focus on understanding implicit biases and cultural sensitivities to promote diversity and equity within the Program.

d. The Program shall also promote connections to service providers, increased access to benefits and employment resources as needed. Services and operations shall be low- barrier and promote an engagement rich environment in which Participants make connections to supportive services and stable housing.

6. Reporting

a. Contractor is required to submit reporting on a daily, weekly and monthly basis in a form acceptable to the County. The reporting shall support the County in evaluating the Contractor's performance as it related to Participant data, program linkages and units of services. Contractor will provide the County with a monthly report that utilizes CalOptima Health data to reflect the progress made towards achieving the housing navigation services goal, funded by the CalOptima Health grant, established between the Contractor and the County. The monthly report reflecting housing navigation services funded by CalOptima Health grants, will include all Program Participants the Contractor is receiving reimbursement for by CalOptima Health.

b. Contractor will be required to utilize the Homeless Management Information System (HMIS) to comply with HUD's data collection, management, and reporting standards and used to collect client-level data and data on the provision of housing and services to homeless individuals at

the Yale Navigation Center.

B. TARGET POPULATION AND ELIGIBILITY REQUIREMENTS

The target population for Program will be defined by U.S. Department of Housing and Urban Development (HUD) criteria for defining homelessness, Categories 1 and 4, per the Final Rule on “Defining Homeless” (24 CFR parts 91, 576 and 578) or would be experiencing homelessness upon exiting an institution.

1. Category 1: Literally Homeless

Individual who lacks a fixed, regular, and adequate nighttime residence, meaning:

- a. Has a primary nighttime residence that is a public or private place not meant for human habitation;
- b. Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, and local government programs); or
- c. Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

2. Category 4: Fleeing/Attempting to flee Domestic Violence.

Any individual who:

- a. Is fleeing, or is attempting to flee, domestic violence
- b. Has no other residence; and
- c. Lacks the resources or support networks to obtain other permanent housing

3. Additionally, to meeting the homelessness definition as described above, individuals Seeking shelter in the Central Service Planning Area (SPA) will be screened for open felony warrants and status as a registered sex offender. If an individual has an open felony warrant(s) or is a registered sex offender, they will not be eligible for the Program.

4. Program will work collaboratively with referring partners that have been established by County as set aside beds within the Program. These Participants will be strategically identified by those referring partners to ensure the referral process into those beds is efficient and serves the individual’s needs.

C. DESCRIPTION OF SERVICES

1. Essential Requirements – Contractor shall:

- a. The Program will operate twenty-four (24) hours a day, seven (7) days a week, year-round to ensure availability and accessibility for Individuals experiencing homelessness at any given moment.

b. Maintain a holiday schedule consistent with County's holiday schedule, unless otherwise approved, in advance and in writing, by Administrator. The holiday schedule should still maintain adequate and minimum staffing levels as set forth by this Contract.

c. Operate the Program to include flexibilities to meet with eligible Participants outside of typical operation hours, if needed related to conflicts with employment or other appropriate factors.

d. Have a 24-hour contact available to Program staff for emergency purposes and communication policies and procedures in place to notify County as appropriate.

e. Have a 24-hour contact available to County for emergency purposes and to coordinate response as appropriate.

f. Staffing levels shall maintain at a minimum of four (4) staff on site at all times to ensure safety and access to staff at any given moment.

g. Ensure that all Contractor staff and volunteers working in support of the Contract complete training on confidentiality and compliance to ensure appropriate safeguards are in place to maintain Participant information and PII private, confidential, secure, etc.

h. Manage the facility as set forth herein and in the lease agreement with the County for Yale Shelter, and perform all tasks consistent with Table 1, attached hereto.

i. Participate in County community events as directed by the Office of Care Coordination to provide appropriate services to and support the target population.

2. Administrative Management Tasks – Contractor shall:

a. Work in partnership with County to deliver the services as outlined in the Program by being responsive to the needs of the household eligible for services.

b. Submit policies and procedures for the operations of the Program, as requested by County, for all aspects of services, management plan, staff responsibilities and staff coordination.

c. Track Program costs and ensure eligibility for payment within the funding requirements.

d. Operate, maintain, coordinate, and staff the resources of the Program.

e. Coordinate with County agencies to provide appropriate supportive services to Participants including but not limited to County Executive Office (CEO), Health Care Agency (HCA), Social Services Agency (SSA), and OC Community Resources (OCCR).

f. Coordinate with County agencies, the Orange County CoC and community- based organizations on administrative functions, as necessary and appropriate. This should incorporate technology solutions such as teleconferencing and videoconferencing.

g. Enter Program data into HMIS and adhere to all implementation guidelines developed under the Orange County CoC and per HMIS standards or amended HMIS standards, as applicable.

h. Continue to execute a transportation plan that meets the needs of the program

participants. Transportation plans must accommodate to a no walk up or walk out model.

i. Continue to execute a good neighbor policy that supports the surrounding area and community. This includes continuing to be responsive to community concerns, providing education, and engaging stakeholders to ensure the good neighbor policy is executed as contracted.

j. Hold a minimum of bi-weekly community meetings with program participants to remind them of program rules and expectations as well as receive customer satisfaction feedback.

k. Maintain high food standards by providing nutritional and diverse meals to Participants. Contractor must be able to accommodate reasonable dietary needs of Participants. A proposed monthly menu must be submitted to the County for review. The Contractor shall manage the budget for food costs and ensure alignment with the negotiated budget to avoid over expenditures related to food.

l. Execute all items within the County of Orange's Standards of Care for Emergency Shelters. The County of Orange's Standards of Care for Emergency Shelters provide a comprehensive set of administrative, operational, facility-based standards designed to support the quality, and consistency of program operations, evidence-based Participant services, core organizational/administrative functions, and facility design/operations.

m. Keep and maintain the Facility and all improvements now or hereafter constructed and installed on the Facility in good order, condition, and repair and in a safe and sanitary condition and in compliance with all applicable laws in all material respects.

n. Keep facility in a neat, clean, orderly, safe, and sanitary condition. Said maintenance includes, but is not limited to, janitorial services, flooring care and the prevention of accumulation of any refuse or waste materials that might constitute a fire hazard or a public or private nuisance. See Exhibit B: Yale Maintenance Responsibility Table 1 for Contractor and County maintenance responsibilities. The Contractor shall manage the budget for janitorial and maintenance costs and ensure alignment with the negotiated budget to avoid over expenditures related to janitorial and maintenance costs.

o. Staff will be responsible for regularly tracking beds, property, pets, medication, and case management needs. Contractor will execute a daily bed count at minimum two times a day. The bed counts will be logged and verified by supervising staff and audited by Management.

p. Staff will ensure Participants who are not present for the bed count are documented so appropriate follow-up may be conducted to ensure the Participant is located or engaged within 72 hours. Contractor will follow policies and procedures protocol established for individuals not utilizing the Program as intended.

q. Maintain doors and locks in good working order, inform the County of major issues of doors and locks, and the County may address issue at the County's discretion (see Table 1).

r. Maintain gates and exit doors in good working order, inform the County of major

service and repair needs, and the County will address maintenance and repair for reasonable wear and tear of gates and exit doors (see Table 1).

s. Maintain electrical repair/replacement of desk/lamp light bulbs, switches, outlets, etc. Contact the County to address electrical repair/replacement of overhead lighting fixtures, ceiling bulbs, ballasts, and lighting controls (see Table 1).

t. Keep and maintain landscaping and hardscaping (see Table 1).

u. Be responsible for addressing plumbing issues, such as clogs and leaks, etc. The County will address plumbing issues that impact major internal plumbing components of the plumbing system unrelated to external fixtures (see Table 1).

v. Be responsible for upkeeping and maintaining the windows as needed. County is responsible for replacing or repairing major damage to the windows upon request of Contractor (see Table 1).

w. Maintain and repair wall, floor, or ceiling- mounted fixture elements (shower heads, shower benches, kitchen cabinets, sinks, toilets, etc.) (see Table 1).

x. Maintain a good neighbor policy that supports the surrounding area and community by being responsive to community concerns, providing education, and engaging stakeholders to ensure the good neighbor policy balances the needs of the surrounding community and the individualized needs of Participants residing in the shelter. The Good Neighbor Policy shall include bi-annual community feedback meetings led by the Contractor, identified staff to respond to outreach concerns in the defined good neighbor zone, and an email address and phone number to be distributed to the community for questions and concerns about operations.

D. OPERATIONS OF YALE NAVIGATION CENTER

1. Emergency Shelter Operations and Services - Contractor is responsible for the provision of Emergency Shelter Operations and Services to eligible Participants experiencing homelessness in Orange County. Emergency Shelter Operations and Service costs must be eligible and necessary to provide safety, temporary shelter services, access to essential services and to help the Participant move as quickly as possible into permanent housing. Contractor shall conduct:

a. The Program will operate at: Yale Navigation Center located at 2229 S. Yale Street, Santa Ana, California, in an industrial area, within walking distance to public transportation. The Program provides year-round emergency congregate shelter with 425 beds in five dormitories for men, women, and adult households and/or couples. Participants will gain access to the emergency shelter site through the bed reservation system in HMIS. The Program coordinates referrals from the referral partners including street outreach teams, homeless liaison officers/law enforcement, Mental Health Services Act (MHSA), probation and other County approved referring partners.

b. Emergency Shelter Operations and Services will operate in accordance with the

Orange County's Standards of Care, a comprehensive set of administrative, operational, and facility-based standards designed to support the quality and consistency of program operations, evidence-based Participant services, core organizational/administrative functions, and facility design/operations.

c. **Intake and Assessment:** Program must receive referrals from the bed reservation system as well as a hybrid referral process as outlined by Administrator and Contractor, and work with street outreach teams, homeless service providers and law enforcement to engage and enroll persons who would benefit from emergency shelter intervention.

i. Program will conduct an assessment to determine the history of participation in other homeless service assistance programs and collection of needed demographic information from Participants. Program must be able to assess and re-evaluate the Participant's service needs and make recommendations to appropriate and eligible housing and/or supportive services best meets the Participants' needs.

ii. Program shall be flexible with referrals and completing intakes 24 hours a day, 7 days a week to ensure potential referrals enter shelter upon need. Scheduling the arrival to the shelter shall be solely based on the individual's needs and interests. The Contractor shall schedule no less than 10 potential referrals per day or based on bed availability. Although there is consideration for multiple intakes at one time, potential new Participants are welcomed on site and if intakes need to be delayed, those potential new Participants shall be allowed to access the site and services until provider staff is ready to complete the intake. Intake needs to be completed within a reasonable time of arriving on site to avoid referring partners and potential new Participants from waiting.

iii. There shall be at all times, a minimum of one (1) dedicated staff member to oversee the alternative referral process, which includes the phone line and e-mail responses and communication. Responses and further intake coordination should be provided to referring agencies within a 30-minute window to ensure successful referrals into the program.

iv. Program will track all established set aside, direct referrals and bed reservation referrals and provide an update to the County daily.

v. Program's intake and assessment process should be flexible based upon the households and referring partner ability. The Contractor must confirm program eligibility per guidelines established and maintain a record of appropriate documentation in support of the eligibility determination process.

d. **Provision of Essential Services:** At a minimum, the Program must provide a safe sleep location and amenities including sleeping areas, storage of personal belongings, bathrooms, laundry, medical linkages as needed, and the scheduling of meals, showers, and other personal services as needed.

e. **Housing-Focused Case Management:** Programs must provide services to Participants that support with locating permanent housing options to meet the Participant's needs.

Caseloads should be limited to a no minimum than 20:1 ration at any given time. The following case management activities must be made available to Participants:

i. Program must create an Individualized Housing and Service Plan, in partnership with the Participant, that considers and incorporates the goals of the Participant and focuses on identifying and securing permanent housing as well as other life areas that will support and assist Participants in successfully obtaining and maintaining housing. The Individualized Housing and Service Plan should address specific needs and barriers to housing and track progress on established goals and milestones. The Individualized Housing and Service Plan should detail a path to housing stability and support the Participants in maintaining permanent housing after the assistance ends. The Housing Plan should be completed within 30 days of Participant enrollment. Updates to the Housing Plan should be reflected on the physical file or documented in HMIS.

ii. Program must meet face to face with Participants on weekly basis, at minimum bi-weekly or as frequently as needed. Any unsuccessful attempts shall be documented in HMIS to ensure flow of services being provided.

iii. Identification of housing opportunities: Program is expected to work with Participants to understand their housing desires and needs and work with them to identify housing opportunities that would best meet their needs.

iv. Program is required to have a network of resources that they can provide referrals and linkages to networks and must include the resources listed below. Referrals and linkages to services and programs that address the needs of individuals should be provided and facilitated on an ongoing basis. Referrals and Linkages will be tracked via the Referral and Linkage Assessment within HMIS, Program should also assist with any subsequent follow up from the appointment and/or access to supportive services thus reducing the likelihood for missed appointments and other recidivism, including but not limited to:

- a) Physical Health Care
- b) Mental Health Care
- c) Substance Use Treatment
- d) Mainstream Benefits
- e) Employment Services
- f) Legal Services
- g) Credit Counseling
- h) Education

f. Essential services that address the needs of specialized populations, including but not limited to transitional aged youth, victims of domestic violence, dating violence, sexual assault, or stalking, and veterans.

g. Housing Navigation Services to support the Participant in identifying available

housing units and resources.

h. Housing Navigation Services should focus on permanent housing options that are affordable and sustainable for the Participants, including but not limited to shared housing, room for rent, family reunification, etc. This includes strong collaboration and coordination with other homeless services providers, including those that actively participate in the CES, the Orange County CoC and non-traditional partners.

i. Function as a CES Access Point to support Participants in accessing CES through the completion of an assessment, the collection of required documentation to verify length of homelessness, homelessness status and/or disabling condition. Program must actively participate in relevant Coordinated Entry System meetings and participate in case conferencing.

j. Case conference, coordinate and collaborate with the other components of the System of Care, Orange County CoC, and key stakeholders in the Central SPA and countywide to employ a multi-disciplinary approach to assisting the Participant in accessing services and/or programs. This will support in the coordination and monitoring of other needs and engagement processes for the Participant as well as measuring progress on the Individualized Housing and Service Plan.

i. Services will continue to be provided to the Participant while working to secure housing and enrolled in another homeless service system program aimed at providing that support, such as rapid rehousing or permanent supportive housing. The Participant may have several case managers at one point depending on the supportive services being accessed, as such the Program is expected to work collaboratively with others for the benefit of the Participants. The goal of the Program is to ensure care coordination, continuity of services to ensure permanent housing and ongoing housing stability. The Program is to case conference and collaborate with other case managers providing services to the Participant.

ii. Services, referrals and linkages to benefits and other resources will be recorded in the HMIS in accordance with the adopted HMIS Policies and Procedures. This includes timely and appropriate data input in HMIS, including progress notes after each engagement and/or case management session with a Participant.

iii. All HMIS data should be entered within 72 hours of services provided, including client level data and data on the provision of housing and services to homeless individuals and families and persons at risk of homelessness.

iv. Monitoring of Contractor performance metrics will be gathered through HMIS data entry submitted to the County Executive Office (CEO) on a monthly basis.

v. The Program is to provide services to Participants animals and/or pets residing within the shelter. These services can be provided through a contracted vendor and should include but not limited to; food, examination of animal health upon entry and throughout enrollment, spay/neutering services, vaccinations, treatments for injuries/health issues and pet owner education,

etc.

k. Participants who identify as actively fleeing a domestic violence situation must be offered an immediate connection to a domestic violence shelter at a confidential location, when requested by the Participant, to ensure the safety and wellbeing of the Participant.

3. Administrative Responsibilities

Site Management Responsibilities

a. Provide supervision of Participants including intake, registration, access to shelter services and amenities including sleeping areas, laundry, medical linkages as needed, and the scheduling of meals, showers, and other personal services as needed.

b. Provide site monitoring of the entire Program location and document the results of the site monitoring at all times.

i. Documentation of security personnel and staff rounds throughout the site as well as verification of those rounds must be completed. Maintain the documentation in well-organized logs and ensure the logs are verified by Staff and audited by Management.

c. Provide trained security personnel for the safety of Participants and staff. Security will enforce rules such as no drinking or drug use on the premises, no smoking in the building, no weapons, etc. The Contractor shall manage the budget for security costs and ensure alignment with the negotiated budget to avoid over expenditures related to security costs.

i. Security personnel will monitor all areas of the site including but not limited to, dormitories, restrooms, common areas, and outdoor spaces.

ii. All Participants will be searched upon entry into the site, for prohibited items, to ensure safety of all other Participants and staff.

d. Provision of janitorial services to clean and disinfect all areas of the facility including all areas utilized by Participants, shelter, multi-service center, and office space and keep a schedule for regular facility maintenance and cleaning.

e. Provide on-going training to front line staff on data entry, case management documentation, referrals and linkages to services, and all evidence-based practices to ensure safe and adequate delivery of services.

f. Ensure internal quality assurance is completed on a quarterly basis, at minimum. This will ensure internal monitoring of Participant charts/case files, identification of gaps in services and quality of documentation of services.

g. A Program Director or equivalent shall be “on call” to appropriately respond to County Program Manager and related staff for emergencies. An emergency contact list will be maintained and distributed to include 24-hour emergency phone numbers.

4. Good Neighbor Policy

a. Maintain the good neighbor policy attached, that supports the surrounding area and

community by being responsive to community concerns, providing education, and engaging stakeholders to ensure the good neighbor policy balances the needs of the surrounding community and the individualized needs of Participants residing in the shelter. The Good Neighbor Policy shall include bi-annual community feedback meetings led by the Contractor, identified staff to respond to outreach concerns in the defined good neighbor zone, and an email address and phone number to be distributed to the community for questions and concerns about operations.

b. Maintain the established neighborhood patrol to monitor the surrounding area to control issues of loitering, encampments, unauthorized parking of Participant vehicles in the neighborhood, abandoned property, and other blight. Documentation of completion of neighborhood patrols and action steps taken will be maintained and verified or audited by Contractor Management staff.

5. Transportation Plan

a. The Contractor will provide transportation to and from the Yale Navigation Center from specified pick-up/drop-off points coordinated with the County. A minimum of three designated pick-up/ drop-off locations will be identified with ample geographic range for Participants to effectively connect to transit hubs.

b. The policies for travel to and from the Yale Navigation Center will be designed to support Participant needs and minimize potential impact on the adjacent residential neighborhood and businesses. The Contractor will provide weekly trips to the DMV, government services, community-based programs, transit hubs, and other community resources. Pedestrian and bicycle access to and from the Yale Navigation Center will not be permitted.

c. The Contractor will establish and submit to the County policies and procedures for the following transportation measures:

- i. Transportation Flow On and Off Property
- ii. Bus and Shuttle Transportation Services
- iii. Personal Vehicle Transportation and Parking
- iv. Staff Transportation of Participants
- v. Delivery of Shelter Goods and Community Donations

d. The Yale Navigation Center will only provide onsite parking to the Contractor staff, supportive services providers, volunteers and a limited number of Participants. The Contractor will establish a tracking mechanism for all vehicles parked onsite, which at minimum includes the license plate and owner's name. Participants who wish to park their vehicles onsite will have to provide additional documentation related to vehicle registration, valid driver's license and insurance.

E. PERFORMANCE MEASURES AND MONITORING

1. The following performance measures will be a requirement of this Contract and ensure a

shelter flow that prioritizes Participant housing goals and exits to permanent housing.

- a. Occupancy: Contractor will maintain an average occupancy of 90% or above.
 - b. Of the Participants enrolled in the program during the reporting period, 90% of Participants will be connected to the CES within 30 days of program enrollment. Connected to the CES at minimum includes a program enrollment; however, the goal is to get program Participants in the community queue within 10 days of shelter entry or as fast as possible.
 - c. Exits to permanent housing: A minimum of 20% of all Participants exit to a permanent housing destination upon shelter program exit.
 - d. Services: A minimum of 75% of all Participants will engage in the development of service/housing plans, and have a completed Referral and Linkage Assessment to include housing, medical, behavioral health, benefits, and/or employment services
 - e. At minimum, 15% of Participants increased their income while enrolled in the shelter and/or at the time of their program exit.
2. On an annual basis, at minimum, the Program must solicit Participant feedback to assess Program operation changes to better support and meet the needs of Participants and evaluate how to best meet the above outlined performance outcomes. Methods for receiving Participant feedback can include exit interviews, surveys, focus groups and program meetings.
 3. The County shall monitor the performance of Contractor against the goals, outcomes, milestones and performance standards required herein including the Standards of Care. Substandard performance, as determined by County, will constitute non-compliance with this Contract for which County may immediately terminate the Contract. If action to correct such substandard performance is not taken by Contractor within the time period specified by County, payment(s) will be denied in accordance with the provisions contained in the Contract.
 4. County shall periodically evaluate Contractor's progress in complying with the terms of this Contract.
 5. Contractor shall cooperate fully during such monitoring. County shall report the findings of each monitoring to Contractor.

F. REPORTING REQUIREMENTS

1. Contractor is required to submit reporting on monthly and quarterly basis in a form acceptable to County. Monthly reports will be due by the twentieth (20th) day of the following month of services rendered, unless otherwise approved by County. The reporting shall support County in evaluating Contractor's performance as it related to Participant data, program linkages and units of services. Contractor will be required to utilize the HMIS to support with data collection, management, and reporting standards and used to collect Participant-level data.
2. Contractor is required to submit reporting at regular intervals to County that details the

following broken down by:

- a. Total number of eligible households that receive assistance;
- b. Composition of the households – demographics, size and type;
- c. Number of unduplicated Participants served;
- d. Caseload movement;
- e. Financial assistance expenditures;
- f. Length of assistance;
- g. Number of Participants exits and exit types;
- h. CES status – total number referrals received from the CES program and related status;
- i. Individualized Housing and Service Plan status – total number of plans established with Participants and related progress towards completion; and
- j. Income increases for Participants.

G. FILE MAINTENANCE AND DOCUMENTATION

1. Contractor shall prepare all applicable files and perform all administrative management tasks, as indicated in the Contract.

2. Contractor Shall maintain all records required by the federal regulations specified in 24 CFR 570.503(b)(2), 570.506, 570.507, 570.508 that are pertinent to the activities to be funded under this Contract.

3. Records providing a full description of each activity undertaken.

4. Financial records as required by 24 CFR 570.502, and OMB Circular A-87; and

5. Other records necessary to document compliance with Subpart K of 24 CFR 570.

6. Annual Audit Submission: Independent audits to be performed by a Certified Public Accountant, which shall include an audit of funds received from County, in accordance with applicable regulatory requirements. Copies of each required audit report must be provided to County within thirty (30) calendar days after the date received by Contractor.

7. Retention: Contractor shall retain all records pertinent to expenditures incurred under this Contract for a period of five (5) years after the termination of all activities funded under this Contract, or after the resolution of all federal audit finding, whichever occurs later. Records for non-expendable property acquired with funds under this Contract shall be retained for five (5) years after final disposition of such property. Records for any displaced person must be kept for five (5) years after s/he has received final payment.

10. Exhibit A, Section VI. Staffing, the Table found in Paragraph C shall be replaced in its entirety as follows:

POSITION TITLE	NUMBER OF FTEs
PROGRAM ADMINISTRATION	FTEs
Regional Director	0.10
Director of Program	1.00
Associate Director - Clinical	1.00
Associate Director - Operations	1.00
Program Manager - Clinical	3.50
Program Manager - Operations	2.00
Lead Case Manager 1 - Clinical	1.00
Lead Case Manager 2	1.00
Case Manager - Clinical	2.00
Substance Abuse Counselor	0.00
Intake Specialist	0.00
Case Manager	16.00
Operations Associate	1.00
Head Chef	1.00
Cook	6.00
Transportation Specialist	5.00
Community Affairs Associate	1.00
Community Affairs Specialist	1.00
Safety Support Associate (Security)	8.00
Safety Support Coordinator (Security)	2.00
Quality Assurance & Compliance Specialist	1.00
Program Specialist	1.00
Procurement Specialist	0.30
Grant Analyst	0.20
SUBTOTAL	56.10

11. Exhibit G to this amendment, Homeless Services System Pillars Attestation, shall be replace Exhibit G to the Contract and be attached thereto for reference.

This Amendment modifies the Contract, including all previous amendments, only as expressly set forth herein. Wherever there is a conflict in the terms or conditions between this Amendment, all previous Amendments, and the Contract, including all previous amendments, the terms and conditions of this Amendment prevail. In all other respects, the terms and conditions of the Contract, including all previous amendments, not specifically changed by this Amendment, and all previous Amendments remain in full force and effect.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE

IN WITNESS WHEREOF, the Parties have executed this Amendment. If the Contractor is a corporation, Contractor shall provide two signatures as follows: 1) the first signature must be either the Chairman of the Board, the President, or any Vice President; 2) the second signature must be that of the Secretary, an Assistant Secretary, the Chief Financial Officer, or any Assistant Treasurer. In the alternative, a single corporate signature is acceptable when accompanied by a corporate resolution or by-laws demonstrating the legal authority of the signature to bind the company.

PATH, a California Nonprofit Corporation

Tescia Uribe

Print Name

Chief Program Officer

Title

DocuSigned by:

Tescia Uribe

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3/12/2025

Date

Print Name

Title

Signature

Date

County of Orange, a political subdivision of the State of California

Christina Rojas

Print Name

Deputy Purchasing Agent

Title

Signature

Date

APPROVED AS TO FORM

Office of the County Counsel
Orange County, California

Chris Anderson

Print Name

DocuSigned by:

Chris Anderson

FD52599179CA41C...

Deputy County Counsel

Title

3/12/2025

Date

Commission to End Homelessness Homeless Service System Pillars Attestation



Background:

The Commission to End Homelessness developed the Homeless Service System Pillars Report, which includes four pillars – Prevention, Outreach & Supportive Services, Shelter, and Housing – that provide key interventions to assist individuals and families at risk of homelessness or experiencing homelessness. The Homeless Service System Pillars Report provides a definition and goal for each pillar thus establishing a collective understanding of the interventions, programming and outcomes expected for each pillar. Additionally, the Homeless Service System Pillars Report identifies the best practices, principles, and commitments to be followed by each Pillar.



On October 18, 2022, the Orange County Board of Supervisors received the Commission to End Homelessness' Homeless Service System Pillars Report and also directed the Homeless Service System Pillars Report be utilized as a framework in the design and development of programs that address the needs of individuals and families at risk of homelessness or experiencing homelessness across the County of Orange.

The Homeless Service System Pillars Report can be found here:

- Full Report - <https://ceo.ocgov.com/sites/ceo/files/2022-11/CEO-DCEO22-000856%20Attachment%20A.pdf>
- Summary Document - <https://ceo.ocgov.com/sites/ceo/files/2023-02/Pillars.pdf>

Commission to End Homelessness

Homeless Service System Pillars Attestation



Providers shall Complete, Sign, and Submit with Contract Renewal:

Please select which of the Homeless Service System Pillar(s) that applies to the services being renewed:

- ☐ **PREVENTION**
- ☐ **OUTREACH & SUPPORTIVE SERVICES**
- ☒ **SHELTER**
- ☐ **HOUSING**

Please provide a brief description to outline how your contract renewal meets the best practices and guiding principles of the selected Homeless Service System Pillar(s). If additional space is needed, please attach separate pages to this form.

PATH operates Yale Navigation Center, providing 425 beds to adults experiencing homelessness in the Orange County Central Service Planning Area. PATH operates low barrier temporary shelter and provides wraparound supportive services available onsite, including 3 meals daily, laundry facilities and transportation. Onsite supportive services include access to healthcare, case management, housing navigation services and CalAIM programming. PATH provides 24/7, 365 days a year staff coverage, with comprehensive cover during daytime, evening and overnight shifts 7 days a week, to ensure the safety and security of guests and staff onsite. Transportation to and from the site and shuttle services is provided in adherence with county shelter Standards of Care and Good Neighbor policies. The staffing model includes onsite leadership, case management, shelter operations, kitchen, security and janitorial staff. The shelter operations team coordinates onsite facilities and maintenance in compliance with the county contractual maintenance obligations.

Commission to End Homelessness
Homeless Service System Pillars Attestation



PATH works collaboratively with Central SPA referring partners and cities, county agencies, outreach providers and police departments to coordinate shelter referral and intake. All guests are assigned a case manager at intake, collaborating on psychosocial assessment, housing stability plans and referral and linkage to other supportive services such as benefits, mental health and substance use services. PATH staff and onsite partners deliver supportive services onsite to all guests, including one to one housing navigation and case management and group sessions aimed at recovery, independent living skills and wellbeing programming.

Yale Navigation Center programming is housing focused, linking guests to Coordinated Entry System (CES) for housing opportunities, with the goal of increasing positive exits to permanent and more stable housing placements. PATH partners with FQHC healthcare providers to bring comprehensive mobile clinics onsite each week, facilitating primary care, vision and dental services for all guests. PATH's onsite healthcare services are enhanced with the delivery of the Health Clinic Access Program in partnership with Families Together OC.

PATH's all staff training program begins during onboarding and encompasses Housing First principles, Health and Safety, Harm Reduction, Trauma Informed Care, non-violent crisis intervention, psychosocial assessments, housing plans, and motivational interviewing. PATH's extensive community affairs efforts leverage donations and volunteers, partnering to provide guest meal services, health and hygiene supplies and holiday events. PATH Yale meets County of Orange Shelter Standards of Care, promoting housing focused, equitable and accessible shelter for adult individuals and couples experiencing homelessness.

Commission to End Homelessness

Homeless Service System Pillars Attestation



1. Provider recognizes the Commission to End Homelessness as an advisory body to the Orange County Board of Supervisors, was created to advise on policy and direction related to addressing homelessness in Orange County.

Initial____MM_____

2. Provider acknowledges that the Commission to End Homelessness created the Homeless Service System Pillars Report with the assistance of local and national industry experts and people with lived experience to establish a collective understanding of the interventions, programming and outcomes expected for each pillar. Additionally, the Homeless Service System Pillars Report also identifies the best practices, principles, and commitments to be followed by each Pillar.

Initial____MM_____

3. Provider acknowledges that the Homeless Service System Pillar Report was received and filed by the Orange County Board of Supervisors during the October 16, 2022, meeting. The Orange County Board of Supervisors directed the use of the Homeless Service System Pillars Report be utilized as a framework in the design and development of programs that address the needs of individuals and families at risk of homelessness or experiencing homelessness across the County of Orange.

Initial____MM_____

4. Provider recognizes that through the solicitation process for the proposed project, services must clearly demonstrate and meet the definition, goal, best practices, and guiding principles of the above checked Homeless Service System Pillar(s), based on the Commission to End Homelessness' Homeless Service System Pillars Report.

Initial____MM_____

5. Provider attests the contract renewal submitted meets the standards of identified best practices and guiding principles defined in the Commission to End Homelessness' Homeless Service System Pillar Report. Provider also acknowledges that they may be asked to report and/or demonstrate their adherence to the above stated at any point during the duration of the Contract.

____M.McQueen____1/23/25____
(Signature Required) **(Date)**